



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER No. 23
Series of 2025

**RECONSTITUTION FOR LOCAL PROJECT MONITORING COMMITTEE (LPMC)
DETERMINING ITS COMPOSITION, TERM OF REFERENCE, AND FOR OTHER
PURPOSES.**

WHEREAS, RA 7160 otherwise known as the Local Government Code of 1991 “developed to LGU’s the monitoring and evaluation of the implementation of development programs and projects as a function of Local development Council and the Municipal Planning and Development Coordinator;

WHEREAS, Executive Order No. 376 series of 1989 established the Regional Project Monitoring and Evaluation System providing a scheme for monitoring and evaluating projects at the National, Regional, Provincial/City and Municipal Levels, with intensive and active participation of various government agencies, LGU’s and NGOs at all levels;

WHEREAS, Executive Order No. 93 dated and to June 1, 1993 amended EO No. 376 and established the National Project Monitoring Committee to oversee the implementation of RPMES and authorized the same to update and make revisions to the Manual of Operations of the RPMES;

WHEREAS, Memorandum Circular No. 1-94 series of 1994 of NPMC RPMES was issued to adopt the revised RPMES Manual of operation and to prescribe the general procedures and guidelines in the organization and operationalization of the RPMES at the National, Regional, Provincial, City and Municipal levels;

WHEREAS, Memorandum Order No. 175 was issued on May 25, 1998 which created the Project Monitoring Committees at the Provincial/City and Municipal levels to monitor local government projects funded from national government and local government funds;

WHEREAS, the RPMES Primarily aims to facilitate project implementation, and develop project facilitation, problem solving, monitoring and evaluation to the regional, provincial/city and municipal levels;

WHEREAS, monitoring and evaluation under the RPMES will cover all development projects undertaken by Government Agencies. Local Government Units, State Colleges and Universities, and Government-owned and controlled Corporations at the regional, provincial/city and municipal levels during the fiscal year. Inclusive of backlogs from previous fiscal year;

WHEREAS, the municipal development council during its meeting held on November 10, 2022 at the Municipal Hall, San Sebastian, Samar, for the PMC’s organizational meetings had determine the composition and procedure for appointing members of the PMC and nominated Four (4) out of the Eight (8) PMC Members from whom the Local Chief Executive shall appoint the PMC Chairman.

NOW, THEREFORE, I, FERDINAND T. GAVIOLA, Municipal Mayor of the Municipality of San Sebastian, Samar, by virtue of the powers vested in me by law and in accordance with the RPMES Operations Manual do hereby order the following to wit.

SECTION 1. CREATION OF THE LPMC. There is hereby created the Local Project Committee of the Municipality of San Sebastian, Samar.

SECTION 2. COMPOSITION. The LPMC shall be composed of the following:

Chairman:	Anne Sherly M. Odevilas	Municipal Accountant
Members:	Teofilo M. Mabansag	LnB President
	Engr. Ofelia C. Cabueñas	Municipal Budget Officer - Designate
	Liza C. De Guzman	Municipal Treasurer - Designate
	Oscar M. Latorre	SB Chair., Comm. On Appropriation
	John Clifford B. Rado	MLGOO
	Rolando M. Gaviola	CSO Rep., SSFeSCA
	Mark Anthony M. Mabaet	PPC Vice President
	Engr. Albin C. Cabueñas	MPDC/LPMC Head Secretariat
	Ian Venson M. David	Member, Secretariat

SECTION 3. RESPONSIBILITIES OF THE LPMC.

1. Provide list and schedule of all projects to be monitored to NGOs involved in project monitoring;
2. Collect and Process reports of implementations;
3. Pinpoint problems for analysis and actions of the Local Development Council (LDC);
4. Provide feedback on the remedial actions of the LDC;
5. Prepare and disseminate periodic project monitoring report; and
6. Elevate to higher level bodies problems/issues which are not resolved at their level.

SECTION 4. RESPONSIBILITIES OF LPMC SECRETARIAT. The LPMC Secretariat shall be headed by the Municipal Planning and Development Coordinator (MPDC) and shall perform both as administrative and technical secretariat as much. It shall have the following responsibilities:

Head Secretariat	: Engr. Albin C. Cabueñas	- MPDC
Members	: Ian Venson M. David	- MPDC Staff
	Rolando M. Gaviola	- CSO Representative, SSFeSCA

1. Prepare the monitoring program to be undertaken by the LPMC during any given fiscal year, which will include, among others, the list of projects and schedule of implementation based on submission implementing agencies;
2. Provide the Local Chief Executive with information on the project to be monitored by the LPMC, and 3 Facilitate interagency, intergovernmental, and field headquarters coordination whenever necessary.

SECTION 5. TERM AND TENURE OF OFFICE

1. The term of office of the NGO/PO, Member of the LPMC shall be one year without prejudice to reappointment maybe terminated at any time by the joint signatures of the LDC Chairman and Co/Chairman;

2. An appointment maybe extended to fill up the unexpired term of a member whose service is terminated; and
3. The NGO/PO member shall be entitled to incentive of honorarium at rates determine by the Regional Project Monitoring Committee (RPMC). The granting of which will be tied to reporting of status of projects to RPMC including participation in Monitoring and Evaluation activities.

SECTION 6. REPEALING CLAUSE. Any order inconsistent thereto is hereby repealed or amended.

SECTION 7. EFFECTIVITY. This order shall take effect immediately

Issued this 2nd day of October, 2025 at San Sebastian, Samar, Philippines.


FERDINAND T. GAVIOLA
Municipal Mayor