

LOCAL PROJECT MONITORING COMMITTEE (LPMC)
WORK AND FINANCIAL PLAN
For CY 2026

PMC: LGU - BONTOC

Activity (e.g. quarterly meetings, PSS, trainings, field monitoring activities)	Expected Output	Schedule	Responsible Unit/Individual	Fund Source	Budget (PhP)	Remarks
1. Conduct MPMC quarterly meeting	Quarterly Meeting Conducted	Every first Tuesday of the 1st month of the quarter	MPMC Members	MPDO MOOE	27,600.00	Minutes of meetings recorded/ filed
2. Formulation and approval of PMC Annual Work and Financial Plan	PMC Annual Work and Financial Plan formulated and approved	2nd Tuesday of February	MPMC Members	N/A	N/A	Conducted 1st qtr meeting, provided with Minutes of Meeting and Resolution approving the Plan
3. Formulation and approval of PMC Annual Monitoring and Evaluation Work Program to be monitored for the current year	PMC Annual Monitoring and Evaluation Work Program formulated and approved	2nd Tuesday of February	MPMC Members	N/A	N/A	Conducted 1st qtr meeting, provided with Minutes of Meeting and Resolution approving the Plan
4. Conduct Project Monitoring Visit/ Field Inspection with briefing prior to actual site visit	Projects closely monitored and reports provided every after inspection MPMC Members with complete Site inspection uniforms, vests, and hard hats.	Every first Tuesday of the 1st month of the quarter, after meeting	MPMC Members	MPDO MOOE	32,000.00	Inspection report (RPMES Form7) submitted after site visit
5. Submission of Quarterly Monitoring Reports	Quarterly submitted	every 3rd week of last month of the quarter	ME - Form 1 to 7; MPDC - minutes, attendance, notice of meetings, resolutions; MLGOO uploading of reports; MPMC Members - findings and recommendations	N/A	N/A	Copy furnish on Mayor's Office, MLGOO, and MDC for the recommendations
6. Conduct Trainings, Seminar and Workshop on Project Monitoring, Evaluation and other related concerns	PMC well trained, oriented and capacitated	June	MPMC Members	N/A	90,400.00	M & E crafted
7. Provide feedbacking and report to MDC	Feedbacking reports provided	Quarterly	MPMC Members	N/A	N/A	
TOTAL					150,000.00	

Prepared by:

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PMC Secretariat

Approved:

ENGR. RODRIGO C. TOMAUB, EnP.

PMC Chairperson