



Republic of the Philippines  
Province of Southern Leyte  
MUNICIPALITY OF MALITBOG  
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MINUTES FOR THE FIRST QUARTER LOCAL PROJECT MONITORING COMMITTEE (LPMC) MEETING AT THE ABC HALL, MALITBOG, SOUTHERN LEYTE, ON JANUARY 21, 2026 AT NINE O'CLOCK IN THE MORNING.

**I. Call to Order**

The meeting was called to proceed at 9:00 in the morning by the Presiding Officer.

**II. Declaration of a Quorum**

Since majority of participants were present, the Presiding Officer declared a quorum.

1. The meeting was called to order by the Presiding Officer at 9:00 in the morning. The activity started through a multimedia prayer, followed by the singing of the National Anthem and the Malitbog Hymn.
2. Engr. Aproniano D. Taña Jr., MPDC-Designate, acknowledged the arrival of LPMC members.
3. Engr. Aproniano D. Taña Jr. read the previous minutes. Then the Presiding Officer, Hon. John Robie C. Laniog, LNB President, asked the body for any comments on the previous minutes. Since there were no comments on the minutes being read, Hon. Letecia L. Capilitan, Punong Barangay of Sabang, moved for the approval of the previous minutes, and it was duly seconded by Hon. Reynaldo D. Lubaton, Punong Barangay of Sangahon. The minutes of the previous meeting have been carried out and approved by the Presiding Officer.
4. Engr. Aproniano D. Taña Jr., MPDC-Designate, read the agenda. The following agenda is to be discussed:

1. Site Inspection for all Ongoing Projects
2. Other Matters/Concerns

Without further comments and suggestions on the agenda, Hon. Leonard C. Quismundo, Punong Barangay of San Jose, moved for the approval of the agenda, and was duly seconded by Mr. Samuel Dionosa, CSO-MATOLDA, and approved by the Presiding Officer.

**III. Business of the Day**

The Presiding Officer called the meeting to proceed with the AGENDA for today's meeting.

1. Site Inspection for all Ongoing Projects
2. Other Matters/Concerns

Engr. Aproniano D. Taña Jr., PDOII/MPDC-Designate, asked for advice regarding the proper turnover of the slaughterhouse and the building permit for the project. Ms. Glenda S. Alipao, MLGOO, answered that before having a turnover, all requirements must already be submitted and all the documents fulfilled. Ms. Glenda S. Alipao, MLGOO, requested a representative from the MAO office. Ms. Van, MAO personnel, was asked by Ms. Alipao regarding the Program of Works (POW) of the slaughterhouse in Mahayahay. Ms. Van answered that they have already requested it from the province, and they are now waiting for feedback. She added that the Provincial Project Monitoring Committee (PPMC) had conducted monitoring at the slaughterhouse in Mahayahay. Ms. Alipao asked to make a resolution requesting the Program of Work and the final results of the monitoring from the Provincial Project Monitoring Committee (PPMC). Ms. Alipao also asked for a resolution with regard to the schedule of the LPMC meetings.

Without further comments, Mr. Samuel Dionosa, CSO-MATOLDA, moved to approve Resolution Nos. 1 and 2 and was duly seconded by Hon. Reynaldo D. Lubaton, Punong Barangay of Sangahon.

***Site Inspection for all Ongoing Projects***

Engr. Aproniano D. Taña Jr., PDOII/MPDC-Designate, presented the ongoing projects, which are as follows:

1. Improvement of Level 3 Water System Paton-Ug to Poblacion Phase 2
2. Purchase and Installation of Solar Lights
3. Purchase and Installation of Electrical Posts and Wiring for Eco Center at Barangay Sabang (Main Line to Eco Center)
4. Construction of Municipal Evacuation Center Phase 1
5. Rehabilitation of Diagnostic Center

Ms. Glenda S. Alipao, MLGOO, asked for the Program of Works of all of these ongoing projects to be monitored. However, since only three (3) Program of Works were presented out of five (5) ongoing projects, Ms. Alipao reminded the body that every ongoing project that needs to be monitored quarterly must have a Program of Work during each monitoring activity. She added that all concerned personnel must be familiar with the documents so that it is easy to identify where they are kept and that they must be accessible to everyone, not just to one person.

The site inspection for all projects was conducted in the afternoon by the Local Project Monitoring Committee (LPMC), together with Hon. Kenneth Blair S. Oben, Municipal Mayor. Findings observed during the monitoring were consolidated and documented by Engr. Aproniano D. Taña Jr., PDOII/MPDC-Designate.

#### IV. Adjournment

Since there was no more business to be discussed, the meeting was adjourned at 5:00 P.M. on the motion of Hon. Reynaldo D. Lubaton, Punong Barangay of Sangahon, and duly seconded by Hon. Leonard C. Quismundo, Punong Barangay of San Jose.

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I hereby certify to the correctness of the foregoing minutes of the Local Project Monitoring Committee (LPMC) Meeting.

Prepared by:

  
Engr. Aproniano Dutosme Taña Jr.  
LPMC Secretariat/MPDC-OIC

Approved by:

  
Hon. John Robie C. Laniog  
LPMC Chairperson/LIGA President