



Republic of the Philippines  
CITY GOVERNMENT OF CALBAYOG  
Calbayog City

*"Public office is a public trust"*

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## **LOCAL PROJECT MONITORING COMMITTEE (LPMC)**

### **Third Quarter Meeting**

**Date:** August 24, 2026  
**Time:** 9:00 AM - 5:00 PM  
**Venue:** DILG Conference Room  
Calbayog City Hall Compound  
**Activity:** 3<sup>rd</sup> Quarter Training, Meeting and Inspection  
of the Local Project Monitoring Committee (LPMC)

### **I. CALL TO ORDER**

The 3<sup>rd</sup> Quarter Training, Meeting and Inspection of the Local Project Monitoring Committee (LPMC) was held on August 24, 2026, beginning at 9:00 A.M. at the DILG Conference Room, Calbayog City.

The activity brought together the members and concerned representatives of the Local Project Monitoring Committee to strengthen their technical knowledge and skills in project monitoring, discuss relevant concerns encountered during project implementation, and conduct an on-site inspection of identified local projects.

The activity was designed to enhance the capacity of the LPMC in ensuring that locally implemented projects are properly monitored in terms of compliance with plans and specifications, quality of workmanship, accessibility, project progress, and other applicable standards.

### **PART I. TRAINING SESSION**

#### **A. Invocation**

The activity formally commenced with an invocation presented through an Audio-Visual Presentation (AVP), setting a solemn and reflective atmosphere for the day activities.

#### **B. Philippine National Anthem**

This was followed by the singing of the Philippine National Anthem, also presented through an AVP. Participants stood in respect and solemnly observed the presentation.

#### **C. Welcome Remarks and Opening Message**

The Welcome Remarks and Opening Message was delivered by Mr. Augusto L. Magdaraog,

54 City Administrator and LPMC Chairperson.

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56 In his message, Mr. Magdaraog welcomed the participants, resource speakers and members  
57 of the Committee. He emphasized the importance of conducting regular training, meetings,  
58 and field inspections as part of the Committee's mandate to strengthen transparency,  
59 accountability, and effective monitoring of government projects.

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61 He likewise encouraged the members to actively participate in the training sessions and  
62 discussions, and to apply the knowledge gained during the actual inspection of projects. He  
63 underscored the need for the Committee to work collectively in identifying issues and  
64 concerns and in providing appropriate recommendations that would contribute to the timely  
65 and quality implementation of projects.

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#### 67 **D. Training on the Importance of Batas Pambansa Blg. 344**

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69 The first technical session was conducted by Engr. Joshua J. Tagnoy of Department of the  
70 Interior and Local Government (DILG), Province of Samar, who discussed the Importance of  
71 Batas Pambansa Blg. 344, otherwise known as the Accessibility Law.

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73 The discussion highlighted the importance of incorporating accessibility considerations in the  
74 planning, design, construction, and improvement of public facilities. The participants were  
75 oriented on the need to ensure that government infrastructure and public buildings are  
76 accessible and responsive to the needs of persons with disabilities and other users.

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78 The speaker emphasized that accessibility should be considered not merely as a construction  
79 requirement but as an essential element of inclusive and people-centered public structure.  
80 The session also provided the LPMC members with points to consider during project  
81 monitoring and inspection, particularly in checking whether accessibility features are  
82 appropriately provided and implemented.

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#### 84 **E. Tehnical Skills Training on Basic Engineering Concepts and Project Monitoring**

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86 Engr. Joshua J. Tagnoy likewise facilitated the Technical Skills Training on Basic Engineering  
87 Concepts and Project Monitoring.

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89 The session provide the LPMC members with practical knowledge on basic engineering  
90 concepts that may be useful in the conduct of project monitoring and field inspection. The  
91 discussion focused on the importance of understanding project plans, specifications, actual  
92 site conditions, construction processes, and other relevant technical considerations.

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94 The speaker emphasized that project monitoring should involve careful observation and  
95 documentation of the actual status of projects and comparison with approved plans,  
96 specifications, schedules, and other project requirement.

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98 The participants were encouraged to be more observant during site inspections and to  
99 properly document findings, including visible dificiencies, deviations, safety concerns,  
100 workmanship issues, and other matters that may affect the quality and completion of  
101 projects.

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#### 103 **F. Training on Quality Control Control and Workmanship**

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105 The succeeding technical session was conducted by Engr. Errell Jan M. Merino. also from

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DILG, Province of Samar, who discussed Quality Control and Workmanship.

The presentation focused on the importance of quality control in ensuring that government-funded projects are implemented according to the required standards and specifications. The speaker discussed the need for proper workmanship and the importance of monitoring construction activities to ensure that materials, methods, and finished works conforms to the prescribed requirements.

The participants were reminded to pay particular attention to the quality of materials used, proper execution of construction works, adherence to plans and specifications, and the overall condition and durability of completed or ongoing projects.

The session further emphasized that effective project monitoring contributes to the prevention of defects, promotes accountability among implementing entities and contractors, and helps ensure that public funds are translated into quality and sustainable infrastructure.

## **PART II. ON-SITE INSPECTION OF IDENTIFIED PROJECTS**

At approximately 1:00 P.M., the Committee proceeded with the on-site inspection of identified projects as part of the 3<sup>rd</sup> Quarter LPMC monitoring activity.

The inspection provided the Committee members with an opportunity to apply the technical knowledge gained during the morning training sessions. The members conducted actual observations of the identified project sites and assessed the status and condition of the projects.

### **1. Construction of Covered Court - Phase 1**

**Location:** Barangay Malopalo, Tinamabacan District, Calbayog City

### **2. Acute Crisis Center - Phase II**

**Location:** Talahib, Barangay San Policarpo, Calbayog City

## **PART III. LPMC MEETING**

Following the on-site inspection, the Committee proceeded with the regular meeting and deliberation of the inspection findings.

### **1. Presentaion of Inspection Findings**

The inspection findings and observations gathered during the on-site inspection were presented to the Committee for discussion and appropriate action.

Mr. Vince Jay C. Baloca, representative of SOS Children's Village, reported that the construction of the Malopalo Covered Court is ongoing. The structural components were visibly in progress, with scaffolding and temporary supports installed at the project site. Long steel/metal sections and other construction materials were also observed within the work area. Workers were present at the site, and some were observed wearing appropriate personal protective equipment (PPE).

Ms. Luz M. Buenaventura, representative of WESADEF, observed that the Covered Court-

Phase I had an estimated physical accomplishment of 60%-70% as of August 24, 2026. The construction progress was generally consistent with the approved project schedule. The project has a contract duration of 120 calendar days, with the expected completion scheduled in October 2026.

During the inspection, the dimensions of the structural posts and the spacing between the posts were observed to be generally consistent with the approved project design.

For the Acute Crisis Center = Phase II, Mr. Baloca observed that the interior works were substantially advanced. Floor tiles, wall and ceiling finishes, and lighting fixtures had already been installed. However, some portions of the building remained under completion, particularly the door and window openings, jamb and edge finished, and other minor architectural and fixture works.

Ms. Buenaventura further reported several observations concerning the accessibility features of the Acute Crisis Center – Phase II and their apparent compliance with Batas Pambansa Bldg. 344 ( Accessibility Law).

The following observations were noted:

1. **Handrails and Railings.** There appeared to be insufficient handrails and/or railings in areas intended to provide support, safety, and ease of movement for person with disabilities (PWDs).
2. **Accessible Confort Rooms.** The comfort room facilities did not appear to be adequately accessible to PWDs and require further assessment to determine compliance with the applicable accessibility standards.
3. **Doors and Access Provisions.** The doors and access provisions of the building need to be reviewed to ensurre compliance with the requirements of BP 344, particularly with respect to accessibilioty and ease of entry and exit.
4. **Passegeyway to Comfort Rooms.** The passageway leading to the comfort rooms appeared to be too narrow to provide convenient and safe access for PWDs users. This condition mat make the facilities difficult, or potentially inaccessible, for some PWD users.
5. **Overall Accessibility.** Based on the conditipon observed during the inspection, the building appeared to require further assessment and appropriate corrective measures to ensure that its accessibility features are compliant with applicable standards under BP 344 before project completion.
6. **Project Information Billboard.** The project information billboard was found to be incomplete, particularly with regard to the approved project cost/budget and the project start date and target completion date. While the billboard was located in an accessible area, its visibility was partly obstructed by overgrown grass in front of the billboard, thereby reducing its visibility to the public.

The Committee noted the above observations and emphasized the need for the concerned implementing office and other responsible parties to review and address the identified concerns, particularly those relating to accessibility, safety, project information

disclosure, and compliance with applicable standards and project specifications, before completion of the project.

## **2. Discussion of Issues and Concerns**

Following the presentation of the inspection findings, the Committee discussed the various issues and concerns observed during the on-site inspection.

Mr. Reo M. Marquez, EnP. raised a concern regarding the sustainability of the Malopalo Covered Court as an evacuation center. He observed that the facility has only one apparent access point, which serves as the entrance and would also be the primary route for evacuees to exit during an emergency. He noted that the existing configuration may pose concerns in terms of emergency egress and, therefore, the structure may be more appropriately utilized primarily as a covered court, unless additional appropriate emergency exits are provided.

Ar. Pedro Don O. Saborrido, EnP. further raised a concern regarding the gauge or thickness of the tubular steel sections used in the structure. He noted that the tubular materials appeared to be relatively thin and recommended that their specifications be verified against the approved plans, structural design, and project specifications.

Ms. Luz M. Buenaventura also reported that the project site has a narrow entrance with no apparent separate exit point, which may present concerns regarding the safe movement and evacuation of persons, particularly during emergencies.

She likewise reiterated the observation that the project information billboard does not contain complete required project information, particularly the project start date, target completion date, and approved project cost. The Committee noted that incomplete project information may affect transparency and limit public access to basic information concerning the implementation of the project.

Mr. Vince Jay C. Baloca reported that several long construction materials were laid across portions of the court/work area, which may obstruct the movement of workers and other persons within the construction site. He also noted that the scaffolding and temporary supports should be subjected to continuing safety checks throughout the construction period to minimize the potential safety risks.

With regard to the Acute Crisis Center – Phase II, Mr. Reo M. Marquez, EnP. raised the need to provide an accessible comfort room for persons with disabilities (PWDs), including consideration of providing an appropriate PWD – accessible facility in the exterior portion of the building, if feasible and consistent with the applicable standards and approved plans.

The Committee also noted that the recommendation from the previous LPMC inspection concerning the floor elevation had not yet been complied with. The matter was raised for appropriate action and further coordination with the concerned implementing office to ensure that the previous recommendation is properly addressed.

The Committee agreed that the identified issues and concerns should be properly

documented and referred to the City Engineering Office and responsible personnel for verification, appropriate corrective measures, and necessary follow-up during subsequent monitoring activities. City Engineering Office shall also be furnished the copy of observations and findings.

### 3. Other Matters

During the discussion of other matters, Ar. Pedro Don O. Saborrido, EnP. suggested the preparation of two (2) resolutions for consideration by the Committee:

1. A resolution encouraging the Planning Division of the City Engineering Office to ensure compliance with the accessibility requirements under Batas Pambansa Bldg. 344 (Accessibility Law), as amended, particularly in the planning, design, construction, and implementation of public infrastructure and facilities; and
2. A resolution requesting/urging the Department of Public Works and Highways (DPWH) to submit to the Local Project Monitoring Committee (LPMC) a list of identified national government projects being implemented within the City, including relevant project details, to facilitate timely monitoring and inspection by the Committee.

Mr. Marquez suggested that the Committee consider the possibility of providing honoraria to LPMC members in recognition of their participation and services in the conduct of project monitoring activities, including meetings, trainings, field inspections, and related Committee functions. He noted that, based on information received, some municipalities provide honoraria to their respective LPMC members. In this regard, he proposed that an appropriate resolution be drafted requesting or recommending the provision of honoraria to LPMC members. The proposed resolution may also include the appropriate basis, rates, eligibility, and conditions for the grant of such honoraria for further study and consideration by the concerned offices.

Atty. Begie T. Lucenecio, CLGOO, likewise suggested that the LPMC be provided with an advance copy of the list of identified projects schedule for inspection, together with the corresponding project plans, specifications, scope of work, project cost, implementation schedule, and other relevant project documents, whenever applicable. He emphasized that having the necessary project information and specifications in advance would enable the Committee to prepare adequately for the conduct of project monitoring and facilitate more informed assessment during site inspection.

Atty. Lucenecio also informed the Committee that the proposed benchmarking activity in Naga City, which had been discussed and planned during previous year, may already be pursued, considering that the activity has already been permitted by the Regional Office. He emphasized the importance of proceeding with the necessary coordination and arrangements for the benchmarking activity.

The Committee agreed that the schedule and exact date proposed Naga City benchmarking activity should be discussed and finalized during next LPMC meeting. The concerned members were also encouraged to coordinate on the necessary arrangements, including the proposed itinerary, participants, transportation, coordination with the host office, and other logistical requirements.

314 The matter was noted for inclusion in the agenda of the next LPMC meeting, particularly  
315 the finalization of the date and other arrangements for the Naga City Benchmarking  
316 activity.  
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319 **PART IV. CLOSING REMARKS**

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321 The activity concluded with the Closing Remarks delivered by Atty. Begie T. Lucenecio, City Local  
322 Government Operations Officer (CLGOO).

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324 Atty. Lucenecio expressed appreciation to the LPMC members, resource speakers, participating  
325 offices, and other concerned personnel for their active participating offices, and other concerned  
326 personnel for their active participation and cooperation throughout the day's activities.

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328 He emphasized the importance of sustaining the Committee's monitoring efforts and ensuring  
329 that inspection findings are translated into concrete actions. He likewise encouraged the  
330 members to continue working together in promoting transparency, accountability, quality  
331 project implementation, and responsible utilization of government resources.

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333 He thanked everyone for their contributions to the successful conduct of the 3<sup>rd</sup> Quarter LPMC  
334 Training, Meeting and Inspection.

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337 **PART V. ADJOURNMENT**

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339 There being no other matters to discuss, the meeting was formally adjourned at 4:50 P.M.

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341 The 3<sup>rd</sup> Quarter Training, Meeting and Inspection was successfully concluded with the  
342 commitment of the Local Project Monitoring Committee to continuously strengthen project  
343 monitoring and ensure that identified concerns are properly addressed to the benefit of the  
344 community.

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348 **Prepared by:**

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351  **REG M. MARQUEZ, EnP.**

352 City Planning & Dev't. Coordinator/LPMC, Secretariat Chairperson

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356 **Attested:**

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359  **AUGUSTO L. MAGDARAOG**

360 City Administrator/LPMC Chairperson