



Republic of the Philippines
Province of Samar
MUNICIPALITY OF BASEY

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL PROJECT MONITORING COMMITTEE HELD AT MAYOR'S CONFERENCE ROOM, BASEY NEW TOWN HALL, ON SEPTEMBER 04, 2026 AT 9:00 IN THE MORNING.

Present: See attendance Sheet

Agenda:

1. Orientation on the Provision of Technical Assistance for the National Subaybayani Awards Nomination
2. Other Matters

Call to order:

The meeting was called to order at exactly 9:00 AM by the Presiding Officer, **Ivan Kim T. Talbo**, the PMC Chairman, who welcomed all members and acknowledged their presence.

Approval of the Agenda

The proposed agenda, focusing on the orientation on the provision of technical assistance for the SUBAYBAYANI Awards Nomination, Project Inspection, and other matters, was presented to the body. Upon motion duly made and seconded, the agenda was unanimously approved.

Agenda 1: Orientation on the Provision of Technical Assistance for the National Subaybayani Awards Nomination

Mr. Zino Llarinas, MLGOO, PMC member, presented the rationale and objectives of the meeting, particularly the Orientation on the 2026 Provision of Technical Assistance for the National SubayBAYANI Nomination. He emphasized the importance of proper documentation, project monitoring, and the submission of complete and relevant supporting documents to strengthen the municipality's nomination.

The Municipal Mayor then delivered the welcome and inspirational message to the MPMC members. The mayor recognized the committee's important role in ensuring transparency, accountability, and quality implementation of government projects, and encouraged everyone to actively support the municipality's efforts toward the National SubayBAYANI recognition.

The floor was subsequently given to Ms. **Joanne Onrejas Velarde**, Provincial DILG Engineer, who provided technical advice and recommendations. She emphasized the need to gather and organize additional Means of Verification (MOVs), particularly those that demonstrate the Most Significant Change Story of the SBDP project, specifically the construction of the Health Center. He encouraged the MPMC and concerned offices to document the project's impact, accomplishments, beneficiaries, and significant improvements resulting from its implementation.

The meeting concluded with a commitment from the concerned offices to complete and strengthen the required documentation and supporting MOVs.

Agenda 2: Other Matters

Under other matters, **Anita M. Ogrimen**, CSO, suggested scheduling project site visits to support the preparation of additional Means of Verification (MOVs) for the **SUBAYBAYANI Awards nomination**. The committee agreed to coordinate with the concerned offices and project focal persons to facilitate the activity.

The Chairperson reminded all members to actively participate in monitoring activities and ensure the timely submission of reports and documentary requirements.

The committee also agreed to include **Ms. Alita D. Budaño, CSO Representative and MPMC Member**, as a member of the **Local Infrastructure Audit Team (LIAT)** to strengthen CSO participation and transparency in the audit of LGU-owned infrastructure, subject to the issuance of the appropriate Executive Order by the Local Chief Executive.

Adjournment

There being no other matters to discuss, the meeting was adjourned at 11:45 in the morning.

I hereby certify the correctness of the foregoing minutes of the meeting.


ENGR. LIZA T. JADOC
PMC Member-Secretariat

Attested by:


IVAN KIM T. TALBO
PMC Chairperson/ IAS Officer