



OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 05 Series of 2026

"AN ORDER REORGANIZING THE PROJECT MONITORING COMMITTEE OF THE CITY GOVERNMENT OF MAASIN"

WHEREAS, Executive Order No. 376 S. Of 1989 as amended by EO 93 S. 1993 established the Regional Project Monitoring and Evaluation System (RPMES) to facilitate project implementation and devolve facilitation, problem-solving, monitoring and evaluation of foreign, national and locally-funded projects to the sub-national levels. Multi-level project monitoring through RPMES adoption provides a valuable source of inputs to budgeting and programming decisions that can maximize utilization of meagre resources and protect national and local investments for local development. The RPMES is to be implemented by the development councils or planning boards at the regional, provincial, city or CITY level;

WHEREAS, DILG Memo Circular No. 2004-78 reiterates the organization/ reactivation of Project Monitoring Committees (PMCs) in the local government units; and the latest DILG Memorandum Circular No. 2019-188 sets the guidelines on the Organization of Reconstitution of Sub-Regional Project Monitoring Committees (PMCs);

WHEREAS, with the current emphasis on transparency, accountability, and initiative of the national government to strengthen alignment of development thrust and priorities across different levels of government, there is a need to ensure functionality of PMCs particularly in coordinating, monitoring, and evaluating project implementation at the sub-regional levels.

NOW WHEREFORE, by virtue of the powers vested in me as City Mayor, **I, LUZ V. MERCADO**, hereby order the reorganization of the CITY PROJECT MONITORING COMMITTEE (PMC), to wit:

SECTION 1: COMPOSITION. The City Project Monitoring Committee shall be composed of the following:

Chairman:

DARYL M. COSTILLAS
Member, City Development Council
Punong Barangay, Abgao

Vice Chairman:

MAUREEN EVITA SAYSON BALILI
City Local Gov't. Operations Officer

Members:

ENRIQUE T. BERSABAL II
Member City Development Council
Punong Barangay, Hinapu Daku

BERNARD N. GAVIOLA
Member, City Development Council
Punong Barangay, Mambajao

ANGELITA A. SOLIVA
Member, City Development Council
Punong Barangay, Manhilo

PERLA E. SANCHEZ
Bilibol Women's Association
CSO Representative

JONAS O. MERCADO
Southern Leyte Socio-Economic Development



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ENGR. EUFEMIA S. QUIRONG - Engineer II, assigned at the City Planning and Development Office, shall serve as secretariat to the CPMC.

SECTION 2: DUTIES AND FUNCTIONS. The Committee shall be responsible for monitoring:

1. Provide the list and schedule of all projects to be monitored to NGOs involved in project monitoring;
2. Collect and process reports of implementers and NGO monitors on the status of projects implementation for the information of the LDC and next higher-level PMC;
3. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the LDC;
4. Provide feedback on the remedial actions of the LDC and follow up implementation;
5. Prepare and disseminate periodic projects monitoring report on the status of project implementation to the Regional PMC (RPMC); and
6. Elevate to higher level bodies (e.g. National PMC (NPMC), RPMC) issues and problems which are not resolved at the LPMC level.

2.1. PMC SECRETARIAT FUNCTIONS:

1. Prepare the M&E work program to be undertaken by the PMC during any given fiscal year which include the list of the projects and schedule of the implementation based on submission of implementing agencies;
2. Provide the Local Chief Executive with information on the projects to be monitored by the PMC; and
3. Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary.

SECTION 3. MEETINGS. The PMC shall meet at least once every quarter or as often as necessary.

SECTION 4. FUNDING. Any incidental expenses that shall be incurred in the performance of the PMC duties and functions shall be charged to any available funds of the LGU subject to accounting rules, laws and regulation.

SECTION 5: EFFECTIVITY. This order shall take effect immediately.

Issued in the City of Maasin, Southern Leyte, Philippines, this 3rd day of February 2026.


LUZ V. MERCADO
City Mayor



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