



Republic of the Philippines
Province of Samar
MUNICIPALITY OF PAGSANGHAN
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LOCAL PROJECT MONITORING COUNCIL (LPMC)
1ST QUARTER MEETING C.Y. 2026

MINUTES OF MEETING

February 23, 2026

Monday

TIME STARTED	: 10:00 a.m.
MEETING ENDED	: 12:15 p.m.
AGENDA	: Discuss the findings on the improvement of the Projects: 1. Briefing on the technicalities of the projects to be monitored and inspected 2. Project inspection and monitoring 3. Discussions and observation on the projects inspected 4. Other matters

Preliminaries:

- **Engr. Filemon Borata Jr., MPDC**, conducted a briefing on the technicalities of the projects before the monitoring and inspection process.
- **LPMC members** wore the protective gears purchased to use for the inspection and monitoring of the projects.
- **Members of the council**, visited the sites of the three (3) projects for project inspection:
 - Rehabilitation/Repair of Local Access Road along Avelino Street in Barangay Viejo
 - Rehabilitation/Repair of Local Access Road along Repol Avenue in Barangay Canlapwas
 - Construction of Multi-purpose Building (Child Development Center in Brgy. Bangon)

Meeting Proper

➤ Discussions/observation/findings/recommendations on the projects inspected

- **Rehabilitation/Repair of Local Access Road along Avelino Street in Barangay Viejo**

- ✓ CSO representative Ms. Janice Bordallo noted the absence of a project billboard at local access road site project.
- ✓ Engr. Fidel recommended minimizing excessive brooming to prevent spalling of the road surface.

- **Rehabilitation/Repair of Local Access Road along Repol Avenue in Barangay Canlapwas**

- ✓ Absence of project billboard on the site

- **Construction of Multi-purpose Building (Child Development Center in Brgy. Bangon)**

- **Mayor Sed Hendrix C. Tan**, together with the council visited the site of the on-going construction Child Development Center project in Barangay Bangon.

- ✓ **Engr. Borata Jr.** provided on-site guidance to the foreman regarding the proper placement of steel bars, including correct hooking and splicing techniques. He also recommended the appropriate placement of the septic tank and the proper installation of perimeter fencing.
- ✓ The council observed the Lateral ties were improperly installed. The hooks do not conform to the required 135 degrees bend as specified in standard structural detailing practices.
- ✓ **CSO member, Zenaida Garcia** observed that project billboard was not posted on the site.
- ✓ Non-compliance in wall footing depth, wherein the constructed depth was measured at approximately 600 mm, which does not comply with the required design depth of 800 mm, indicating a deficiency of 200 mm.

➤ Recommendations

- All improperly installed stirrup hooks be corrected to a 135-degree bend in accordance with structural design standards prior to continuation of succeeding concrete works.

- The wall footing depth shall be adjusted to meet the required 800 mm design depth.
- Installation of the project billboard is also recommended, as none is currently present on site. The billboard shall be installed in accordance with project requirements and applicable safety standards.

➤ **Other Matters**

- The council emphasized the documentation of best practices, particularly highlighting the Protective gears used by the members of the council and the active involvement of the Local Chief Executive in directly monitoring and inspecting the projects, especially the Construction of the Child Development Center in Barangay Bangon.
- There being no other matters to discuss, Mr. Edgedio Ignacio moved to adjourn the meeting at 12:15 p.m. The motion was duly seconded and carried.
- **The council** seconded the motion.

Prepared by:


Engr. FILEMON R. BORATA JR.
 LPMC-Secretariat

Noted by:


HON. HERBERT U. TARRAYO
 PMC Chairperson