



Republic of the Philippines
Province of Samar
Municipality of Almagro

LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE LPMC MEETING

HIGHLIGHTS OF THE MINUTES OF THE MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) CONDUCTED AT THE MLGOO, 2nd FLOOR, MUNICIPAL BUILDING, POBLACION, ALMAGRO, SAMAR ON SEPTEMBER 18, 2026 AT 9:00 O' CLOCK IN THE MORNING.

I. ATTENDANCE

The meeting was attended by five (5) members of the Local Project Monitoring Committee (LPMC), together with the Municipal Engineer.

Members Present:

MERVYN O. DOCALLOS	-	LPMC Chairman
HON. ROWE CARLO A. ESTADO	-	PB Brgy. Panjobjoban I LPMC Member
HON. EDGAR R. EREJER	-	PB Brgy. Veloso LPMC Member
MARIZA Q. BAUTISTA	-	MLGOO-LPMC Member
IRVIN F. MATADOS	-	Member-CSO Representative
JANE J. CABAUG	-	LPMC Secretariat

Also Present:

ENGR. SANTIAGO P. CARPON	-	Municipal Engineer
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Members Absent/On Travel:

HON. ACILO L. ROSIALDA	-	PB Brgy. Marasbaras LPMC Member
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A quorum having been established, the meeting was called to order at 9:16 A.M.

II. AGENDA

1. Inspection of the Construction of Flood Control Project at Barangay Panjobjoban 1, Almagro, Samar and Inspection of the Repair/Upgrading/Rehabilitation of the Almagro Birthing Facility;
2. Schedule of the Last Quarter LPMC Meeting;
3. Resolution requesting white hard hats for LPMC members; and
4. Concerns regarding the late implementation of projects.

III. PROCEEDINGS

A. Inspection of the Construction of Flood Control Project at Barangay Panjobjoban 1 Repair/Upgrading/Rehabilitation of the Almagro Birthing Facility, located at Brgy Veloso, Almagro, Samar.

The Committee agreed that the projects for inspection are the projects: Construction of Flood Control Project at Barangay Panjobjoban 1, Almagro, Samar and the Repair/Upgrading/Rehabilitation of the Almagro Birthing Facility, located at Brgy Veloso, Almagro, Samar.

The Municipal Engineer provided technical information regarding the two projects, including the scope of work to be noted during the site inspection. The municipal Engineer said that the Municipal Engineering Office has been required to submit weekly report on the progress of the Repair/Upgrading/Rehabilitation of the Almagro Birthing Facility, located at Brgy Veloso, Almagro, Samar.

Action/Recommendation:

The LPMC proceeds to the site of the two projects. As to their observation and findings: The Construction of Flood Control Project at Barangay Panjobjoban I have followed the scope of work stated in the Plans and Specifications and is 100% completed.

Repair/Upgrading/Rehabilitation of the Almagro Birthing Facility is on going and has 20.51% work accomplishment. It was observed during the site inspection that the workers have PPE while working.

The LPMC shall continue monitoring the project and recommend that the implementing office/contractor consistently follow the specifications stated in the approved plans and other project documents.

IV. OTHER MATTERS DISCUSSED

A. Schedule of the Last Quarter LPMC Meeting

The Committee discussed the schedule for the last quarter meeting of the LPMC for CY 2026 and agreed that the tentative schedule will be on November 19, 2026. The members agreed to coordinate and finalize the date and schedule of the meeting, taking into consideration the availability of the members and the required year-end monitoring and reporting activities.

Action:

The Secretariat shall coordinate with the members regarding the proposed schedule and issue the appropriate notice of meeting.

B. Resolution Requesting White Hard Hats for LPMC Members

The Committee discussed the need for white hard hats/PPE for LPMC members, particularly during the conduct of project site inspections.

The members agreed that the provision of appropriate safety equipment is necessary to promote the safety and protection of LPMC members while performing their project monitoring functions.

Action:

The LPMC has come up Resolution No. 1, Series of 2026, "A RESOLUTION REQUESTING THE MUNICIPAL MAYOR THROUGH THE SANGGUNIANG BAYAN OF ALMAGRO, SAMAR, TO PROVIDE WHITE HARD HATS FOR THE MEMBERS OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) FOR USE DURING PROJECT MONITORING ACTIVITIES" to be used during project inspections and monitoring activities.

C. Late Implementation of Projects

The Committee also discussed the concern regarding the late implementation of some projects.

The members expressed concern that delays in project implementation may affect the timely delivery of intended services and benefits to the community and the reporting to the respective offices. The Committee has invited the Municipal Mayor to relate the delay of the said projects.

The Committee recommended that the offices concerned provide appropriate updates on delayed projects and identify measures to facilitate their completion.

Action/Recommendation:

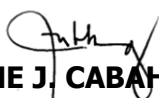
- * Closely monitor projects that are behind schedule;
- * Coordinate with the concerned implementing office and contractor regarding the causes of delay;
- * Require appropriate updates on the status of delayed projects; and
- * Recommend the adoption of necessary measures to ensure timely completion of projects.

V. ADJOURNMENT

There being no other matters to discuss, the meeting was adjourned at 11:35 A.M.

PREPARED AND REVIEWED BY:

NOTED BY:


JANE J. CABAUG
MPDC
September 18, 2026


MERVYN O. DOCALLOS
LPMC Chairman
September 18, 2026