



SAN JORGE PROJECT MONITORING COMMITTEE

MINUTES OF THE LGU SAN JORGE LOCAL PROJECT MONITORING COMMITTEE (LPMC) QUARTERLY MEETING

3rd Quarter CY 2026

Date: September 4, 2026

Venue: SB Session Hall, Municipality of San Jorge, Samar

Presiding Officer: Hon. Leoncio U. De Guia, Municipal Mayor

I. CALL TO ORDER

The Third Quarter Meeting of the Local Project Monitoring Committee (LPMC) of the Municipality of San Jorge for Calendar Year 2026 was called to order at exactly 9:30 A.M. by the Presiding Officer, Hon. Leoncio U. De Guia, Municipal Mayor.

The Presiding Officer welcomed all members of the Committee, representatives from the implementing offices, barangay officials, technical personnel, contractors, and other stakeholders present. He emphasized the importance of the Regional Project Monitoring and Evaluation System (RPMEs) in ensuring the efficient implementation, transparency, accountability, and timely completion of government-funded infrastructure projects.

II. CONFIRMATION OF QUORUM

The Secretariat certified that a quorum was present. With the required quorum having been established, the Presiding Officer declared the meeting officially in session.

III. AGENDA OF THE MEETING

The meeting primarily focused on the following:

1. Presentation and validation of project status and inspection findings based on RPMEs Form 7 (Project Inspection Report).
2. Discussion of issues and accomplishments per project site inspection.
3. Problem-solving session and facilitation meeting outputs as needed for RPMEs Form 8.
4. Agreement on actions to be undertaken for ongoing and completed infrastructure projects.
5. Other matters relevant to project monitoring, implementation efficiency, and sustainability.

IV. PRESENTATION OF PROJECT MONITORING REPORT (RPMEs FORM 7)

The PMC Focal Person, **Engr. Concepcion M. Garlitos**, presented the **RPMEs Form 7 – Project Inspection Report** for the Third Quarter of CY 2026. The report summarized the results of the project inspections conducted during the quarter, including project locations, accomplishments, findings, issues encountered, actions taken, and recommended actions. The following projects were presented:



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1. Motorpool Embankment Phase II

The project, located at Barangay Mancol with a total project cost of ₱4,996,488.00, was inspected on June 15, 2026. The project was reported to be 100% physically and financially completed and was completed ahead of schedule. No implementation issues were encountered. The project was properly turned over, and the Implementing Agency conducted an information dissemination meeting after completion.

2. Construction of Concrete Pathway (Brgy. Rosalim)

The project, amounting to ₱994,886.81, was likewise inspected on June 15, 2026. It was reported to be 100% completed both physically and financially. The project experienced only a minimal delay which resulted in insignificant negative slippage and did not materially affect the completion and delivery of the project. The project was properly turned over, and an information dissemination meeting was conducted by the Implementing Agency.

3. Construction of Concrete Pathway (Brgys. Cagtoto-og to Matalud)

The inter-barangay pathway project with a contract amount of ₱1,494,560.81 was inspected on June 15, 2026. The project was completed with 100% physical and financial accomplishment. Although a few days of minimal delay were recorded, the resulting negative slippage was considered insignificant and did not materially affect project completion. The project was properly turned over, and information dissemination activities were conducted.

4. Construction of Concrete Pathwalk with Concrete Drainage Canals and Street Lights

The project, located at Barangays Poblacion I and II with a total project cost of ₱4,993,177.88, was inspected on September 2, 2026. At the time of inspection, the project had already attained 100% physical and financial accomplishment. The project experienced only minimal delay with insignificant negative slippage. The Implementing Agency conducted a coordination meeting with the contractor to discuss pedestrian traffic management and construction scheduling. It was agreed to install safety signages and barricades, maintain safe pedestrian access, and adjust work schedules during less busy hours to minimize inconvenience while sustaining project progress.

5. Improvement of Motorpool (Flooring and Electrical Installation)

The project, located at Barangay Mancol with a project cost of ₱1,498,045.28, was inspected on June 15, 2026. It was completed ahead of schedule, with 100% physical and financial accomplishment. No implementation issues were encountered. The project was properly turned over and the Implementing Agency conducted an information dissemination meeting.

6. Complete Rehabilitation of Level III Water Supply System (Replacement of Distribution Lines)

The project covering Barangays Blanca Aurora, Himay, and Tomogbong, with a project cost of ₱1,998,598.88, was inspected on September 2, 2026. The project had already attained 100% physical and financial accomplishment. Although minimal delay was noted, the resulting negative slippage was considered insignificant and did not affect the overall completion and delivery of the project. The project was properly turned over and information dissemination activities were conducted.



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7. Improvement/Maintenance of MP Civic Center (Covered Court, Perimeter Fence, Bleachers and Roofings)

The project, located at Barangay Poblacion I with a total cost of ₱1,748,848.64, was inspected on September 2, 2026. The project was completed ahead of schedule with 100% physical and financial accomplishment. No implementation issues were encountered. The project was properly turned over and an information dissemination meeting was conducted.

V. DISCUSSION OF ISSUES AND FINDINGS

Following the presentation, the Committee discussed the inspection results.

The Committee noted that all seven (7) infrastructure projects had already attained 100% physical and financial accomplishment. Three (3) projects were completed ahead of schedule, while four (4) projects experienced only minimal delays that resulted in insignificant negative slippage and did not materially affect project completion.

The Committee further noted that no major implementation issues were encountered in the completed projects.

For the Construction of Concrete Pathwalk with Concrete Drainage Canals and Street Lights, the Committee emphasized the importance of continuing pedestrian safety measures, considering the project's location within the municipality's commercial center. The coordination between the Implementing Agency and the contractor was recognized as a good practice in minimizing public inconvenience while ensuring uninterrupted project implementation.

VI. PRESENTATION OF RPMES FORM 8 (PROBLEM SOLVING SESSION/FACILITATION MEETING)

The PMC Focal Person presented the results of the Problem Solving Session conducted under RPMES Form 8.

For the completed projects, the Committee agreed to continue regular monitoring to ensure sustained quality, safety, and durability of completed infrastructure projects.

For the Pathwalk Project, the following agreements were reached:

- Installation of safety signages and barricades;
- Maintenance of safe pedestrian access throughout project implementation;
- Adjustment of work activities during less busy hours;
- Continuous coordination among the LGU, barangay officials, and the contractor; and
- Continuous monitoring to ensure uninterrupted implementation.

VII. AGREEMENTS REACHED

After due deliberation, the Committee unanimously agreed to:

1. Continue quarterly monitoring and evaluation of all infrastructure projects under RPMES;
2. Sustain quality assurance and post-completion monitoring of completed projects;



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3. Strengthen coordination among implementing agencies, contractors, and barangay officials;
4. Ensure that contractors continue to observe proper safety measures and traffic management practices for projects located in busy public areas; and
5. Continue information dissemination activities to promote transparency and public awareness.

VIII. OTHER MATTERS

No additional matters were raised during the meeting.

IX. ADJOURNMENT

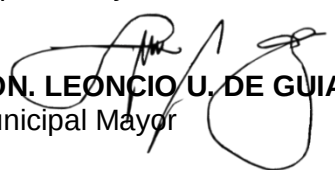
There being no further matters to discuss, the meeting was adjourned upon motion duly seconded and approved by the body.

X. CERTIFICATION

Prepared by:


ENGR. CONCEPCION M. GARLITOS
San Jorge PMC Focal Person

Approved by:


HON. LEONCIO U. DE GUIA
Municipal Mayor

Date: September 4, 2026