

POST-ACTIVITY REPORT

ACTIVITY:	<i>Strengthening the Functionality of Local Project Monitoring Committees in Region VIII</i>
DATE:	<i>May 28, 2026</i>
VENUE:	<i>Zoom Platform</i>
NO. OF PARTICIPANTS:	<i>5 from LGU San Jose de Buan, Samar (2 Male, 3 Female)</i>

REPORT SUMMARY

I. OBJECTIVES OF THE ACTIVITY:

This activity aims to:

- 1. Strengthen the functionality and effectiveness of Local Project Monitoring Committees (LPMCs) in Region VIII through orientation on the LPMC Functionality Assessment and Monitoring System (LFAMS).*
- 2. Enhance the knowledge and skills of LPMC members in complying with DILG requirements, monitoring project implementation, and documenting accomplishments.*
- 3. Familiarize participants with the features and benefits of the LFAMS, including online submission of documentary requirements, real-time monitoring of compliance status, and assessment scoring.*
- 4. Equip LPMC members with the knowledge and tools necessary for preparing Most Significant Change (MSC) narratives for the SUBAYBAYANI Awards.*
- 5. Promote transparency, accountability, participatory governance, and improved project monitoring practices among Local Government Units.*

II. HIGHLIGHTS OF THE ACTIVITY:

The activity was conducted virtually through the Zoom Platform and was attended by representatives from various Local Government Units across Region VIII, including five (5) participants from the Municipality of San Jose de Buan, Samar.

During the activity, the Department of the Interior and Local Government (DILG) introduced the LPMC Functionality Assessment and Monitoring System (LFAMS), an online platform developed to improve the efficiency of LPMC assessment and reporting processes. The system allows LPMCs to upload documentary requirements, track submission status, monitor assessment scores, view compliance deadlines, and receive immediate feedback from evaluators.

The resource persons highlighted the advantages of the digital platform, including reduced paperwork, enhanced accessibility, improved transparency, real-time monitoring, and increased accountability in the submission and evaluation of LPMC requirements.

The second part of the activity focused on the Most Significant Change (MSC) Approach for the SUBAYBAYANI Awards. Participants were oriented on the importance of documenting significant governance and development outcomes resulting from LPMC interventions. Discussions emphasized the preparation of evidence-based narratives showcasing governance improvements, strengthened monitoring systems, stakeholder participation, innovation in project implementation, and improved public service delivery.

The activity also provided participants with practical guidance on developing MSC narratives using the Context-Capacity-Result framework, enabling LPMCs to effectively communicate their accomplishments and contributions to local governance.

III. OUTPUT/S OF THE ACTIVITY:

- 1. Enhanced understanding of the LPMC Functionality Assessment and Monitoring System (LFAMS) and its application in LPMC operations.*
- 2. Increased awareness of DILG requirements, compliance indicators, and functionality assessment processes.*

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3. *Improved knowledge and skills of LPMC members in preparing and submitting documentary requirements through the online platform.*
4. *Strengthened capability of LPMC members in documenting significant governance outcomes through the Most Significant Change (MSC) Approach.*
5. *Acquisition of strategies and best practices that can be adopted to further improve project monitoring, reporting, transparency, and accountability within the Municipality.*
6. *Commitment of the LPMC members to improve compliance with functionality standards and actively participate in future SUBAYBAYANI Awards assessments.*

IV. RECOMMENDATIONS/RELEVANT APPLICATION IN LGU(if any):

1. *Fully utilize the LPMC Functionality Assessment and Monitoring System (LFAMS) to ensure timely submission of documentary requirements and continuous monitoring of compliance status.*
2. *Institutionalize proper documentation and record management practices to support the functionality assessment and validation requirements of the DILG.*
3. *Develop and maintain a repository of project monitoring reports, photographs, resolutions, and other supporting documents to facilitate compliance and reporting.*
4. *Apply the Most Significant Change (MSC) Approach in documenting notable accomplishments and governance improvements resulting from LPMC interventions.*
5. *Conduct capacity development activities for LPMC members on project monitoring, evaluation, report preparation, and documentation.*
6. *Strengthen coordination among LPMC members, implementing offices, and stakeholders to improve project monitoring effectiveness and accountability.*

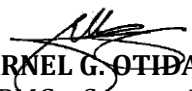
V. REQUESTED ACTIONS (if any):

1. *Support the continuous implementation and utilization of the LPMC Functionality Assessment and Monitoring System (LFAMS) within the Municipality.*
2. *Allocate resources for capability-building activities and technical training for LPMC members.*
3. *Direct concerned offices to provide timely project information and documentary requirements necessary for LPMC monitoring and assessment activities.*
4. *Encourage all LPMC members to actively participate in project monitoring, documentation, and compliance activities to further enhance the functionality and performance of the Committee.*
5. *Support the preparation and submission of documentary requirements and Most Significant Change (MSC) narratives for future SUBAYBAYANI Awards and LPMC functionality assessments.*

VI. Attachments (check as applicable):

☒ Photos	☐ Program of activities
☐ Powerpoint/lecture materials	☐ Certificate of attendance/participation/completion
☐ Brochures	☒ Others (specify) <u>Attendance Sheet</u>
☐ Workshop/activity materials	

Prepared by:


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LPMC – Secretariat

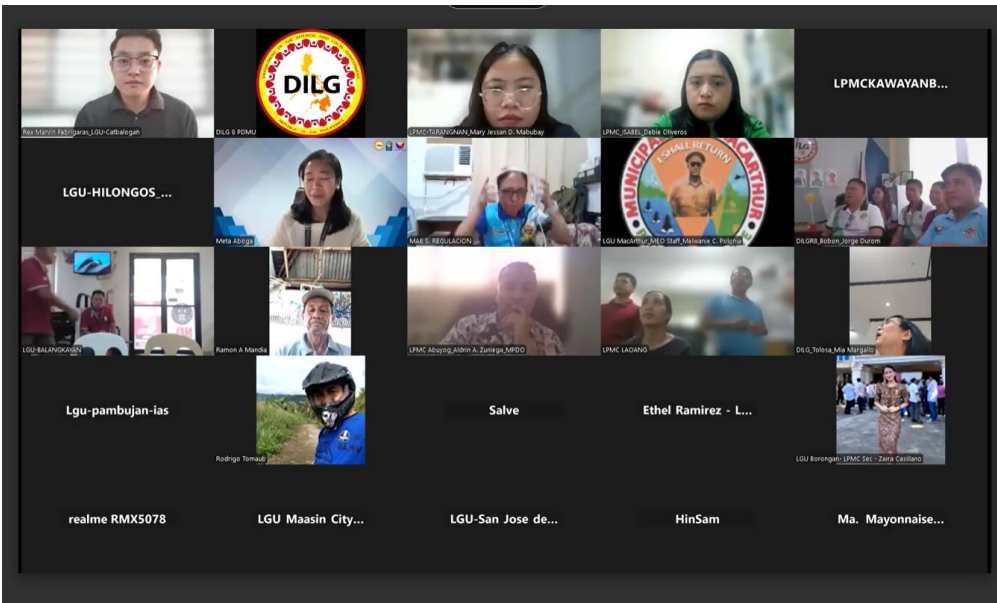
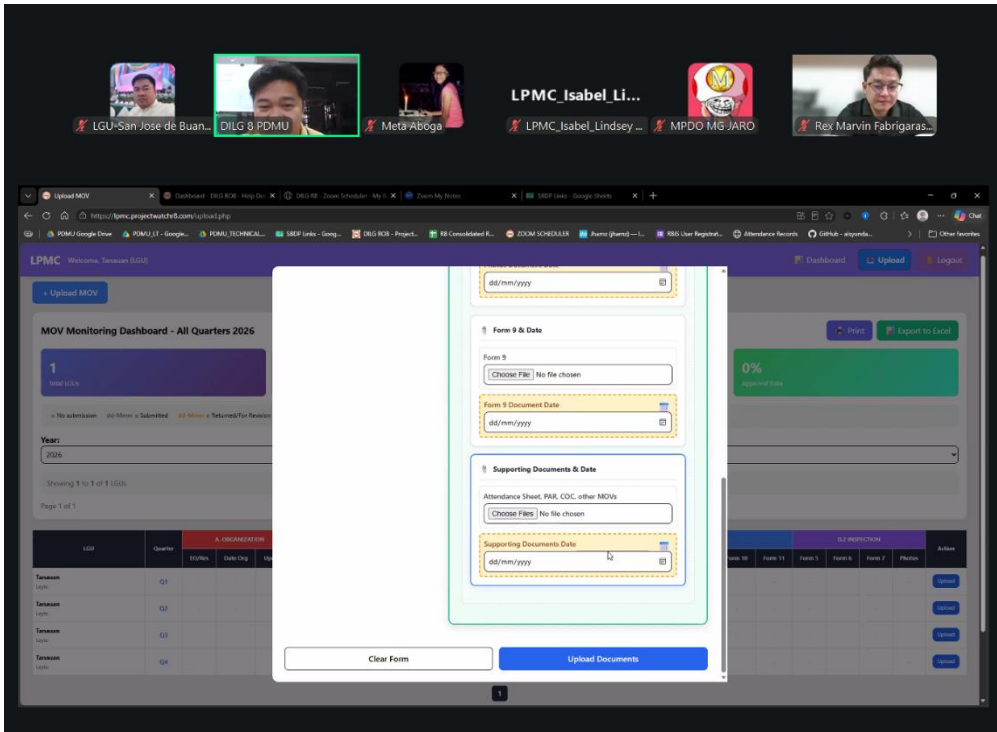
Noted:


CONCEPCION M. GORDO
LPMC Chairperson

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Photo Documentation



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Attendance

LPMC Training Attendance

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