



**Republic of the Philippines
Province of Southern Leyte
Municipality of Pintuyan**



LOCAL PROJECT MONITORING COMMITTEE (LPMC)

POST ACTIVITY REPORT

Activity Title:

Enhancing Capacity of Civil society Organization in Project Monitoring Committees

Date Conducted: June 16, 2026

Mode of Training: Face to Face

Venue: Old DPHW Asuncion, Maasin City, Southern Leyte

Organizing Agency:

Department of the Interior and Local Government (DILG) – Provincial Office

I. Overview

The **Enhancing the Capacity of Civil Society Organizations (CSOs) in Project Monitoring Committees** was conducted on **June 16, 2026**, at the **Old DPWH Function Hall, Capitol Site, Asuncion, Maasin City, Southern Leyte**. The activity was organized by the **Department of the Interior and Local Government (DILG) – Southern Leyte**, in partnership with the **Provincial Government of Southern Leyte**, to strengthen the capacity of Civil Society Organizations in effectively performing their roles as members of Project Monitoring Committees (PMCs).

The one-day capacity-building activity brought together CSO representatives, People's Council officers, Local Government Unit representatives, and other stakeholders from the municipalities of Southern Leyte. It featured a series of lectures and interactive sessions designed to enhance participants' understanding of project monitoring, infrastructure project implementation, and governance principles.

The activity covered three major learning sessions: **(1) Review of the Roles and Functions of Project Monitoring Committees**, **(2) Understanding the Basics of Detailed Engineering for Common Government Projects**, and **(3) Identifying Problems and Issues During Project Implementation and the Appropriate Corrective Actions and Interventions**. These sessions were facilitated by the **DILG Southern Leyte – Project Development and Management Unit (PDMU)**.

To reinforce the knowledge gained, participants engaged in a **simulation exercise** where they applied the concepts discussed to actual project monitoring scenarios. The activity concluded with a feedback session, a message of commitment from the Provincial People's Council, and closing remarks from the DILG Provincial Director, reaffirming the commitment of both government and

civil society to uphold transparency, accountability, and participatory governance in the implementation of government projects.

II. Participants from the Municipality of Pintuyan

A total of **ten (6) LPMC members** participated in the activity, composed of:

- **2 Male Participants**
- **4 Female Participants**

All participants attended the online sessions and actively engaged in the discussions and learning activities.

III. Highlights of the Activity

The **Enhancing the Capacity of Civil Society Organizations (CSOs) in Project Monitoring Committees** officially commenced with the registration of participants, followed by the opening preliminaries. The activity gathered representatives from various Civil Society Organizations (CSOs), People's Councils, Local Government Units (LGUs), and other stakeholders from across Southern Leyte.

The program formally opened with the **Welcome Remarks** delivered by **Hon. Rosa Emilia G. Mercado**, Vice Governor of Southern Leyte. She emphasized the importance of empowering Civil Society Organizations as partners in promoting transparency, accountability, and participatory governance through active involvement in monitoring government projects.

This was followed by the **Rationale and Program Overview**, presented by **Hon. Alan Jose K. Aroy**, Member of the Sangguniang Panlalawigan, who highlighted the objectives of the activity and underscored the crucial role of Project Monitoring Committees (PMCs) in ensuring that government-funded projects are implemented in accordance with approved plans, specifications, and timelines.

The first technical session, facilitated by the **DILG Southern Leyte – Project Development and Management Unit (PDMU)**, focused on the **Review of the Roles and Functions of the Project Monitoring Committee**. Participants were oriented on the legal basis, composition, duties, and responsibilities of PMCs, particularly the significant role of CSOs in ensuring transparency and accountability in project implementation.

The second session discussed the **Basics of Detailed Engineering for Common Projects**, where participants gained a better understanding of project plans, program of works, technical specifications, cost estimates, and quality standards. This session equipped participants with the fundamental knowledge necessary to effectively monitor infrastructure projects and assess compliance with approved engineering plans.

The third session tackled **Identifying Problems and Issues During Project Implementation and Appropriate Corrective Actions and Interventions**. Common implementation concerns such as project delays, poor workmanship, non-compliance with specifications, and documentation

deficiencies were discussed. Participants also learned the proper procedures for documenting findings, reporting observations, and recommending appropriate interventions to concerned implementing agencies.

To reinforce the learning gained from the lectures, participants actively participated in a **Simulation Exercise**, where they applied the concepts discussed by evaluating sample project monitoring scenarios. The exercise enhanced their analytical and problem-solving skills while promoting teamwork and collaboration among participants.

An **Open Forum and Feedbacking Session** followed, allowing participants to raise questions, clarify technical concerns, and share experiences related to project monitoring in their respective municipalities. The exchange of ideas further strengthened participants' understanding of the practical application of project monitoring principles.

The activity concluded with a **Message of Commitment** from **Mr. Jonas Maco**, President of the Provincial People's Council, who expressed the commitment of Civil Society Organizations to actively support government initiatives by ensuring transparency, accountability, and citizen participation in project implementation.

Finally, **Dir. Danilo A. Laquitan**, Provincial Director of DILG Southern Leyte, delivered the **Closing Remarks**, encouraging participants to apply the knowledge and skills they acquired in their respective localities and continue fostering strong partnerships between government agencies and Civil Society Organizations in advancing good governance and sustainable local development.

Overall, the activity successfully enhanced the knowledge and competencies of CSO representatives, enabling them to effectively participate in Project Monitoring Committees and contribute to the efficient, transparent, and accountable implementation of government project

IV. Key Learnings

The training provided valuable knowledge and practical insights that strengthened the participants' capacity to effectively serve as members of the Project Monitoring Committee (PMC). The following are the key learnings gained from the activity:

- 1. Understanding the Roles and Responsibilities of CSOs in Project Monitoring**
Participants gained a clearer understanding of the vital role of Civil Society Organizations in ensuring transparency, accountability, and citizen participation in the implementation of government-funded projects. They recognized their responsibility to objectively monitor project progress and provide constructive recommendations to improve project delivery.
- 2. Knowledge of Basic Engineering Concepts**
The discussion on the fundamentals of detailed engineering enabled participants to better understand project plans, technical specifications, programs of work, and quality standards. This knowledge will help CSO representatives assess whether infrastructure projects are implemented according to approved plans and specifications.

3. **Enhanced Skills in Identifying Project Implementation Issues**
Participants learned how to identify common issues encountered during project implementation, including delays, poor workmanship, non-compliance with specifications, and other implementation concerns. They also became familiar with the appropriate procedures for documenting findings and reporting observations through proper channels.
4. **Importance of Evidence-Based Monitoring**
The activity emphasized that project monitoring should be based on factual observations, proper documentation, and compliance with government standards rather than personal opinions. Participants were encouraged to conduct monitoring activities professionally, objectively, and ethically.
5. **Value of Collaboration and Partnership**
The training reinforced the importance of strong collaboration among Civil Society Organizations, Local Government Units, DILG, and other stakeholders. Effective communication and coordination among these sectors contribute to better project implementation and improved public service delivery.
6. **Application of Learning Through Simulation**
The simulation exercise allowed participants to apply the concepts discussed during the lectures in practical situations. This hands-on activity enhanced their confidence in conducting project monitoring, identifying issues, and recommending appropriate corrective actions.
7. **Commitment to Good Governance**
Participants were reminded that effective project monitoring is an important mechanism for promoting transparency, accountability, and responsible use of public funds. The activity inspired participants to actively perform their roles in ensuring that government projects deliver quality services and maximum benefits to the community.

V. Issues and Concerns

The activity was successfully conducted as scheduled, and no major issues were encountered that significantly affected the implementation of the training. However, the following concerns were observed:

1. **Limited Time for Technical Discussions**
The technical sessions covered substantial topics on project monitoring and basic engineering concepts. Due to time constraints, some participants expressed the need for more in-depth discussions and additional examples to better understand the concepts presented.
2. **Need for More Practical Field Exposure**
While the simulation exercise was beneficial, participants recommended incorporating an actual field monitoring activity or site visit to enable them to apply the knowledge and skills learned in a real project setting.
3. **Varied Technical Backgrounds of Participants**
Since participants came from different Civil Society Organizations with varying levels of experience in project monitoring, some found the engineering-related discussions

challenging. Additional orientation or simplified learning materials may help bridge this knowledge gap.

4. **Continuous Capacity Development**

Participants recognized that a one-day training is not sufficient to fully develop the competencies required for effective project monitoring. There is a need for regular refresher courses, advanced training, and mentoring to further strengthen the capabilities of CSO representatives.

5. **Availability of Monitoring Tools and Reference Materials**

Participants suggested providing standardized monitoring checklists, reporting templates, and reference manuals to guide them in conducting project monitoring activities more effectively and consistently.

VI. Conclusion

The **Enhancing the Capacity of Civil Society Organizations (CSOs) in Project Monitoring Committees** successfully achieved its objectives of strengthening the knowledge, skills, and competencies of CSO representatives in effectively carrying out their roles as members of the Project Monitoring Committee (PMC). Through the technical discussions, interactive learning sessions, and simulation exercise, participants gained a deeper understanding of project monitoring procedures, basic engineering concepts, and the appropriate methods for identifying and addressing issues encountered during project implementation.

The activity further reinforced the importance of active citizen participation in promoting transparency, accountability, and good governance. It also strengthened the partnership between the Department of the Interior and Local Government (DILG), Local Government Units (LGUs), and Civil Society Organizations in ensuring that government-funded projects are implemented efficiently, effectively, and in accordance with established standards.

Overall, the training served as a valuable capacity-building initiative that empowered CSO representatives to become more competent, proactive, and responsible partners in monitoring public projects and safeguarding the proper utilization of public resources.

VIII. Recommendations

To sustain the gains of the training and further enhance the effectiveness of Civil Society Organizations in project monitoring, the following are recommended:

1. **Conduct Regular Capacity-Building Activities**

Organize periodic refresher courses and advanced training on project monitoring, infrastructure standards, procurement processes, and engineering basics to continuously enhance the competencies of PMC members.

2. **Implement Practical Field Monitoring Exercises**

Complement classroom discussions with actual field visits and hands-on project monitoring activities to provide participants with practical experience in assessing ongoing government projects.

3. **Provide Standardized Monitoring Tools**

Develop and distribute monitoring checklists, reporting templates, and reference manuals to ensure consistency, accuracy, and objectivity in monitoring and reporting activities.

4. **Strengthen Collaboration Among Stakeholders**

Encourage continuous coordination among DILG, LGUs, implementing agencies, and Civil Society Organizations to facilitate timely information sharing and effective resolution of project implementation issues.

5. **Expand Participation of CSOs**

Encourage more accredited Civil Society Organizations to actively participate in Project Monitoring Committees and other local special bodies to promote inclusive and participatory governance.

6. **Establish Continuous Technical Support**

Provide technical assistance and mentoring to CSO representatives, particularly those with limited experience in infrastructure project monitoring, to strengthen their confidence and effectiveness in performing their duties.

By implementing these recommendations, the knowledge and skills gained from the training can be sustained and translated into more effective project monitoring, thereby contributing to transparent, accountable, and responsive local governance and ensuring that government development projects deliver quality services and lasting benefits to the communities they serve.

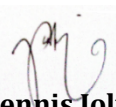
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