



Republic of the Philippines
PROVINCE OF SOUTHERN LEYTE
MUNICIPALITY OF PINTUYAN
LOCAL PROJECT MONITORING COMMITTEE (PMC)

MINUTES OF MEETING OF LOCAL PROJECT MONITORING COMMITTEE (PMC) HELD AT THE 2ND/FLOOR, MUNICIPAL BUILDING, LGU-PINTUYAN, SOUTHERN LEYTE ON MARCH 12, 2026 AT 8:30 IN THE MORNING.

Present:

Dennis T. Jolve	Chairperson/Presiding Officer
Maricel M. Solemne	Member/MLGOO
Rodrigo C. Amper	Member/SB Chairperson on Appropriation, Infra, Urban and Rural Development
Rustico A. Estrella, Jr.	Member/President, Liga ng mga Barangay
Merdesa P. Cabit	Member/Punong Barangay, Son-ok II
Rico L. Amper	Member/President, Local People's Council
Josefa O. Camarillo	Member/CSO Representative, TAVEGA President
Lolito B. Aboy	Secretariat/MPDC-Designate

Absent:

NONE

A. CALL TO ORDER

The meeting was called to order at 8:45 in the morning by Ms. Dennis T. Jolve, Chairperson and Presiding Officer.

B. ATTENDANCE

It was noted that the majority of the PMC members were present, thereby declaring a quorum.

C. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Hon. Rustico A. Estrella, Jr. moved to dispense with the reading and approval of the minutes of the previous meeting since the file of the said minutes was not available. The motion was seconded in mass.

D. MATTERS ARISING FROM THE PREVIOUS MEETING

The committee reviewed the updates on previously discussed projects and the actions taken. However, no matters arising from the previous meeting were noted.

E. PROPOSED AGENDA

The following agenda were presented to the body:

1. Work and Financial Plan
2. Monitoring and Evaluation (M & E) Plan
3. Other Matters

F. APPROVAL OF THE AGENDA

Hon. Merdesa P. Cabit moved for the approval of the proposed agenda, which was duly seconded in mass.

G. DELIBERATION OF AGENDA

1. Work and Financial Plan

Ms. Maricel M. Solemne, MLGOO, facilitated the discussion on the functionality of the PMC with regards to its formulated Work and Financial Plan (WFP). She reiterated that regular meetings should be given due consideration, as specified in the WFP that such meetings should be conducted quarterly during the months of March, June, September, and December of the year.

She further emphasized that supplies such as uniforms and protective gear, including safety vests, hard hats, and other necessary devices, shall be provided to PMC members during their project field monitoring visits. Moreover, the budget for these provisions must be allocated in the regular budget appropriation of the LGU.

Mr. Rico L. Amper, President of the LPC, added that the local government should provide an institutionalized budget for the reimbursement of traveling allowances of Civil Society Organizations (CSOs) who are involved in the performance of their duties, particularly in attending meetings, seminars, and activities initiated by the government.

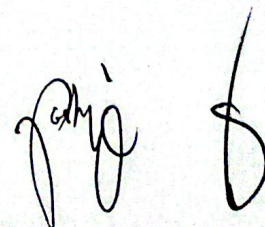
Mr. Lolito B. Aboy, Secretariat, replied that there are existing guidelines regarding the provision of per diems and allowances to CSOs requested by the LGU to attend seminars or meetings.

Ms. Maricel M. Solemne further reiterated that once the LGU establishes an office intended for CSOs as an institutionalized office with a regular office budget, CSO members may then be entitled to receive corresponding per diems similar to government workers.

After a thorough review and evaluation of the presented Work and Financial Plan, Mr. Rico L. Amper moved for the approval of the Work and Financial Plan (WFP) for the year 2026 of the Local Project Monitoring Committee of LGU-Pintuyan.

2. Monitoring and Evaluation (M & E) Plan

Ms. Maricel M. Solemne, MLGOO, also facilitated the presentation of the Monitoring and Evaluation (M & E) Plan of the PMC. She presented to the body the list of projects to be monitored for the year 2026.



One of the projects she highlighted was the LGSF-funded project on the Installation of Solar-Powered Street Lightings, which is subject for inspection and final turnover. She also discussed the listed projects in the M & E Plan that need to be prioritized for monitoring and evaluation.

Mr. Rico L. Amper asked for the opinion of Ms. Maricel M. Solemne, as MLGOO, regarding CSOs who do not participate in the actual monitoring of identified projects.

Ms. Solemne replied that CSOs are encouraged to participate during the actual evaluation of projects subject for inspection in order to promote transparency during the evaluation process. She also noted that the PMC, which includes members from CSOs, serves as an independent body of inspectors, unlike the Inspectorate Committee of the local government.

Mr. Lolito B. Aboy, Secretariat, added that communications regarding the schedule of meetings will be sent ahead of time, usually seven (7) days before the scheduled meeting, in order to give members ample time to prepare and arrange their schedules.

Since there were no other concerns in relation to the presented M & E Plan, Ms. Josefa O. Camarillo, CSO Representative, moved for the approval of the PMC Monitoring and Evaluation Plan for 2026, which was duly seconded in mass.

H. OTHER MATTERS

Other relevant matters related to PMC functionality were also discussed:

1. Coordinate with the Municipal Engineer, as the implementing unit, for the prioritization of projects subject for Monitoring and Evaluation.
2. Members should stay updated on upcoming trainings for PMC strengthening, such as orientations and seminars on the engineering mode of monitoring and evaluation.

I. ADJOURNMENT

There being no other matters to discuss, Ms. Josefa O. Camarillo, CSO Representative, moved for the adjournment of the meeting, which was seconded by Hon. Merdesa P. Cabit, PMC Member.

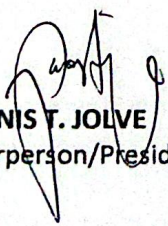
The meeting was adjourned at exactly 11:08 in the morning.

We hereby certify to the veracity and correctness of the foregoing minutes.

Prepared by:


LOLITO BATISTEL ABOY
Head, PMC Secretariat

Attested by:


DENNIS T. JOLVE
Chairperson/Presiding Officer