



Republic of the Philippines
Province of Samar
MUNICIPALITY OF CALBIGA

Local Project Monitoring Committee

POST-ACTIVITY REPORT

Title of the Activity	Financial Management System Training
Date	February 16, 2026
Venue	Barangay Barobaybay Session Hall
Participants	BMMCA (Barobaybay) 5pax Barangay Calingonan Fisherfolks 5pax PAMCMA (Pasigay) 5pax LPMC Members 5pax
Objectives of the Activity	The training aimed to: 1) Familiarize participants with the features and functions of the Financial Management System. 2) Strengthen transparency and accountability in financial management. 3) Improve the skills of the three (3) associations officers and members in recording and managing financial transactions using the system such as the simple bookkeeping 4) Ensure accurate and timely generation of financial reports of the association for decision-making
Highlights	The training began with an opening message from the Sangguniang Bayan Member Hon. Boyet Ocenar, emphasizing the importance of modernizing financial processes in the community both barangay and Local Government Unit. The resource speakers, being the members of the Local Project Monitoring Committee presented the overview of the Financial Management System, including the following topics for discussion to wit: 1) Budget Management Mercedes A. Luengas Budget Officer/LPMC Member 2) Disbursement Processing Pamela B. Bernate Municipal Accountant/LPMC Member 3) Revenue Recording Engr. Leonor L. Jabonete MPDC/LPMC-Chair 4) Financial Reporting Lea P. Rafales MGADH-I/Tourism Officer/ Secretariat Member Participants were guided through a step-b-step demonstration of the system followed by a hands-on workshop where the three (3) associations practiced entering sample financial data, processing transactions, and come up with the

	simple output which is the financial reports. Open discussions and question-and-answer sessions allowed participants to clarify management operational concerns and technical issues related to the system. Closing message from the Honorable Mayor was through the presence of Aquaculture Technician, she extends gratitude for successfully conducted the said activity and for achieving the objectives of equipping the officers and members with the necessary knowledge and skills to operate and manage their association. She emphasized that the activity contributes to the improvement of the financial transparency, efficiency and accountability in their respective groups or association as well as in the municipality's financial management processes.
Issues and Concerns	1. Unavailability of the officers and members due to conflict of schedule 2. Difficult to gathered participants since there were three barangays who joined the training 3. Some participants required additional orientation due to limited familiarity with computerized systems. 4. Internet connectivity in the training venue was unstable
Agreement	-Conduct follow-up training for those who was not able to attend the workshop
Recommendations	1. Encourage regular monitoring and evaluation on the simple book keeping utilization 2. Provide continuous technical assistance for the three (3) association 3. Availability of transport vehicle for the participants
Attachments	-Activity Proposal, Certificate of Participation

Prepared by:

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