



Republic of the Philippines
Province of Samar
MUNICIPALITY OF DARAM

OFFICE OF THE MUNICIPAL MAYOR

Executive Order No. 04
Series of 2025

REORGANIZING AND STRENGTHENING THE MUNICIPAL PROJECT MONITORING COMMITTEE (PMC) OF THE MUNICIPALITY OF DARAM, SAMAR AND PROVIDING FOR THEIR ROLES AND RESPONSIBILITIES THEREOF

WHEREAS, the Local Government Code of 1991 expressly provides that the Local Chief Executive shall exercise general supervision and control over all programs, projects, services and activities to ensure efficient, effective and economic governance and for the general welfare of the local government and its inhabitants;

WHEREAS, pursuant to DILG Memorandum Circular No. 2004-78 provides for the Organization/Reactivation of Project Monitoring Committees (PMCs) in the Local Government Units;

WHEREAS, Executive Order No. 376, series of 1989 issued by the Office of the President, as amended by EO No. 93, series of 1993 establishing the Regional Project Monitoring and Evaluation System (RPMES) to facilitate the monitoring and evaluation of PPAs implementation which shall include all foreign and nationally-funded projects, including development projects from the NTA share of LGU;

WHEREAS, there is need to reorganize said Project Monitoring Committee (PMC) for there are other members who are not already been selected or removed for its efficient and effective performance in the conduct of project monitoring of all infrastructure projects in the locality;

NOW THEREFORE, I, LUCIA LATORRE-ASTORGA, Municipal Mayor of Daram, Samar by virtue of the powers vested in me by law, do hereby order the reorganization of the Project Monitoring Committee (PMC), to wit:

I. COMPOSITION:

A. PROJECT MONITORING COMMITTEE (PMC) per EO No. 93 as amended

Chairman	ARNEL R. REAL	CFA President (CSO Rep)
Members	WILSON V. MACABARE	MLGOO
	ALICE B. INCORPORADO	CDF, Plan International
	LOLITA P. PAHAYAHAY	CSO Rep (Women Sector)

HON. ROBERTO R. CANANUA	Liga President
RENANTE LABIAN	CSO Rep (Farmer's)
ELISA MALINAO	CSO Rep (Women Sector)
MILAGROS MARTINITO	CSO Rep (Fisherfolks)
JOSEPHINE BUSTILLO	CSO Rep (Women Sector)

Secretariat	ENGR. GERARDO P. MUSTACISA	MPDC
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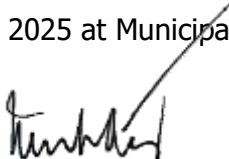
PMC Secretariat – The Office of the Municipal Planning and Development Coordinator (MPDO) shall serve as the Secretariat of the PMC.

II. DUTIES AND FUNCTIONS

- A. The Project Monitoring Committee (PMC) shall have the following duties and functions:
 1. Provide list and schedule of all projects to be monitored to NGOs involved in project monitoring;
 2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the Local Development Council and the next higher PMC;
 3. Identify problems and verify information to be submitted for analysis and action of the LDC;
 4. Provide feedback on the remedial actions of the LDC and follow up their implementation;
 5. Facilitate/assist the conduct of field monitoring visits;
- B. The PMC Secretariat shall have the following duties and functions;
 1. Prepare the Monitoring & Evaluation Work Plans and Programs to be undertaken by the PMC during the fiscal year, which will include, among others, the list of the projects and schedule of implementation based on the submission of the implementing agencies;
 2. Provide the LCE with information on the projects to be monitored by the PMC and
 3. Keep custody of records of minutes of PMC meeting, prepare and submit regular PMC Reports to DILG using prescribe templates (Revised RPMS Form 1-4, 5-11).

Effectivity: This Executive Order shall take effect immediately.

Done this 24th day of September 2025 at Municipality of Daram, Samar.


LUCIA LATORRE-ASTORGA, MD
 Municipal Mayor