



Republic of the Philippines
Province of Samar
MUNICIPALITY OF MARABUT



LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE LPMC Third Quarter Meeting

16 SEPTEMBER, 0830H || Executive Conference Room, Marabut Municipal Hall, Marabut, Samar

Present:

Hon. Percival S. Ortillo, III
Laarni Poblete Bolo-Tuazon
Ar. EnP. Syrene G. Sabulao
Aida G. Grefiel
Cherry M. Odinada
Juvelita G. Tiozon
Engr. Aladin C. Advincula
Wilfredo G. Lastimado
Janessa V. Amazona
Engr. Jean Marielle D. Sabit
Zaltia Macatimpag

SB Member/Chairperson
MLGOO/Member
MPDC/Head Secretariat
MBO/Member
Municipal Accountant/Member
Municipal Treasurer/Co-Chairperson
Municipal Engineer/Member
Accredited CSO-MASAPOFA
ClerkII/Secretariat member
Engineer I/Secretariat member/MBO
CSO desk Officer

Absent:

Hon. Billy Boy Cabero
Anabel Bulcase

I. CALL TO ORDER

The 3rd Quarter Meeting of the LPMC was called to order by the Co-chairperson as the Presiding Officer at 9:45 AM. The meeting was attended by the members of the LPMC and concerned personnel.

The Presiding Officer welcomed all the members and expressed appreciation for their presence and active participation in the meeting.

II. AGENDA

The following matters were taken up during the meeting:

1. Presentation of Projects for Inspection
2. Presentation of Proposed Resolutions for the 3rd Quarter

III. PRESENTATION OF PROJECTS FOR INSPECTION

The first agenda item was the presentation of projects identified for inspection.

Ar. EnP. Syrene G. Sabulao, presented the list and details of the projects to be subjected to inspection by the LPMC. The presentation included the project name, location, status of implementation, and other relevant information necessary for the committee's reference.

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The members discussed the importance of conducting the inspection to verify the status and implementation of the identified projects and to ensure that the projects are being undertaken in accordance with the approved plans, specifications, and applicable guidelines.

After the presentation and discussion, the committee agreed to proceed with the inspection of the identified projects.

Agreement/Action Taken:

- The identified projects shall be included in the LPMC inspection activities.
- The secretariat shall coordinate the schedule and necessary preparations for the inspection.

IV. PRESENTATION OF PROPOSED RESOLUTIONS FOR THE 3RD QUARTER

The second agenda item was the presentation of the proposed resolutions for the 3rd Quarter.

The proposed resolutions were presented by the head secretariat before the committee for review and consideration. The members were given an opportunity to examine the contents and provide comments, suggestions, and recommendations.

The committee discussed the provisions of the proposed resolutions and emphasized the need to ensure that the resolutions are properly supported by the relevant documents and are consistent with applicable laws, rules, regulations, and existing policies.

After discussion, on motion of Engr. Aladin C. Advincula for the approval of the first resolution entitled **"RESOLUTION NO. 2026-06-A RESOLUTION RECOMMENDING THE EXPANSION OF LPMC MEMBERSHIP TO INCLUDE THE BAC SECRETARIAT, 2 ME PERSONNEL and 1 SECRETARIAT MEMBER FOR ENHANCED PROJECT OVERSIGHT, REPORTING AND MONITORING"** and duly seconded by Municipal Budget Officer/Member, Ms. Aida G. Grefiel. And on motion of Engr. Aladin C. Advincula for the approval of the second propose resolution entitled **"RESOLUTION NO.2026-07 - A RESOLUTION REQUIRING THE SUBMISSION OF QUARTERLY STATUS REPORTS ON ALL INFRASTRUCTURE AND DEVELOPMENT PROJECTS AMONG IMPLEMENTING OFFICES, LOCAL DEPARTMENTS, AND PROJECT PROPONENTS WITHIN THE MUNICIPALITY OF MARABUT.**

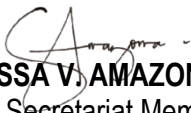
V. OTHER MATTERS

There being no other matters raised for discussion, the members were reminded to coordinate on the agreed activities and to ensure timely submission of the necessary documents and reports and proceeded to the project inspection.

VI. ADJOURNMENT

There being no further matters to discuss, the meeting was adjourned at exactly 11:25 AM, at Executive Conference Room, Marabut Municipal Hall, Marabut, Samar, Philippines.

Prepared by:


JANESSA V. AMAZONA-GERONDA

LPMC Secretariat Member

Date: 16-September 2026

Reviewed by:


AR. EnP SYRENE G. SABULAO

LPMC Head Secretariat

Date: 16-September 2026

Noted by:


PERCIVAL S. ORTILLO, III

LPMC Chairperson

Date: 16-September 2026

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Brgy. Amantillo, Marabut, Samar



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lgu.marabut@gmail.com