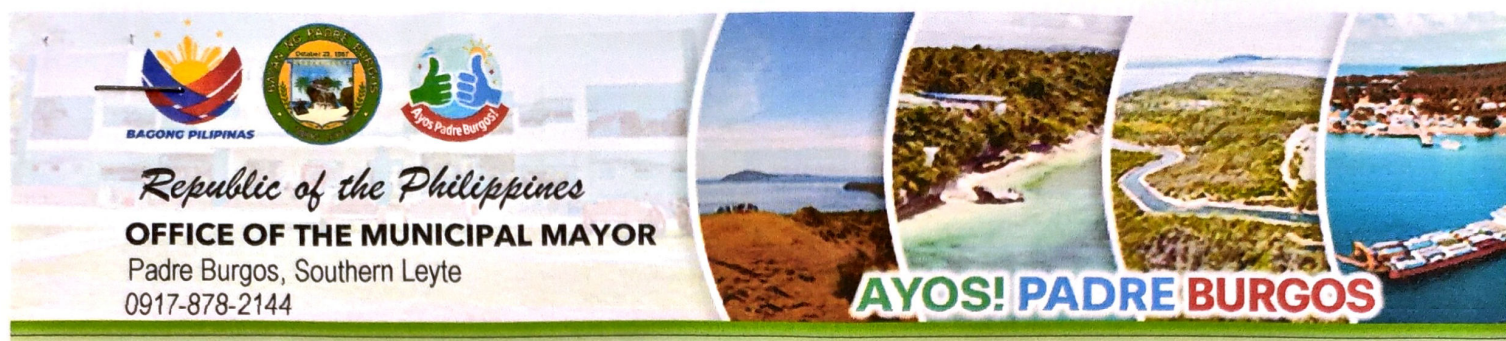




EXECUTIVE ORDER NO. 035
Series of 2026

**AN ORDER REORGANIZING THE LOCAL PROJECT MONITORING COMMITTEE
OF THE MUNICIPALITY OF PADRE BURGOS, SOUTHERN LEYTE, DEFINING ITS
DUTIES AND FUNCTIONS AND PROVIDING ITS SECRETARIAT AND
FOR OTHER PURPOSES**

WHEREAS, the DILG Memorandum Circular No. 2019-188 dated November 14, 2019 requires for the reorganization of the Local Project Monitoring Committee;

WHEREAS, it is the objectives of the local administration desires to improve and sustain the delivery of basic services, for the best interest and benefit of the people;

WHEREAS, with the transition of the CSOs and the local administration, the concerned committee needs to be reorganized to keep it properly represented, constituted and be able to sustain its constitutional mandates and functions accordingly;

NOW, THEREFORE, I, MARIA FE CRISPINA B. POBLETE, Municipal Mayor of Padre Burgos, Southern Leyte, by virtue of the powers vested in me by law and the sovereign will of the people, do hereby order and direct the creation of the following committee, to wit:

SECTION 1. Reorganization of the Local Project Monitoring Committee (LPMC). It shall hereby be reorganized the Local Project Monitoring Committee of this municipality as herein duly designated thereof to be composed by the following:

Composition	Name	Position
Chairman	Hon. Virginia J. Montederamos	Punong Barangay, Cantutang
	Mr. Charlemagne T. Dalida	MGLOO-DILG
Members	Hon. Dionalyn R. Johnson	Punong Barangay, Buenavista
	Hon. Guillermo V. Aclao	Punong Barangay, Poblacion
	Hon. Nida E. Turcal	Punong Barangay, Sta. Sofia
	Mr. Eric Mortera	President, PABUTODA
	Ms. Geraldin Mira	President, PB Women's Association
	Mrs. Annacel E. Gallendez	President, OKMB
	Mrs. Verna C. Razon	Manager, Padre Burgos MPC
	Mrs. Lourine M. Espinosa	President, KARANCHO
	Mrs. Marivel I. Asuncion	President, Federation of CSOs P. Burgos People's Council
	Mr. Alvin R. Bernales	President, PBMEA

SECTION 2. Roles and Responsibilities of the LPMC. The Local Project Monitoring Committee shall have the following roles and responsibilities:

- a. Provide list and schedule of all projects to be monitored to NGOs involved in project monitoring;



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- Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the Local Development Council and next higher level PMC;
- Determine problems related to the implementation of projects and programs and verify information to be submitted for analysis and action of the Local Development Council;
- Provide feedback on the remedial actions of the Local Development Council and follow up implementation;
- Prepare and disseminate periodic project monitoring report on the status of project implementation to the Regional PMC; and
- Elevate to higher level bodies problems/issues which are not resolved at its level.

SECTION 3. Scope and Coverage. The Local Project Monitoring Committee shall monitor and evaluate programs and projects to include the following:

- Programs and projects in the Local Development Investment Program (foreign-funded and GAA-funded) and those in the priority list of the President, including development projects funded from the Internal Revenue Allotment (IRA) share of LGUs or supported funds released directly to the municipality; and
- Projects funded from locally-generated resources which are implemented within its area.

SECTION 4. Meetings. The LPMC shall meet once in every quarter or as often as the chairman or majority of its members deems necessary or as the need arises.

Majority of all the members of the committee shall constitute a quorum for the transaction of business.

SECTION 4. Designation of LPMC Secretariat. The LPMC shall have its Secretariat as herein duly designated thereof to be composed by the concerned personnel, namely:

Composition	Name	Position
Head	Engr. Emmanuel E. Gulay	MPDC
Members	Mr. Nelson S. Turcal	Draftsman
	Mr. Argie Lou G. Te	Job Order Worker
	Mr. Al Vincent Lacerna	Job Order Worker
	Ms. Sweet Rose D. Borromeo	Job Order Worker

SECTION 5. Duties and Functions of the LPMC Secretariat. The LPMC Secretariat shall serve as the main support unit of the LPMC and shall have the duties and functions, as follows:

- Prepare the M & E work program to be undertaken by the PMC during any given fiscal year which will include the list of the projects and schedule of implementation based on submission of implementing agencies;
 - Provide the Local Chief Executive with information on the projects to be monitored by the PMC; and
 - Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary.
- Provide administrative support to the LPMC;
 - Organize and make all necessary arrangements for LPMC meetings and conferences;
 - Prepare minutes of meetings and resolutions of the LPMC;
 - Take custody of LPMC documents and other records and ensure that all meetings undertaken by the LPMC are properly documented; and
 - Perform such other duties and functions as may be prescribed by laws and/or as duly designated by the appropriate authorities.



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SECTION 8. Fund Support. The budgetary requirements for the conduct of activities and delivery of outputs of the LPMC and all its disbursements shall be sourced from the annual budget under the Office of the Municipal Mayor of this municipality and to any other available funds for each fiscal year.

SECTION 9. Substitution of Representatives. The members composing this Committee are representatives of their respective offices and as such those who are separated from their respective offices/services shall be automatically substituted and represented in this Committee by the person who has been appointed/elected/designated to his/her vacated position.

SECTION 10. Repealing Clause. All local orders or parts thereof found to be inconsistent with this order shall hereby be rescinded and/or amended accordingly;

SECTION 11. Effectivity. This Executive Order shall take effect immediately and shall remain valid and effective within my term office as the Local Chief Executive of this municipality unless sooner repealed and/or rescinded.

DONE this 26th day of May 2026 in the Municipality of Padre Burgos, Province of Southern Leyte, Philippines.


MARIA FE CRISPINA B. POBLETE
Municipal Mayor
Padre Burgos, Southern Leyte

Copy furnished:

- **All LPMC Members**
This municipality
- **Other Government Agencies/Offices concerned**