



Republic of the Philippines
Province of Samar
MUNICIPALITY OF MATUGUINAO

1st QUARTER MUNICIPAL PROJECT MONITORING COMMITTEE MEETING

MINUTES OF THE MEETING

February 26, 2026
Municipal Lobby, Matuguinao

Attendance:

Present:

Albert A. Aban, Municipal Budget Officer
Alexis Ogacho, Municipal Tourism Officer
Art Robin M. Nagpacan, OIC-MLGOO
Engr. Agustin R. Verano III, MASSO Designate
Rammel Elizalde, Cultural Officer
Amabelle O. Diaz, CSO Representative
Ethel Elizalde, CSO Representative
Kenno Angelo T. Ogacho, Municipal Accountant
Engr. Jobert Alegre, MPDC
Romualdo Elizalde, CSO Representative

I. Agenda

1. Targets for 2026
2. Updates on Implemented Projects
3. GEF Liquidation Updates
4. RLIP Updates
5. LPMC Resolution No. 01, Series of 2026
A Resolution Approving the Work and Financial Plan (WFP) for CY 2026
6. LPMC Resolution No. 02, Series of 2026
A Resolution Approving the Monitoring and Evaluation (M&E) Plan for CY 2026
7. LPMC Resolution No. 03, Series of 2026
A Resolution Endorsing the Work and Financial Plan (WFP) and the Monitoring and Evaluation (M&E) Plan for Calendar Year 2026 to the Municipal Development Council (MDC)
8. LPMC Resolution No. 04, Series of 2026
A Resolution Adopting the Schedule of Regular Meetings of the Local Project Monitoring Committee (LPMC) for Calendar Year 2026

III. Discussions and Agreements

A. Project Inspection Schedule – 1st Quarter

The committee discussed the projects lined up for inspection for the 1st Quarter of CY 2026. After deliberation, the members agreed to conduct the inspection on March 06, 2026, to allow sufficient preparation time and coordination with relevant offices. OIC-MLGOO Nagpacan proposed for the inspection of Sites for the upcoming Child Development Projects.

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2 **1. Targets for 2026**

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4 The committee discussed the proposed targets for the year 2026. Key focus areas include:

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- 6 1. Completion of ongoing infrastructure and community-based projects
- 7 2. Strengthening monitoring and evaluation systems
- 8 3. Preparation and approval of the Work and Financial Plan (WFP)
- 9 4. Development of a comprehensive Monitoring and Evaluation (M&E) Plan
- 10 5. Ensuring timely fund utilization and submission of required reports
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12 Members emphasized that the Work and Financial Plan and M&E Plan should be aligned with

13 program objectives and timelines. The committee agreed to finalize the targets after

14 incorporating recommendations from each sector, with a draft to be circulated for review.

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16 **2. Updates on Implemented Projects**

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- 18 1. The committee reviewed the status of previously implemented projects:
- 19 2. Some projects are undergoing final inspection and documentation
- 20 3. Minor issues were noted in project sustainability and maintenance
- 21 4. The committee emphasized the importance of post-implementation monitoring.
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23 **3. GEF Liquidation Updates**

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- 25 1. Updates on the liquidation of GEF-funded projects were presented:
- 26 2. Several project proponents have already submitted liquidation reports to COA
- 27 3. A few submissions remain pending including Brgy. Del Rosario and Brgy. Mahanud
- 28 due to incomplete documentation
- 29 4. Concerned parties were advised to comply within the prescribed timeline.
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31 **4. RLIP Updates**

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- 33 1. The status of RLIP implementation was discussed:
- 34 2. Ongoing activities are progressing as scheduled
- 35 3. Minor logistical issues are being addressed. A warning letter shall be emailed as to
- 36 the status of the RLIP
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38 **5. LPMC Resolution No. 01, Series of 2026**

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40 The Committee reviewed the Work and Financial Plan (WFP) for CY 2026. After deliberation,

41 the resolution approving the WFP was unanimously adopted.

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43 **6. LPMC Resolution No. 02, Series of 2026**

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45 The Monitoring and Evaluation (M&E) Plan for CY 2026 was presented and discussed. The

46 Committee found the plan comprehensive and relevant. The resolution was approved

47 without objection.

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49 **7. LPMC Resolution No. 03, Series of 2026**

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51 The Committee agreed to endorse both the WFP and M&E Plan to the Municipal

52 Development Council (MDC). The resolution was approved and endorsed accordingly.

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54 **8. LPMC Resolution No. 04, Series of 2026**

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1 The proposed schedule of regular LPMC meetings for CY 2026 was presented. Members
2 agreed on the importance of quarterly meetings. The resolution adopting the schedule was
3 approved.

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5 **Other Matters**

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7 Capacity-building activities for implementers were recommended

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9 Improvement of reporting templates was discussed
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12 **IV. Resolutions Approved**

13 **LPMC Resolution No. 01, Series of 2026**

14 A RESOLUTION APPROVING THE WORK AND FINANCIAL PLAN (WFP) FOR CY
15 2026.
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17 **LPMC Resolution No. 02, Series of 2026**

18 A RESOLUTION APPROVING THE MONITORING AND EVALUATION (M&E) PLAN
19 FOR CY 2026
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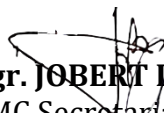
21 **LPMC Resolution No. 03, Series of 2026**

22 A RESOLUTION ENDORSING THE WORK AND FINANCIAL PLAN (WFP) AND THE
23 MONITORING AND EVALUATION (M&E) PLAN FOR CALENDAR YEAR 2026 TO THE
24 MUNICIPAL DEVELOPMENT COUNCIL (MDC)
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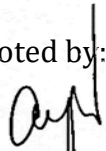
26 **LPMC Resolution No. 04, Series of 2026**

27 A RESOLUTION ADOPTING THE SCHEDULE OF REGULAR MEETINGS OF THE LOCAL
28 PROJECT MONITORING COMMITTEE (LPMC) FOR CALENDAR YEAR 2026
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30 Prepared by:

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33 **Engr. JOBERT D. ALEGRE**
34 LPMC Secretariat
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37 Noted by:

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40 **ARAN DELA CRUZ BOLLER**
41 PMC Chairperson
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DOCUMENTATION:

