

LOCAL PROJECT MONITORING COMMITTEE (LPMC)
WORK AND FINANCIAL PLAN
For CY 2026

LPMC: MUNICIPALITY OF SAN JOSE DE BUAN, SAMAR

Activity (e.g. quarterly meetings, PSS, trainings, field monitoring activities)	Expected Output	Schedule	Responsible Unit/Individual	Fund Source	Budget (Php)	Remarks
Regular Meeting	4 quarterly meetings conducted	4th Wednesday of the 2nd month of the quarter	LPMC, Mayor, All Punong Barangays	General Fund	30,000.00	7,500 per quarter (meals and other incidental expenditures)
Joint meeting with LPMC and COA Inspectorate Team	1 joint meeting conducted	As need arises	LPMC, Mayor, Accountant, MTO, MBO with COA	General Fund	20,000.00	Meals, snacks, and documentation
Quarterly Project Monitoring and Evaluation	4 quarterly monitoring	4th Wednesday of the 2nd month of the quarter	LPMC, Mayor, All Punong Barangays	General Fund	80,000.00	20,000 per quarter (meals, incidental expenses, uniforms & accessories)
Project Problem-Solving Session(s)	Issues and Concerns clarified and problem solved.	Issues and concerns resolved and documented	LPMC, Mayor, All Punong Barangays	General Fund	5,000.00	Minimal cost for coordination meetings and documentation
Preparation of quarterly reports (RPMES Forms 1, 2, 3, 4, 5, 6, 7, 9)	Quarterly reports prepared and submitted on time	Last week of the last month of the quarter	PMC Secretariat and Chairman	General Fund	5,000.00	Printing, reproduction, and documentation expenses
RLIP Forms 2	Monthly submission of Form 2 completed	15th day of the succeeding month	PMC Secretariat and Chairman	General Fund	5,000.00	Communication, printing, and administrative support
Attendance to LPMC CapDev trainings	2 trainings attended/conducted	2 trainings attended/ conducted	LPMC, Mayor, All Punong Barangays	General Fund	20,000.00	Capacity development support (training materials, travel, meals)
			TOTAL			165,000.00

Prepared by:

Approved:

Noted by:


ARNEL G. OTIDA
PMC Secretariat


CONCEPCION M. GORDO
PMC Chairperson


HON. CHRISTAL JEAN R. ELIZALDE
LCE