



REPUBLIC OF THE PHILIPPINES
PROVINCE OF SAMAR
MUNICIPALITY OF HINABANGAN
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OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 0103
Series of 2026

**REORGANIZING THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE
MUNICIPALITY OF HINABANGAN, SAMAR**

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2004-78 providing guidelines on the organization and reactivation of Project Monitoring Committees (PMCs) in Local Government Units;

WHEREAS, Executive Order No. 376, Series of 1989, as amended by Executive Order No. 93, Series of 1993, established the Regional Project Monitoring and Evaluation System (RPMES) to facilitate project implementation, monitoring, problem-solving, and evaluation of foreign-assisted, nationally funded, and locally funded development projects;

WHEREAS, the Local Project Monitoring Committee serves as the monitoring arm of the Local Development Council and is tasked to ensure the efficient and effective implementation of development projects within the municipality;

WHEREAS, there is a need to strengthen project monitoring activities and ensure transparency, accountability, and timely implementation of government-funded projects in the Municipality of Hinabangan;

NOW, THEREFORE, I, HON. CLARITO P. ROSAL, Municipal Mayor of Hinabangan, Samar, by virtue of the powers vested in me by law, do hereby order the reorganization of the Local Project Monitoring Committee (LPMC) for Calendar Year 2026.

SECTION 1. COMPOSITION

The Local Project Monitoring Committee shall be composed of the following:

Chairman: **HON. ANDY A. DEL ROSARIO**
Chairperson, SB Committee on Public Works and Infrastructure

Vice Chairman: **HON. LELYN L. DY**
Chairperson, SB Committee on Finance

Members: **HON. ARTHUR A. ABAN**
Municipal Vice Mayor

JOSE RONNEL N. CAIRO
Municipal Local Government Operations Officer (MLGOO)

ENGR. KENNETH PAUL M. AMPIS
Local Government Operations Officer

JISON P. OCENAR
Municipal Civil Registrar/PESO Manager

JOAN RACHEL C. PIZARRA, CPA.
Municipal Budget Officer

MARY ANN A. CINCO-TINAY, CPA.
Municipal Accountant

REINA MAE B. PATIGA
Municipal Treasurer

HON. ALFREDO TINAY
Liga ng mga Barangay President

HON. LUCRECIA C. MENGOTE
Barangay Captain

HON. EDWIN ABANAG
Barangay Captain

EDDIE C. MOLINA
CSO Representative

MERLINDA ABAIGAR
CSO Representative

Head Secretariat: **ENGR. MENANDRO A. GACELOS EnP.**
Municipal Planning and Development Coordinator (MPDC)

Asst. Secretariat: **JULIUOS WARREN G. RUEDA**
Computer Operator II / Planning Staff

SECTION 2. DUTIES AND RESPONSIBILITIES OF THE LPMC

The Committee shall:

1. Prepare and maintain a list of projects to be monitored;
2. Conduct regular monitoring and ocular inspections of municipal, provincial, and national government projects implemented within the municipality;
3. Validate project accomplishments and implementation status;
4. Identify project implementation issues and recommend appropriate corrective actions;
5. Coordinate with implementing agencies, contractors, consultants, and concerned stakeholders;
6. Prepare and submit project monitoring reports to the Municipal Development Council, RPMES, and other concerned agencies;
7. Promote transparency and accountability in project implementation; and
8. Perform such other functions as may be necessary for effective project monitoring.

SECTION 3. DUTIES OF THE SECRETARIAT

The Secretariat shall:

1. Prepare the annual monitoring program and schedule of activities;
2. Maintain records and documentation of monitoring activities;
3. Prepare minutes of meetings and monitoring reports;
4. Coordinate meetings, inspections, and related activities of the Committee;
5. Provide administrative and technical support to the Committee; and
6. Submit reports and recommendations to the Municipal Mayor and concerned agencies.

SECTION 4. FUNDING

Subject to existing accounting and auditing rules and regulations, expenses necessary for the conduct of meetings, monitoring activities, field inspections, and other related functions of the LPMC shall be charged against available municipal funds.

SECTION 5. EFFECTIVITY

This Executive Order shall take effect immediately upon approval.

Done this 16 day of MARCH 2026 at the Municipality of Hinabangan, Province of Samar.


HON. CLARITO P. ROSAL
Municipal Mayor