

MINUTES OF MUNICIPAL PROJECT MONITORING COMMITTEE HELD ON MARCH 19, 2026 AT CONFERENCE ROOM, MUNICIPAL HALL, PARANAS SAMAR

Part I. Preliminaries

CALL TO ORDER

The meeting was called to order at 2:00 PM by Mr. Antonio D. Salazar, LPMC Chairperson, who welcomed the members and acknowledged their presence.

PRAYER / OPENING REMARKS

The meeting began with a prayer led by Ms. Abalos. Mr. Salazar then welcomed the members and delivered his opening remarks.

Mr. Salazar emphasized the importance of the Local Project Monitoring Committee (LPMC) in ensuring transparency, accountability, and efficiency in the implementation of municipal programs, projects, and activities.

ATTENDANCE

The attendance was read by Ms. Dacutanan, Secretariat.

Quorum: Confirmed present.

(See attached attendance sheet)

Part II. Project Updates

1. Construction of Multi-Purpose Civic Center

Location: Brgy. Buray, Paranas, Samar

- Engr. Calinao told everyone that the contractor should expedite the remaining works to ensure the timely completion of the project.
- Mr. Salazar noticed that the construction site appears generally organized, and construction materials are available within the site.
- Engr. Mahinay added the strict adherence to quality standards and safety protocols should be observed throughout the remaining phases of the construction.

2. Upgrading/Concreting Pabanog-Tigbawon Local Access Road

Location: Brgy. Tigbawon Et., Al., Paranas, Samar

- The committee observed that the completed road is now fully accessible to motorists, farmers, and residents, providing improved mobility and safer transportation within the area.
- Engr. Mahinay told everyone that the Municipal Engineering Office may conduct periodic monitoring to ensure the long-term durability of the road.
- Engr. Calinao and Mr. Mabulay commended the quality of works and noted its positive impact on the community.
- Ms. Abalos emphasized that the project supports local development and benefits residents.
- Ms. Dacutanan also added that the concrete pavement is now passable, contributing to easier transport of agricultural products and basic services to and from the barangay.

3. Soil Erosion Control, Apolonia Integrated School

Location: Brgy. Apolonia, Paranas, Samar

- Hon. Gabon II commended the installed erosion control structure, noting that it appears stable and properly constructed and effectively provides protection against soil erosion within the school premises.
- Engr. Calinao suggested to Engr. Mahinay the need to strengthen coordination among the school administration, barangay officials, and the Municipal Engineering Office to ensure regular inspection and maintenance of the erosion control structure.
- Engr. Mahinay acknowledged the recommendation and assured that the necessary coordination will be undertaken.
- Engr. Labrague emphasized that the completed structure contributes to improving the safety of students, teachers, and school personnel by stabilizing the surrounding area and preventing possible soil erosion.
- Mr. Miralles expressed his appreciation for the successful completion of the project and highlighted its importance in protecting the school grounds, particularly during heavy rains and adverse weather conditions.

4. Installation of Solar Street Lights along Maharlika Highway

Location: Poblacion 6, Paranas, Samar

- Ms. Abalos commended the successful installation of the solar street lights, emphasizing that the project greatly improves visibility and safety for motorists and pedestrians along Maharlika Highway, particularly in the area of the new RHU Building.
- Engr. Calinao emphasized that the use of solar-powered street lights promotes energy efficiency and environmental sustainability while reducing electricity costs for the local government which everyone agreed.
- Engr. Mahinay noted that the installed solar street lights contribute to improving security in the area, particularly during nighttime when visibility is limited.

Part IV. Additional Concerns and Recommendations

The committee discussed the Calendar Year 2026 Work and Financial Plan of the Local Project Monitoring Committee (LPMC).

Engr. Alex O. Calinao, LPMC Secretariat, presented the proposed activities, including quarterly field monitoring, seminars and capacity-building activities, and incentives for CSO representatives and LPMC members actively participating in monitoring.

Mr. Mabulay suggested adding a provision for Personal Protective Equipment (PPEs) and field uniforms to ensure safety and preparedness during field activities. The suggestion was unanimously supported by all members, considering the prevailing weather conditions.

Ms. Derby Mae Babalcon committed to forwarding the approved Work and Financial Plan to Mayor Babalcon for acknowledgment and appropriate action.

After discussion, the committee agreed that the proposed CY 2026 Work and Financial Plan, with a total budget of ₱177,600.00, is necessary and responsive to the monitoring needs of the Local Government Unit.

Upon motion of Ms. Christine Abalos, duly seconded by Engr. Jay Roman Mahinay, the committee unanimously approved the CY 2026 Work and Financial Plan, and the LPMC will formalize this approval through the preparation and issuance of Resolution No. 01, Series of 2026.

Part V. Next Meeting

The schedule of the next monitoring and inspection will be set accordingly.

Part VI. Adjournment

With no other matters to discuss, the meeting was adjourned at **5:15 PM.**

Prepared by:



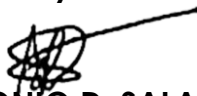
MARY GRACE R. DACUTANAN
Executive Assistant / LPMC Secretariat Member

Certified True and Correct:



ENGR. ALEX O. CALINAO
MPDC / LPMC Secretariat

Approved by:



Mr. ANTONIO D. SALAZAR
LPMC Chairperson

Noted by:



HON. ELVIRA U. BABALCON
Municipal Mayor

Attachments:

- Attendance Sheet
- Pictures