



Republic of the Philippines  
Province of Southern Leyte  
Municipality of Bontoc  
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## **MUNICIPAL PROJECT MONITORING COMMITTEE (MPMC)**

### **Minutes of the Meeting**

Minutes taken during the 2nd Qtr. Municipal Project Monitoring Committee (MPMC) Meeting of the Municipality of Bontoc, Southern Leyte, held on Wednesday, April 14, 2026 at around 8:30 in the morning at the Mayor's Office Conference Room, this Municipality.

#### **Present:**

|                                 |                              |
|---------------------------------|------------------------------|
| Hon. Rodrigo C. Tomaub          | -SB, Chair on Infrastructure |
| Hon. Romualdo A. Dizon, Jr.     | -SB, Chair on Appropriation  |
| Hon. Joel T. Guasa              | -SB, Chair on DRRM           |
| Hon. Gregorio Y. Felicilda      | -LIGA Pres./ MDC Member      |
| Ms. Imelda A. Jarabe            | -MLGOO                       |
| Engr. Antonino B. Mancio        | -Municipal Engineer          |
| Engr. Edmund B. Moralde         | -MRRMO                       |
| Ar. Jhoeymae Arianne C. Timkang | -OIC-MPDC                    |
| Hon. Lourdes A. Chiong          | -Punong Barangay/MDC Member  |
| Hon. Joel D. Matulin            | -Punong Barangay/MDC Member  |
| Mr. Romeo P. Valdez             | -CASAMATA/CSO                |
| Mr. Raul T. Duarte              | -DepEd Dis. I Supervisor     |
| Ester G. Bermiso                | -Planning Assistant          |

#### **AGENDA:**

1. Projects to be monitored and its status
2. Projects for Inspection
3. Other Matters

#### **PRELIMINARIES:**

The MPMC Meeting started at around 8:30 in the morning, everyone was requested to stand for the prayer led by Hon. Joel Guasa, SB Chair on DRRM and Ar. Timkang did the roll call and informed everyone that the majority of the members are present and declared that the meeting is in quorum. Engr. Rodrigo Tomaub, MPMC Chairman presided the meeting and immediately proceeded to give an overview of the purpose of the meeting and requested Ar. Timkang, MPMC Secretariat with her presentation.

#### **MEETING PROPER**

Ar. Timkang, MPMC Secretariat, proceeded with the presentation of project updates, including the issues and concerns raised by the members of the Committee.

## 1. Projects to be monitored and their status

| NO. | NAME OF PROGRAM / PROJECT / ACTIVITY                                                   | LOCATION  | CONTRACTOR                    | TOTAL COST (Php.) | DATE STARTED       | NO. OF EXTENSIONS | TARGET COMPLETION DATE |
|-----|----------------------------------------------------------------------------------------|-----------|-------------------------------|-------------------|--------------------|-------------------|------------------------|
| 1   | Construction of Multi-Purpose Livelihood and Training Center at Paku II, Barangay Paku | Paku      | Siano's Construction Services | 2,993,217.24      | September 02, 2025 |                   | March 01, 2026         |
| 2   | Construction of Deepwell at Barangay Pamigisan                                         | Pamigisan | Siano's Construction Services | 495,821.15        | September 22, 2025 | 34 CD Suspension  | December 24, 2025      |
| 3   | Rehabilitation of Water System at Barangay Olisihan                                    | Olisihan  | Gezar Construction Services   | 496,846.14        | October 27, 2025   | 34 CD Suspension  | February 27, 2026      |
| 4   | Installation of Water System at Municipal Nursery                                      | Sto Niño  | By Admin                      | 135,966.14        | December 15, 2025  |                   | February 13, 2026      |
| 5   | Concreting of Purok Naga Road at Barangay Hilaan                                       | Hilaan    | By Admin                      | 959,539.00        | December 16, 2025  |                   | April 15, 2026         |
| 6   | Concreting of Barangay Lawgawan Road                                                   | Lawgawan  | Siano's Construction Services | 496,681.54        | December 16, 2025  |                   | March 16, 2026         |
| 7   | Concreting of Hibagwan-Beniton Road at Barangay Hibagwan                               | Hibagwan  | Siano's Construction Services | 997,973.06        | December 16, 2025  |                   | March 16, 2026         |
| 8   | Construction of Socialized Housing at Barangay Pong-on                                 | Pong-on   | Gezar Construction Services   | 996,027.66        | November 10, 2025  |                   | April 09, 2026         |
| 9   | Improvement of Evacuation Center                                                       | Sto Niño  | Siano's Construction Services | 598,530.29        | December 16, 2025  |                   | January 30, 2026       |
| 10  | Construction of Septic Tank at Isolation Building                                      | Sto Niño  | By Admin                      | 145,298.22        | November 11, 2025  |                   | December 11, 2025      |

| NO. | NAME OF PROGRAM / PROJECT / ACTIVITY                                                   | ACTUAL DATE COMPLETED | % OF COMPLETION | TOTAL COST INCURRED TO DATE (Php.) | REMARKS                       |
|-----|----------------------------------------------------------------------------------------|-----------------------|-----------------|------------------------------------|-------------------------------|
| 1   | Construction of Multi-Purpose Livelihood and Training Center at Paku II, Barangay Paku | February 24, 2026     | 100.00          | 2,993,217.24                       | 20% EDF CY 2025 - Completed   |
| 2   | Construction of Deepwell at Barangay Pamigisan                                         | December 23, 2025     | 100.00          | 495,821.15                         | 20% EDF CY 2025 - Completed   |
| 3   | Rehabilitation of Water System at Barangay Olisihan                                    | February 24, 2026     | 100.00          | 496,846.14                         | 20% EDF CY 2025 - Completed   |
| 4   | Installation of Water System at Municipal Nursery                                      | January 19, 2026      | 100.00          | 135,966.14                         | 20% EDF CY 2025 - Completed   |
| 5   | Concreting of Purok Naga Road at Barangay Hilaan                                       |                       | 89.16           | 855,493.07                         | 20% EDF CY 2025 - On-going    |
| 6   | Concreting of Barangay Lawgawan Road                                                   | March 13, 2026        | 100.00          | 496,681.54                         | 20% EDF CY 2025 - Completed   |
| 7   | Concreting of Hibagwan-Beniton Road at Barangay Hibagwan                               | March 13, 2026        | 100.00          | 997,973.06                         | 20% EDF CY 2025 - Completed   |
| 8   | Construction of Socialized Housing at Barangay Pong-on                                 | March 13, 2026        | 100.00          | 996,027.66                         | DRRM Fund CY 2025 - Completed |
| 9   | Improvement of Evacuation Center                                                       | January 30, 2026      | 100.00          | 598,530.29                         | DRRM Fund CY 2025 - Completed |
| 10  | Construction of Septic Tank at Isolation Building                                      | January 10, 2026      | 100.00          | 145,298.22                         | DRRM Fund CY 2025 - Completed |

Several matters were discussed during the meeting. One of the primary concerns raised was the water system in Brgy. Olisihan. Engr. Mancio reported that measures are currently being undertaken to ensure an adequate and sustainable water supply for the barangay. Similarly, it was noted that the nursery's water system—particularly the pump—requires a protective enclosure to shield it from rain, as it operates on electricity and must be safeguarded to ensure durability and long-term use.

On the other hand, the socialized housing project was implemented in response to the immediate need to relocate residents living in high-risk areas.

### Completed / Accomplished Projects



CONCRETING OF PURUK RAGA ROAD AT BRUY  
HILAAH  
Contractor: By Admin



CONSTRUCTION OF SOCIALIZED HOUSING AT  
BRUY PONG-ON  
Contractor: Galat Construction Services



CONSTRUCTION OF SOCIALIZED HOUSING AT  
BRUY PONG-ON  
Contractor: Galat Construction Services



IMPROVEMENT OF EVACUATION CENTER  
Contractor: Galat Construction Services



IMPROVEMENT OF EVACUATION CENTER  
Contractor: Galat Construction Services



IMPROVEMENT OF EVACUATION CENTER  
Contractor: Galat Construction Services



IMPROVEMENT OF EVACUATION CENTER  
Contractor: Galat Construction Services



CONSTRUCTION OF SEPTIC TANK AT  
ISOLATION BLDG.  
Contractor: By Admin



CONSTRUCTION OF SEPTIC TANK AT  
ISOLATION BLDG.  
Contractor: By Admin



With regards to the evacuation center, Engr. Moralde emphasized that the facility still lacks essential components and requires further improvements. It was recommended that the evacuation center be fully equipped with necessary amenities to maximize its utilization, including its potential use for accommodating visitors during official activities.

Lourdes Chiong, MDC Member/Punong Barangay of Barangay Poblacion also raised concerns regarding the abattoir in Brgy. Poblacion, particularly on the improper disposal of septic waste, which reportedly drains into the sea. This issue was noted as requiring urgent attention.

### **Other Matters**

Engr. Tomaub, MPMC Chairman, highlighted that several completed projects have yet to undergo inspection. In relation to this, Engr. Guasa stressed that projects located in areas such as Divisoria and Talisay should also be included in MPMC inspections, regardless of whether these are funded by the Local Government Unit (LGU). It was further noted that some infrastructure projects funded by the Department of Public Works and Highways (DPWH) were implemented without coordination with the LGU.

Ar. Timkang reiterated that this concern had already been discussed in previous MPMC meetings and that a resolution had been forwarded to the Provincial Government; however, no response has been received to date. Ms. Imelda Jarabe, MLGOO, acknowledged that the LGU has taken appropriate action on the matter. Engr. Guasa further recommended that all projects implemented within the LGU's jurisdiction, including those funded by national agencies, should be subjected to MPMC monitoring and inspection.

Engr. Mancio proposed that progress meetings involving the funding agency, contractor, and LGU be required prior to billing to ensure that any issues affecting project implementation are properly addressed. Supporting this, Hon. Romualdo Dizon, Jr., SB Chair on Appropriations, suggested the passage of a resolution mandating that all infrastructure projects must coordinate with the LGU. The resolution shall be endorsed to the head of the Provincial Monitoring Committee for appropriate action and eventual forwarding to the Office of the Governor. Engr. Tomaub also noted instances of non-compliance with standards in certain projects, citing the road project in Tabunok, Guinsanga-an, which was reportedly turned over despite deficiencies.

Subsequently, a motion was made to require the conduct of progress meetings with the MPMC and submission of MPMC Report prior to billing. The motion was moved by Engr. Rodrigo C. Tomaub, MPMC Chairman and duly seconded by Mr. Romeo Valdez, CSO representative.

On the matter of budget allocation for MPMC operations, including the procurement of personal protective equipment (PPEs), Engr. Mancio stated that the same may be facilitated through a Requisition and Issue Slip (RIS) with an attached Project Procurement Management Plan (PPMP), considering the relatively minimal cost involved.

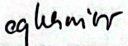
Furthermore, Engr. Guasa proposed that MPMC monitoring should not be limited to infrastructure projects but should also include fisheries and agriculture-related projects funded under the 20% Economic Development Fund (EDF). This is to ensure that priority projects identified through the Municipal Development Council (MDC) are properly monitored and supported with adequate budget.

The issue concerning the abattoir was reiterated, emphasizing the need for its improvement, including the expansion of its floor area and allocation of budget for upgrading. Lourdes Chiong, MDC Member, highlighted concerns regarding foul odor and improper waste disposal. It was suggested that the LGU may consider adopting best practices from the abattoir in Liloan, which was cited as an efficient and well-managed facility.

A motion to draft a resolution addressing the improvement of the abattoir was made by Hon. Romualdo Dizon, Jr., SB Chair on Appropriations, and was duly seconded by Ms. Imelda Jarabe, MLGOO.

There being no other matters to discuss, the meeting was adjourned at 9:48 in the morning.

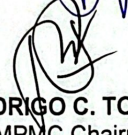
**Prepared By:**

  
**ESTER G. BERMISO**  
Planning Assistant

**Reviewed By:**

  
**Ar. JHOEYMAE ARIANNE C. TIMKANG, EnP.**  
OIC-MPDO/MPMC Secretariat

**Approved by:**

  
**Engr. RODRIGO C. TOMAUB, EnP.**  
MPMC Chairman



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#### **Pictorials:**

