



LOCAL PROJECT MONITORING COMMITTEE (LMPC)

MINUTES OF 2ND QUARTER MEETING OF THE MEMBERS OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF SAN SEBASTIAN, SAMAR HELD ON JUNE 2, 2026 (2PM) LEGISLATIVE BUILDING, SAN SEBASTIAN, SAMAR.

Present	:	Atty. Anne Sherly Odevilas-Gaviola,CPA	-Municipal Accountant
			LPMC Chairperson
		John Clifford B. Rado	-MLGOO-Member
		Ferdinand T. Gaviola	-Municipal Mayor- Honorary Member
		Engr. Ofelia C. Cabueñas	-MBO-Designate-Member
		Liza C. De Guzman	-ICO-Municipal Treasurer- Member
		Engr. Albin C. Cabueñas	-MPDC-LPMC Head Secretariat
		Rolando M. Gaviola	-CSO Representative
		Teofilo M. Mabansag	-LnB President
		Ian Venson M. David	-Secretariat Member
Absent	:		
		Mark Anthony M. Mabaet	-CSO Representative

The meeting of the Local Project Monitoring Committee (LPMC) for the Second Quarter of Calendar Year 2026 was held on June 2, 2026 at the New Legislative Building. The meeting was called to order at **2:00 PM** by the LPMC Chairperson, **Atty. Anne Sherly Odevilas-Gaviola**. Members of the Committee and representatives from concerned offices were present. A quorum being present, the meeting formally commenced.

The minutes of the previous meeting were presented for review and, upon motion duly made and seconded, were approved as read/amended.

The Chairperson proceeded with the discussion of the agenda.

The first agenda, **Orientation on the Growth Equity Fund (GEF) Guidelines**, provided members with updates on policies and implementation standards under the Growth Equity Fund. The orientation emphasized alignment of local planning, monitoring, and reporting systems with GEF requirements to ensure efficient and compliant implementation of funded programs and projects. Members also agreed on the importance of sustained coordination among concerned offices and continuous capacity strengthening to support effective implementation and compliance.

For the second agenda, **Presentation of the Results of the Comprehensive Development Plan (CDP) Assessment**, the Committee was informed of the key findings of the CDP evaluation. The results highlighted accomplishments and identified areas for improvement, particularly on planning alignment, monitoring systems, and documentation processes. The Committee agreed to utilize the assessment results as a reference in strengthening coordination and ensuring that planning and reporting documents are regularly updated and properly consolidated.

The third agenda, **Status Update on Compliance to SubayBAYAN, RSSA, and RLIP**, presented updates on ongoing compliance requirements and reporting submissions. The Committee noted the progress of concerned offices and emphasized the importance of timely, complete, and accurate submission of data and reports to ensure reliable monitoring information.

For the fourth agenda, **Status of LGU Compliance to GEF 2025 and 2026 Requirements**, updates were presented on the municipality's compliance status under the Growth Equity Fund requirements. The Committee agreed on the need to further strengthen inter-office coordination and sustained monitoring to ensure full compliance and readiness for validation and future assessments.

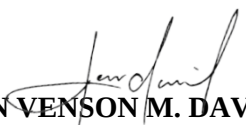
The fifth agenda, **Status of the 20% Development Fund Projects**, covered updates on ongoing, procurement, and preparatory stages of project implementation. The Committee acknowledged implementation progress and agreed to maintain regular monitoring, timely submission of accomplishment reports, and close coordination among implementing offices to ensure efficient and timely project delivery.

The sixth agenda, **Schedule of Project Inspection**, was discussed to ensure regular validation of project implementation. The Committee agreed that quarterly project inspections shall be strictly implemented, with priority projects identified for validation. The LPMC Secretariat was tasked to finalize and circulate the inspection schedule in coordination with concerned offices.

Under other matters, no additional concerns were raised by the members.

There being no other matters to discuss, the meeting was adjourned at 4:00PM.

Prepared by:


IAN VENSON M. DAVID
LPMC Secretariat Member

ATTESTED:


ATTY. ANNE SHERLY ODEVILAS-GAVIOLA, CPA
LPMC Chairperson