



Republic of the Philippines
PROVINCE OF SAMAR
Municipality of San Jose de Buan

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 04-002
Series 2026

AN ORDER REORGANIZING THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE MUNICIPAL GOVERNMENT OF SAN JOSE DE BUAN.

WHEREAS, the local government code of 1991, expressly provides that the Local Chief Executive shall exercise general supervision and control over all programs, projects, services and activities to ensure efficient, effective and economic governance and for the general welfare of the local government and its inhabitants.

WHEREAS, there is a need to institutionalize a comprehensive and decentralize project monitoring and evaluation systems with the kind of timeliness that is necessary in order to take quick action on problems that are confronted in the implementation of programs/projects at the lowest level;

WHEREAS, Memorandum Order No. 175 issued on May 25, 1988 created the Project Monitoring Committees at the provincial, city and municipal levels to facilitate project implementation, monitoring and evaluation of projects funded from national government and local government funds;

WHEREAS, Executive Order No. 376, Series of 1989 issued by the office of the President, amended by Executive Order No. 93, series of 1993, establishing the Regional Project Monitoring and Evaluation System (RPMES) to facilitate the monitoring and evaluation of programs and projects implementation which shall include all foreign and nationally-funded projects, including development projects from the Internal Revenue Allotment (IRA) share of LGUs or supported by funds released directly to the municipality, and projects funded from locally generated resources;

NOW THEREFORE, I CHRISTAL JEAN R. ELIZALDE, Mayor of San Jose de Buan, Samar, by virtue of the power vested in me by law, do hereby order the following:

Section 1. Reorganization and Reconstitution of the Project Monitoring Committee.

There is hereby reorganized and reconstituted a body known and called as the Project Committee (PMC) in the Municipality of San Jose de Buan, Samar.

Section 2. Composition.

The membership of the Project Monitoring Committee is hereby reconstituted as follows;

Chairperson	Concepcion M. Gordo	MCR
Members	Engr. Ma. Beverly L. Arpon	Engineer II
	Nadem S. Uy	MLGOO
	Jennifer N. Bayabay	Tourism Officer
	Nimfa C. Reyes	Municipal Agriculturist
	Anwar P. Bisnar	LYDO
	Hon. Jovito P. Rebato	Brgy. Captain, Pobl.1
	Hon. Alejandro B. Jabon	Brgy. Captain, Pobl.3
	Yolanda G. Rebato	CSO-Senior Citizens
	Pablito O. Hombre	CSO-Farmers
	Checllet M. Rebato	CSO-Youth Representative
	Lina R. Cidro	OSCA Chairperson
	Hon. Brylle O. Elizalde	ABC President
	Hon. Bertino Orale	SB Chairman on Committee on Infrastructure
Secretariat	Engr. Arnel G. Otida	MPDC

Section 3. Functions.

The Project Monitoring Committee shall have the following duties and responsibilities:

- a. Provide up-to-date and relevant information on the over-all status of project implementation at each level for timely program/project adjustment, planning and budget allocation;
- b. Ascertain issues and concerns which impede project implementation for remedial actions at the City Development Council and Committee levels and to elevate unresolved issues and problems at the appropriate offices and institutions at the city level for resolution and final action;
- c. Institutionalize problem solving session (PSS) as a mechanism to address issues and concerns related to the implementation of programs, projects and activities (PPAs); and
- d. Assess and ascertain whether development programs and projects implemented are delivering results in supports of the local development goals and plans as well as national development thrusts and priorities.

SECTION 4. Scope and Coverage.

The programs, projects and activities (PPAs) to be monitored by the Project Monitoring Committee shall include all foreign and nationally-funded projects; including funds directly downloaded to the city which are implemented within the Local Government Unit (LGU). It shall also monitor PPAs funded from the Annual Development Fund (ADF) and locally generated resources, including those that are funded at the barangay level.

SECTION 5. Secretariat.

The office of the Municipal Planning and Development Coordinator shall serve as the secretariat of the local PMC as mandated in Executive Order No. 93, series of 1993 issued by the President of the Philippines.

- a. Prepare lists of schedules of all PPAs to be monitored;
- b. Process reports of implementers on the status of project and implementation for the information of the Project Monitoring Committee (PMC);
- c. Identify problems, concerns and verify information for appropriate actions;
- d. Prepare and disseminate periodic project monitoring report on the status of implementation; e. Provide technical services and documentation of proceedings of PMC meetings and activities; and
- f. Prepare reports and such other assistance as may be required in the discharge of its function.

The operational expenses and other related expenses of the PMC shall be chargeable to the approved General Lumpsum Appropriation of the approved budget of the Municipal Government of San Jose de Buan, subject to the approval of the PMC in consonance to the usual accounting and auditing rules and regulations.

SECTION 6. Repealing Clause.

All Executive Orders or issuances inconsistent with the provision of this Executive Order are hereby repealed or modified accordingly.

SECTION 7. Effectivity.

This Executive Order shall take effect immediately.

DONE AND SIGNED this 15th day of April 2026, San Jose de Buan, Samar.



HON. CHRISTAL JEAN R. ELIZALDE
Municipal Mayor