



Republic of the Philippines
Province of Southern Leyte
Municipality of Saint Bernard

**MINUTES OF THE PROJECT MONITORING COMMITTEE (PMC) MEETING
HELD ON JUNE 29, 2026, AT SB SESSION HALL (MUN. GYM), BRGY. HIMATAGON**

Present:

1. Danilo A. Bacus	LPMC Chairperson/MLGOO
2. Bernadito G. Añora	Municipal Vice Mayor
3. Gypsie L. So	SB Member, Committee on Finance
4. Antonio C. Dalugdugan	SB Member
5. Necitas M. Lompot	PPLB/ABC President
6. Romeo P. Bernabe	Punong Barangay, Atuyan
7. Rosemarie Y. Abris	SBOFA President
8. Danny Q. Balasico	IA TSBIAT President
9. Maria T. Vivares	Bolodbolod Women’s Organization President
10. Engr. Ceilito S. Bulagsac	PMC Secretariat/MPDC-Designate
11. Raydon Balasico	SB Member
12. Jomar A. Saga	Engineer I
13. Meredith Tanquezon	MPDO Staff
14. Raychel Ann Caser	MPDO Staff
15. Jimverle A. Lopio	MPDO Staff
16. Nova M. Batas	MBO Staff
17. Jerald A. Mernilo	MISS Staff
18. Jerold A. Mernilo	MISS Staff
19. Mark Lloyd Vilorio	MISS Staff
20. Dwight M. Cartoneros	MISS Staff

Absent:

1. Sunday C. Peligro	Punong Barangay, Guinsaugon
2. Edwin V. Bajador	Punong Barangay, Himbangan
3. Manuel P. Lao	MASSO
4. Hector Atalo	MRP Association’s President

PROCEEDINGS

The Local Project Monitoring Committee (LPMC) of the Municipality of Saint Bernard convened its Second Quarter Meeting to discuss the following agenda: (1) Quarterly Site Inspections and Monitoring Report for the Second Quarter of CY 2026, and (2) Other Matters. The meeting was attended by LPMC members, representatives from various sectors, and support staff.

The meeting commenced at 8:30 a.m. with an opening prayer led by SB Member Raydon Balasico. Thereafter, Engr. Ceilito S. Bulagsac, LPMC Secretariat, conducted the roll call and certified the presence of a quorum. MLGOO Danilo A. Bacus, LPMC Chairperson, formally declared the existence of a quorum, delivered his opening message, and acknowledged the attendance and participation of all members and guests present during the Second Quarter LPMC Meeting for Calendar Year 2026.

During the discussion, MLGOO Bacus requested updates on the status of the projects discussed during the previous meeting, including the results of the recent site surveys. In response, Engr.

Bulagsac presented the progress of the projects and reported that the corresponding updates had already been reflected in the previously submitted Regional Project Monitoring and Evaluation System (RPMES) forms and other supporting documents.

In accordance with the LPMC Guidelines on the roles and responsibilities of the Project Monitoring Committee, SB Member Gypsie L. So recommended that regular meetings be conducted with the Municipal Development Council (MDC) Sectoral Committee on Infrastructure Development. The purpose of these meetings is to facilitate the reporting and submission of LPMC project monitoring results, as well as to discuss implementation issues and concerns requiring analysis and appropriate action by the Local Development Council (LDC).

Thus, SB Member So moved that a regular special meeting with the MDC Infrastructure Development Committee be convened after every LPMC site monitoring activity and committee meeting. The motion was unanimously seconded and approved by the body.

Thereafter, Engr. Bulagsac presented the list of projects proposed for the Second Quarter site inspections and discussed the relevant details necessary for the conduct of the monitoring activities.

Subsequently, Maria T. Vivares, President of the Bolodbolod Women's Association, moved for the approval of the proposed list of projects for the Second Quarter site inspections. The motion was duly seconded by SB Member Raydon Balasico and was unanimously approved by the body.

Following the approval, the LPMC proceeded with the on-site monitoring and inspection of the following projects:

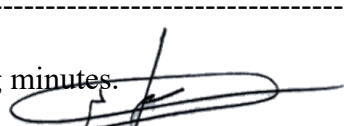
- Design and Build for the Construction of the Municipal Hall Building cum Evacuation Center, Brgy. Himatagon;
- Rehabilitation/Improvement of the Level III Water System, Phase II, Brgy. Catmon; and
- Construction/Improvement of the Elementary School Building, Phase III, Brgy. Tambis II.

After completing the site inspections, the Committee consolidated and finalized its findings, identified the issues encountered, and discussed the corresponding actions taken and recommended actions to address the concerns. Engr. Ceilito S. Bulagsac then presented and elaborated on the status, accomplishments, and observations for each monitored project.

ADJOURNMENT

There being no more matters to discuss, the meeting and on-site visits were adjourned at 4:00 o' clock in the afternoon.

I HEREBY CERTIFY as to the correctness of the foregoing minutes.


ENGR. CEILITO S. BULAGSAC, EnP.
PMC Secretariat/ MPDC- Designate

APPROVED:


DANILO A. BACUS
LPMC Chairperson/ MLGOO