



Republic of the Philippines
Province of Southern Leyte
MUNICIPALITY OF SAN JUAN

LOCAL PROJECT MONITORING COMMITTEE
MINUTES OF THE MEETING OF LOCAL PROJECT MONITORING COMMITTEE (LPMC)
HELD ON JULY 24, 2026 AT 9:30 PM AT GROUND LEVEL, MUNICIPAL HALL, THIS
MUNICIPALITY OF SAN JUAN, SOUTHERN LEYTE.

Present LPMC Members:

Hon. Terencio C. Montefolka Jose	- LPMC Chairperson/ Punong Barangay, Brgy. San
Hon. Nestor L. Ouano	- Punong Barangay, Brgy. Osao
Hon. Robert Vincent D. Avila	- Punong Barangay, Brgy. Sta. Cruz
Hon. Rogelio J. Sagusay	-Punong Barangay, Brgy. Minoyho
Hon. Josefina S. Medilo	-Punong Barangay, Brgy. Sta. Felomina
Mr. Quinciano S. Galagar	-CSO, SPIADFI
Mr. Eutiquio A. Medilo	-CSO, Sta. Felomina Farmers Association
Mr. Florencio Y. Espejo	-CSO, Karancho

Absent MDC Members:

Ms. Irish Villa M. Rin	-MLGOO
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Others Present:

Engr. Raul B. Fajardo, EnP	-LPMC Secretariat/ MPDC
Ms. Lilia L. Calogcog	-Assistant LPMC Secretariat
Engr. Herli Rhodnette R. Llorca	-Assistant Secretariat/ MEO-Staff
Engr. Francis L. Tiempo	-MEO-Designate
Engr. Jesrel R. Castillo	-MEO-Engineer 1
Engr. Ivey Khryz D. Mercado	-MPDO-Engineer 1
Engr. Sydney Rose M. Llorca	-MEO-Staff
Engr. Rene T. Abolacion	-DPWH SLDEO 2 - Project Engineer
Engr. Sammet M. Aquino	-PDWH SLDEO 2 - Engineer 2
Mr. Owen G. Cero	-Mayor's Secretary
Ms. Ruby Mae V. Tecson	-MPDC Staff
Ms. Jennifer L. Medilo	-MPDC Staff

Preliminary:

The LPMC meeting opened with a prayer led by Mr. Eutiquio A. Medilo, CSO, Sta. Felomina Farmers' Association, President.

The attendance of the LPMC members present is 8 out of 9; therefore, an official quorum was declared by the chairperson, Hon. Terencio C. Montefolka and the business officially started at 9:45 AM.

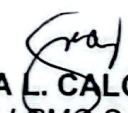
Business:

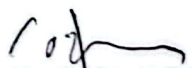
1. Hon. Montefolka acknowledges the attendance of the LPMC members, the support staff from the Engineering and Planning Office, and expresses his gratitude in particular to the DPWH technical personnel attending for the project inspection.
2. Prior to the conduct of the inspection, he presented and guided the list of projects to be inspected and the order in which to start and finish the inspections.

3. Engr. Fajardo, the LPMC Secretariat informs the members that the project plans will be inspected, particularly the DPWH-SLDEO 2 implemented in the municipality, which can be viewed on the laptop of Engineer Ivy Khryz D. Mercado.
4. Engr. Fajardo, in addition, presents the proposed work and the financial plan for the year 2027 to the LPMC. He emphasized that snacks and lunch during the conduct of the inspection are needed for the projects to be inspected, which already include the national and provincial projects, and that this can be done in a whole-day activity. Also, the provision of safety vests and uniforms for the inspectorate team is essential for their safety. The budget for annual trainings on project inspection and evaluation for members, and the reorientation of the LPMC inspection and reporting guidelines, are also essential. The total amount for the financial requirement for the year 2027 is **Php145,000.00**. This fund proposal will be endorsed to the Budget Office for consideration in the SB appropriation ordinance deliberations.
5. Engr. Fajardo seeks the comments of the LPMC members prior to its approval.
6. Hon. Montefolka gives the floor to Mr. Medilo, for his comments. Mr. Medilo asks how much the budget allocation is for the committee this year, 2026. Engr. Fajardo replied that the allocation is **Php50,000.00** from the proposed **Php80,000.00**, and it is almost depleted due to the lunch incurred during the inclusion of DPWH projects inspection in the municipality.
7. No other comments shown, Engr. Fajardo seeks approval of the proposed work and the financial for the year 2027 from the LPMC members.
8. Mr. Quinciano S. Galagar moved to approve the work and financial plan for 2027, seconded by Hon. Rogelio I. Sagusay. The motion carried unanimously.
9. Hon. Terencio C. Montefolka, on behalf of the LPMC, thanked the members for their continued support and cooperation.
10. No other matters to discuss, he then adjourned the meeting at 10:45 AM and directed the LPMC and the inspection team to resume the project inspections.

I HEREBY CERTIFY to the correctness of the foregoing minutes of this meeting.

Date: 24 July 2026


MS. LILIA L. CALOGCOG
Assistant LPMC Secretariat


RAUL B. FAJARDO
MPDC/MDC Secretariat

Attested by:


HON. TERCENCIO C. MONTEFOLKA
LPMC Chairman