



**MINUTES OF THE 3RD QUARTER OF 2026 LOCAL PROJECT MONITORING
COMMITTEE (LPMC) MEETING**

September 14, 2026 | 2:00pm
Mayor’s Conference Room

I. CALL TO ORDER

The 3rd Quarter Meeting of the Local Project Monitoring Committee (LPMC) of the Municipality of Dolores, Eastern Samar for Calendar Year 2026 was called to order by Hon. Gemma C. Aner, Punong Barangay of Barangay 13, at approximately 2:15pm

The presiding officer welcomed the members of the Committee. MLGOO Maria Florlita C. Balato-Mocorro emphasized the importance of regularly monitoring the implementation of locally funded projects to ensure that projects are implemented in accordance with approved plans, specifications, timelines, and intended purposes.

II. ROLL CALL AND DETERMINATION OF QUORUM

The Secretariat conducted the roll call of the members and representatives of the Local Project Monitoring Committee.

The following members/representatives were present:

Hon. Gemma C. Aner	, Member, Presiding Officer
Hon. Rogelio T. Acudesin	, Member
Hon. Reynaldo B. Catuday	, Member
Maria Florlita B. Mocorro	, LGOO VI/MLGOO
Arnel L. Acudesin	, Representative, Municipal Engineer
Ma. Reina R. Diongon	, Representative, Civil Society Organization
Cecilio Sugalan	, Representative, Civil Society Organization
Leonelyn Kim Q. Baria	, MPDC, Head Secretariat

A quorum was declared present, and the meeting proceeded with the agenda.

III. APPROVAL OF THE AGENDA

The proposed agenda for the 3rd Quarter LPMC Meeting was presented and approved by the Committee, as follows:

1. Review of the implementation status of locally funded projects;
2. Monitoring of projects funded under the 20% Development Fund (20% EDF);
3. Conduct of on-site inspection of selected infrastructure projects;
4. Other matters.

IV. DISCUSSION OF PROJECT IMPLEMENTATION

The Committee discussed the status of the infrastructure projects being implemented by the Municipality of Dolores, particularly those funded under the 20% Development Fund (20% EDF). The Committee agreed that monitoring shall focus on the Physical accomplishment/progress of the project and any other concern or issue of the project.

47 **V. ON-SITE INSPECTION OF PROJECTS FUNDED UNDER THE 20% DEVELOPMENT FUND**

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49 As part of the 3rd Quarter monitoring activities, the LPMC conducted an on-site inspection
50 of selected projects funded under the 20% Development Fund (20% EDF).

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52 The inspection was undertaken to physically validate the status and implementation of the
53 projects and to determine whether the projects are being implemented in accordance with
54 their approved plans, specifications, and intended purposes.

55
56 The following projects were included in the on-site inspection:

- 57
58 1. Construction of Multi-Purpose Building Phase III Barangay 10 Poblacion, Dolores,
59 Eastern Samar
60 2. Rehabilitation of Old Multi-Purpose Hall (Brgy. Hall) Barangay 04, Dolores,
61 Eastern Samar
62 3. Rehabilitation of Municipal Rural Health Unit Barangay 07, Dolores, Eastern
63 Samar
64 4. Construction of Drainage Canal with Concrete Cover Reynaldo Street, Barangays
65 9 & 11, Dolores, Eastern Samar
66 5. Rehabilitation of Multi-Purpose Hall (Brgy. Hall) Barangay 07, Dolores, Eastern
67 Samar
68

69 **A. Construction of Multi-Purpose Building Phase III**

70 Location: Barangay 10 Poblacion, Dolores, Eastern Samar

71
72 The Committee conducted an on-site inspection of the ongoing/completed construction of
73 the Multi-Purpose Building Phase III.

74
75 The inspection focused on the physical accomplishment of the project, the scope of works
76 undertaken, quality of construction, and compliance with the approved plans and
77 specifications.

78
79 The Committee noted the actual condition and progress of the project and recommended
80 that the implementing office continue to monitor the project to ensure completion within the
81 approved implementation period and in accordance with the approved Program of Works.

82
83 *Inspection Findings/Remarks:*

- 84
85 ➤ During the on-site inspection, the Committee observed that the project was being
86 implemented in accordance with its intended purpose. No significant findings or
87 concerns were noted during the inspection. The Committee recommended the
88 continued monitoring of the project to ensure compliance with the approved plans,
89 specifications, and Program of Works.
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91
92 **B. Rehabilitation of Old Multi-Purpose Hall (Barangay Hall)**

93 Location: Barangay 04, Dolores, Eastern Samar

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95 The Committee inspected the rehabilitation works undertaken at the old Multi-Purpose
96 Hall/Barangay Hall.

97
98 The inspection included the rehabilitation works, structural and physical condition of the
99 facility, and the suitability of the completed/ongoing improvements for the intended use of
100 the barangay.
101

The Committee emphasized the need to ensure that all rehabilitation works are completed in accordance with the approved scope and specifications.

Inspection Findings/Remarks:

- During the inspection, the Committee observed water leakage in a portion of the rehabilitated facility, which resulted in the floor becoming slightly wet/watery. The Committee noted that the condition may cause inconvenience to the users of the facility and may pose a minor slipping hazard if left unaddressed.

The Committee recommended that the concerned implementing office/contractor inspect the source of the leakage and undertake the necessary corrective measures to prevent further water intrusion and ensure the safety and usability of the facility.

C. Rehabilitation of Municipal Rural Health Unit

Location: Barangay 07, Dolores, Eastern Samar

The Committee conducted an on-site inspection of the rehabilitation of the Municipal Rural Health Unit.

The inspection focused on the physical condition of the facility, the rehabilitation works undertaken, and the functionality of the facility for the delivery of health services to the community.

The Committee noted the importance of completing the rehabilitation works in accordance with the approved plans and ensuring that the facility remains safe, accessible, and suitable for its intended purpose.

Inspection Findings/Remarks:

- During the on-site inspection, the Committee observed that the metal drainage cover/opening was relatively wide, allowing trash and other waste materials to enter and accumulate in the drainage canal. This condition may affect the proper flow of water and may result in the accumulation of waste in the drainage system.

During the discussion, CSO Representative Reina Diongon suggested that a trash bin be placed outside or near the facility to provide an appropriate receptacle for waste and help prevent the disposal or accumulation of garbage in the drainage canal.

The Committee noted the recommendation and advised the concerned office/facility management to consider providing a properly positioned trash bin and appropriate waste disposal measures to minimize the entry of waste into the drainage system

D. Construction of Drainage Canal with Concrete Cover

Location: Reynaldo Street, Barangays 9 & 11, Dolores, Eastern Samar

The Committee inspected the construction of the drainage canal with concrete cover along Reynaldo Street.

The inspection focused on the alignment and construction of the drainage canal, installation of the concrete cover, drainage flow, workmanship, and the overall functionality of the project.

The Committee emphasized the importance of ensuring proper drainage flow and adequate construction to address the intended drainage concerns in the area.

158 *Inspection Findings/Remarks:*

- 159 ➤ During the inspection, the Committee observed a water tube/hose that was bulging
160 or protruding along the project area. The Committee noted that the protruding hose
161 may potentially cause a minor accident or tripping hazard to pedestrians and other
162 persons passing through the area.

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164 The Committee recommended that the concerned office/person responsible for the
165 water hose be advised to properly reposition, secure, or relocate the hose to prevent
166 obstruction and minimize the possibility of accidents.

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168 ***E. Rehabilitation of Multi-Purpose Hall (Barangay Hall)***

169 Location: Barangay 07, Dolores, Eastern Samar

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171 The Committee inspected the rehabilitation of the Multi-Purpose Hall/Barangay Hall in
172 Barangay 07.

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174 The inspection focused on the physical accomplishment of the rehabilitation works, quality
175 of materials and workmanship, and the readiness of the facility for its intended community
176 functions.

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178 The Committee recommended continued monitoring and proper maintenance of the facility
179 after completion.

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181 *Inspection Findings/Remarks:*

- 182 ➤ During the on-site inspection, the Committee observed the condition of the
183 rehabilitated facility. No significant findings or concerns were noted during the
184 inspection. The project was found to be generally in order, subject to continued
185 monitoring and proper maintenance by the concerned barangay.

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187 **VI. GENERAL OBSERVATIONS DURING THE ON-SITE INSPECTION**

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189 After the conduct of the physical inspection, the Committee discussed the following general
190 monitoring considerations:

- 191
192 ➤ The Committee assessed the physical progress and actual condition of the projects.
193 ➤ The Committee emphasized the need for strict compliance with the approved plans,
194 specifications, and Program of Works.
195 ➤ Completed facilities should be properly maintained and utilized for their intended
196 purposes.
197 ➤ The Committee recommended continuous monitoring of the projects until
198 completion and, where applicable, during the post-completion period.

199
200 **VII. AGREEMENTS AND RECOMMENDATIONS**

201
202 After discussion, the Committee agreed on the following:

- 203
204 ➤ Continue the regular monitoring of all ongoing projects funded under the 20%
205 Development Fund.
206 ➤ Conduct periodic on-site validation to verify the physical progress and actual
207 implementation of projects.
208 ➤ Ensure that all infrastructure projects conform to the approved plans, specifications,
209 Program of Works, and implementation schedule.
210 ➤ The concerned implementing offices shall immediately address any deficiencies or
211 issues identified during monitoring.
212 ➤ The Committee shall continue monitoring the implementation of the projects and
213 include their status in the succeeding LPMC meeting.

VIII. ADJOURNMENT

There being no further matters to discuss, the meeting was adjourned at approximately 5:05pm

Prepared by:


LEONELYN KIM Q. BARIA
MPDO/LPMC Secretariat

Reviewed by:


HON. ROMULO A. ACOPIO
LPMC Chairperson

Noted by:


HON. ZALDY R. CARPESO, MD
Municipal Mayor