



**Republic of the Philippines
Province of Samar
MUNICIPALITY OF HINBANGAN**

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LOCAL PROJECT MONITORING COMMITTEE

**MINUTES OF THE MEETING OF THE LOCAL/MUNICIPAL PROJECT MONITORING
COMMITTEE HELD ON MARCH 26, 2026 AT LEGISLATIVE BLDG. BRGY. RAWIS,
HINABANGAN, SAMAR**

Call to Order

The meeting was called to order by the LPMC Chairperson **HON. ANDY DEL ROSARIO** at 9:05 AM.

Attendance

Present Members:.

**HON. ANDY DEL ROSARIO
HON. LELYN L. DY
HON. ARTHUR A. ABAN
HON. LUCRECIA MENGOTE
HON. EDWIN ABANAG
HON. ALFREDO L. TINAY
JOSE RONNEL CAIRO
EDDIE MOLINA
MERLINDA ABAIGAR
JISON P. OCENAR, JD.
REINA MAE B. PATIGA
MARY ANN A. CINCO-TINAY, CPA.
JOAN RACHEL C. PIZARRA, CPA.
JULIUS WARREN G. RUEDA
ENGR. MENANDRO A. GACELOS EnP**

Absent Members:

NONE

Agenda

1. Presentation of projects to inspect
2. Scheduling of 1st quarter project inspection
3. Discussion of new proposals and initiatives

Business Proper

1. Presentation of Projects to Inspect

The Secretariat presented the list of projects for inspection, namely:

- Expansion/Improvement of Municipal Building
- Construction of Multi-purpose Shed House at Brgy. Rawis

2. Scheduling of Project Inspection

The Chairman suggested that the 1st quarter inspection be conducted immediately after the meeting in the afternoon. The body agreed.

3. Discussion of New Proposals and Initiatives

- **Uniforms and Equipment for LPMC Members**
 - The Chairman suggested the purchase of new sets of uniforms of the LPMC and instructed the Secretariat to prepare a project proposal for the said purchase.
 - Ms. Reina Mae B. Patiga suggested that, in order to clarify the budget, a canvass of the cost of materials should first be conducted to ensure that the amount is realistic based on the present value.
 - The Chairman instructed the secretariat to prepare all the necessary documents in order to facilitate the procurement of the needed logistics of the LPMC.
- **LPMC Trainings/Seminars**
 - It was noted that based on LPMC guidelines, at least two (2) trainings or seminars should be conducted in a year.
 - Hon. Lelyn Dy requested Mr. Cairo to prepare a request letter to DILG Province for the technical assistance in the conduct of the training.
 - Mr. Cairo agreed and committed to contact DILG.

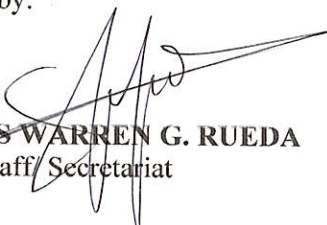
V. Other Matters

No other issues were raised.

VI. Adjournment

The Chairman instructed the members to reconvene at 1:00 PM for the project inspection. Having no further matters to discuss, the meeting was adjourned at 11:30 AM.

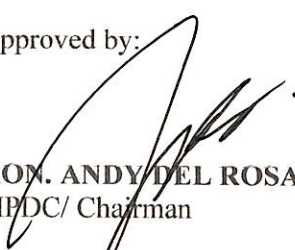
Prepared by:


JULIUS WARREN G. RUEDA
MPDC Staff/ Secretariat

Checked By:


ENGR. MENANDRO A. GACELOS, EnP.
MPDC/ HEAD Secretariat

Approved by:

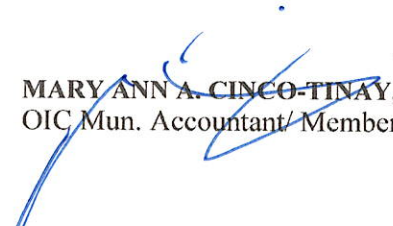

HON. ANDY DEL ROSARIO
MPDC/ Chairman


HON. LUCRECIA MENGOTE
Punong Barangay/ Member


HON. EDWIN ABANAG
Punong Barangay/ Member


EDDIE C. MOLINA
CSO Rep./ Member


JISON A. OCENAR, JD.
MCR/ Member


MARY ANN A. CINCO-TINAY, CPA.
OIC Mun. Accountant/ Member


HON. LELYN D. DY
SB Member/ Vice Chairman


HON. ALFREDO L. TINAY
ABC/LIGA President/ Member

HON. ARTHUR A. ABAN
Mun. V-Mayor/ Member


JOSE RONNEL CAIRO
MLGOO/ Member


REINA MAE B. PATIGA
OIC MBO/ Member


JOAN RACHEL C. PIZARRA, CPA.
OIC MTO/ Member