



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 061 Series of 2025

AN ORDER ORGANIZING THE MUNICIPAL PROJECT MONITORING COMMITTEE

WHEREAS, DILG MC 2019-188 Re: ORGANIZATION OR RECONSTITUTION OF SUB-REGIONAL PROJECT Monitoring Committees (PMC), dated November 27, 2019 issued by DILG Secretary EDUARDO M. ANO, LGUs are enjoined to organize or reconstitute their LPMCs and apprise them of the functions and responsibilities as a monitoring Committee;

WHEREAS, there are certain parameters set by the National Project Monitoring Committee (NMPC) in defining an Active Local Project Monitoring Committee;

WHEREAS, there is a need to reconstitute the MPMC to conform with the requirement set forth by EO 376 S. of 1989 amended by EO 93 S. Of 1993.

NOW THEREFORE, I, **JASCHA MAE R. TIU**, Municipal Mayor of the municipality of Sta. Rita, Samar, by virtue of the powers vested in me by law, do hereby order THE ORGANIZATION OF THE MUNICIPAL PROJECT MONITORING COMMITTEE OF STA. RITA, Samar, DELINEATING THEIR ROLES AND RESPONSIBILITIES, an order the following:

SECTION 1. Composition. The Municipal Project Monitoring Committee is composed of:

Chairperson : Hon. Jouie P. Tiu

LnB President

Members:

Amelsa Niña A. Perez
Domingo V. Encinas
Ma. Aurora Ibe C. Cabranilla
Antonio R. Gayoso Jr.
Engr. Ruel T. Duallo

Liezel Ong
Mark John Rabi

MLGOO
MBO
Mun. Acct.
MUN. TREASURER
MPDC (Head
Secretariat)
World Vision
Sta. Elena Mangrove
Association



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SECRETARIAT MEMBERS:

Erick Benz B. Echual
Engr. Rodel Benitez

CMT III
Engineer IV

Technical Support:

Engr. Fidencio C. Paranas Jr.

MEO

Section 2. Roles and Responsibilities of the Municipal Project Monitoring Committee. The duties and responsibilities of the Project Monitoring Committee and the secretariat shall be as follows:

1. Provide the list and schedules of all projects to be monitored to NGOs involved in project monitoring;
2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the Municipal Development Council and the next higher Project Monitoring Committee;
3. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the MDC;
4. Provide feedback on the remedial actions of the LDC and follow-up implementation;
5. Prepare and disseminate periodic project monitoring report on the status of project implementation to the Regional PMC; and
6. Elevate to higher level bodies (e.g. NPMC, RPMC and PPMC) issues and problems which are not resolved at the MPMC level.

SECTION 3. MPMC Secretariat Functions:

1. Prepare the Monitoring and Evaluation work program to be undertaken by the Project Monitoring Committee during any given fiscal year which will include the list of the projects and schedule implementation based on the submission of implementing agencies;
2. Provide the local chief executive with information on the projects monitored by the PMC and
3. Facilitate inter-agency, inter-governmental and field headquarters coordination, if necessary



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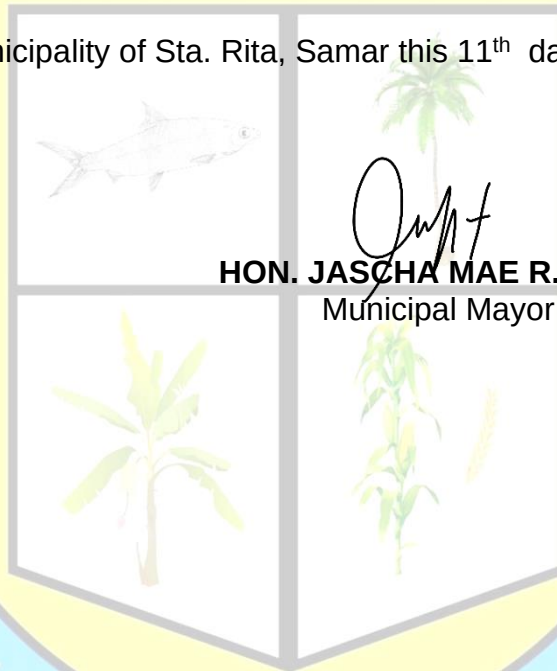
SECTION 4. TECHNICAL SUPPORT FUNCTIONS:

1. Provide the PMC with data needed in the monitoring of projects such as program of works, detailed Engineering designs, and the like;
2. Accompany the PMC to project sites;
3. And all other support services related to the engineering office that the pmc may need.

SECTION 5. Project Monitoring Funding. Expenses for the operation and remuneration of the Project Monitoring Committee and its members shall be charged to engineering supervision fund and any other funds available for the purpose.

SECTION 6. Effectivity. This order shall take effect immediately.

Done in the municipality of Sta. Rita, Samar this 11th day of July, 2025



HON. JASCHA MAE R. TIW
Municipal Mayor