



Republic of the Philippines
Province of Samar
Municipality of Basey
OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 01-12-2026
Series of 2026

**REORGANIZING THE PROJECT MONITORING COMMITTEE (PMC) OF THE
MUNICIPALITY OF BASEY, SAMAR**

WHEREAS, the Local Government Code of 1991, Monitoring and Evaluation (M & E) of program and projects have been devolved to Local Government Units (LGUs);

WHEREAS, there is a need to reorganize and replace the members of the Project Monitoring Committee (PMC) which are no longer connected to the organization;

WHEREAS, Memorandum Order No. 175 s. 1988 established the creation of the Project Monitoring Committee (PMC) to ensure that contracts to implement projects are entered into at the most economical and advantageous terms and implemented efficiently in accordance with specifications and the timetable of completion;

WHEREAS, Executive Order No. 376 s 1989 issued by the Office of the President amended by Executive Order No. 93 s. 1993, establishing the creation of the Regional Project Monitoring and Evaluation System (RPMES) to facilitate the monitoring and evaluation of programs and projects implemented;

WHEREAS, DILG Memorandum Circular No. 2019-188 dated 14 November 2019, enjoining LGUs to organize or reconstitute Local Project Monitoring Committee (LPMC) in their respective areas of jurisdiction.

NOW, THEREFORE, I, Luz Chu-Ponferrada, Municipal Mayor of Basey, Samar by virtue of the power vested in me by law, do hereby order the reorganization of the Project Monitoring Committee (PMC) as follows:

Section I. COMPOSITION: The PMC shall be composed of the following:

CHAIRPERSON : **IVAN KIM T. TALBO**, Internal Audit Service Officer
Co-CHAIRPERSON : **ENGR. CESARIO M. WONG**, Municipal Engineer

MANDATORY MEMBERS:
: **ZINO V. LLARINAS**, MLGOO/DILG
: **TOMMY ROGER M. RAGAODAO, JR.**, MUN. Accountant
: **ALITA D. BUDAÑO**, OSCA HEAD/CSO
: **ANITA M. OGRIMEN**, BANIG President/ CSO
: **EVELYN E. CABANTAC**, Municipal Treasurer
: **AMELITA Q. TUYAK**, Municipal Budget Officer
: **ENGR. ROWENA A. OLFATO**, MDRMO

Section II. FUNCTIONS: The Project Monitoring Committee shall serve as the monitoring arm of the Municipality on the program and projects implemented in the locality as follows:

- Provide a list and schedule of all projects to be monitored to NGOs involved in project monitoring;
- Collect and process reports of implementation for the information of the development council and next higher level project monitoring committee;
- Determine problems and verify the information to be submitted for analysis and action of the development council;
- Provide feedback on the remedial actions of the development council and follow implementation, and
- Prepare and disseminate periodic project monitoring reports on the status of project implementation, and elevate to higher level bodies problems/issues which are not resolved at their level.



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Form 1 of the reports shall be filled out by the LPMC Secretariat, Form 2-4 of the reports shall be filled using a rotational set-up.

Section III. SCOPE AND COVERAGE: The scope of the PMC Monitoring shall be noted as follows:

- a. Programs and projects in the Local Development Investment Program (Foreign-funded and GAA-funded) and those in the priority list of the President, including development projects funded from the Internal Allotment Revenue (IRA) shares of LGU or supported by funds released directly to the provincial/ city/municipality.
- b. Projects funded from locally generated resources that are implemented within their respective areas.

Section IV. SECRETARIAT: The Municipal Planning and Development Office shall serve as the secretariat of the Project Monitoring Committee (PMC).

HEAD SECRETARIAT :	EnP. MELDY B. ADEL, MPDC
MEMBERS :	Engr. LIZA T. JADOC, MENRO (RPMES FP)
:	AR. RHOSIELYN S. YU, PDO II (RLIP FP)
:	Engr. LARA MAE D. SUMAYOD, Field Engineer (RSSA FP)
:	Engr. JOEL S. JADOC, Engineer I
:	JOSE EDGIE B. RAGAODAO, Administrative Assistant II
:	AR. KENT CHRISTIAN Q. SORIANO, Architect I

Section V. FUNDING: Funds needed to operationalize the PMC shall be made available from the General Fund to include the grant of incentives as well as training capability building and other administrative costs.

HONORARIUM:

CHAIRPERSON/CO-CHAIRPERSON :	Php 4,000.00
MEMBERS & SECRETARIAT :	Php 3,500.00

Section VI. EFFECTIVITY: This executive Order shall take effect immediately and shall be valid unless otherwise revoked or amended.

Issued this 12th day of January, 2026 in the Municipality of Basey, Samar.


LUZ CHU-PONFERRADA
Municipal Mayor