



Republic of the Philippines
Province of Southern Leyte
MUNICIPALITY OF SAN JUAN

LOCAL PROJECT MONITORING COMMITTEE

**MINUTES OF THE 2ND QUARTER MEETING AND PROJECT INSPECTION OF
LOCAL PROJECT MONITORING COMMITTEE (LPMC), HELD ON APRIL 23, 2026
AT 8:00 AM AT MUNICIPAL PLANNING AND DEVELOPMENT OFFICE, SAN
JUAN, SOUTHERN LEYTE.**

Present:

Hon. Terencio C. Montefolka	- LPMC Chairperson/Punong Barangay of San Jose
Hon. Rogelio I. Sagusay	- Punong Barangay of Minoyho/Member
Hon. Josefina S. Medilo	- Punong Barangay of Sta. Felomina/Member
Hon. Robert Vincent D. Avila	- Punong Barangay of Sta. Cruz/Member

Other Present:

Engr. Francis L. Tiempo	- Municipal Engineer Designate
Engr. Jesrel R. Castillo	- Engineer I
Ms. Iris Villa M. Rin	- MLGOO
Engr. Raul B. Fajardo, EnP	- LPMC Secretariat
Mr. Quinciano S. Galagar	- CSO Representative
Mr. Florencio Y. Espejo	- CSO Representative KARANCHO/Member
Mr. Owen G. Cero	- Private Secretary
Ms. Herli Rhodnette R. Llorca	- Members Secretariat
Ms. Lilia L. Calogcog	- Members Secretariat
Ms. Ruby Mae V. Tecson	- Members Secretariat

Absent:

Hon. Nestor L. Ouano	- Punong Barangay of Osao/Member
Mr. Eutiquio A. Medilo	- CSO Representative

Preliminary:

The Local Project Monitoring Committee meeting opened with a prayer lead by Mr. Quinciano S. Galagar.

The chair confirmed a quorum, with the majority of the members presented and the meeting has officially started to order at 8:30 AM.

Business:

1. The meeting was called to order by Engr. Raul B. Fajardo, who presided the session. Engr. Fajardo acknowledged the importance of the meeting.
2. Project Status Updates

The following projects were reported and inspected:

- **Construction of Shoreline Protection Structure** – reported as 100% completed.
- **Construction of Multi-Purpose Building, Brgy. Sua** – reported as 100% completed.
- **Construction of the DPWH Southern Leyte 2nd Building** – observed with the following issues:
 - No PPEs observed
 - No project billboard
 - Project is ongoing and delayed
 - Cracks observed in the electrical room and comfort room
- **Construction of 2-Storey, 2-Classroom School Building at Garsavic Elementary School** – reported as 100% completed.
- **Retrofitting/Strengthening of Permanent Bridges, Brgy. Basak** – reported as 100% completed.

3. Issues and Observations on Ongoing Projects

❖ Construction at Brgy. San Vicente

The following observations were noted:

- Issues on concrete mix and water-cement ratio
- Canal cover not level
- No reinforcement bar cover on canal
- Project delayed for two (2) years but still ongoing
- No project billboard installed
- DPWH Engineer was already informed but no action has been taken
- Uneven canal cover steps observed

❖ Construction of Brgy. Minoyho to Brgy. Somoje Road

The following concerns were raised:

- No project reference available
- Ongoing construction without plans on site
- No field engineer present; only timekeeper and leadman were available

- No PPEs observed
- Issues on roadway canal elevation
- No project billboard
- Project not finished within schedule
- Ongoing road drainage and canal culvert construction
- DPWH did not provide Program of Works (POW)
- Concrete spill edge observed at road edges

❖ **Construction of Motorpool, DPWH Southern Leyte 2nd**

- No project billboard
- Project under embankment works

4. LGU Infrastructure Projects

- **Completion of the Improvement/Construction of 2-Storey Municipal Building Extension** – reported as 60% ongoing.
- **Construction of 2-Storey Commercial Building Phase 3** – reported as 55% ongoing.
- **Improvement of Bus Terminal Building** – reported as 25% ongoing with no project billboard.
- **Improvement of Wet Market** – reported as 50% ongoing with no project billboard.
- **Rehabilitation of National Child Development Center Building** – reported as 100% completed.

Motion to approved the resolution to furnish copy to LGU all plans & projects by MR. Florencio Y. Espejo, and duly seconded by hon. Rogelio I. Sagusay, Adjourned 2:30PM

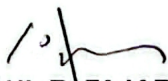
The attendees had no other issues and matters to discuss. The meeting adjourned at 1:30 PM.

I HEREBY CERTIFY to the correctness of the foregoing minutes of this meeting.

Prepared by:


LILIA L. CALOGCOG
Secretariat Member

Noted by:


ENGR. RAUL B. FAJARDO, EnP
Secretariat Chairman

Attested by:


HON. TERCENCIO C. MONTEFOLKA
LPMC Chairperson