



Republic of the Philippines
Province of Southern Leyte
MUNICIPALITY OF SOGOD

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LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE REGULAR MUNICIPAL PROJECT MONITORING COMMITTEE HELD AT 2ND FLOOR MUNICIPAL CONFERENCE HALL ON SEPTEMBER 24 , 2026 2:00 O'CLOCK IN THE AFTERNOON.

Present:

HON. RHETT GABRONINO	-SB Member
ATTY. MARIA FIONA D. MERQUITA	-MLGOO/DILG
MS. EVA MARIE DELON	-Mun. Assessor
ENGR. EDWIN A. SAGALDIA	- MEO
MS. CAMILLE JIMENEZ	- Budget- staff
MARY ANN BUTAD	-Representative [Hon.Levi T. Galdo]
MR. SERGIO M. TAÑAJURA	-CSO Representative
MS. ANIE N. PALER	-MPDC -staff
MS. DOLOR CABALES	- MPDC -staff
MR. JERICO EWAY	-Driver

ABSENT:

HON. AZARIAS MERCADO	-PB Consolacion
HON. CORNELIA M. TELIN	-Vice- Chairman
HON JEFFREX R. GAN	- Co-Chairman

A. AGENDA:

1. SITE Visitation:
 - a. Rechanneling of Magatas River
 - b.Construction of Sogod Fish Port/ Public Market
2. Meeting (Concern and Issues)
3. Other matters.

B. Call to Order

The meeting commenced at 3:25 PM at the Conference Hall, 2nd Floor of the Municipal Building, Municipality of Sogod. Due to the emergency use of the venue for the Senior Citizens' Pay-out, the meeting was transferred to the Municipal Planning and Development Office (MPDO).

Ms. Cables led the opening prayer. The meeting was presided over by Hon. Levi T. Galdo, with Hon. Rhett Anthony Gabronino representing the LPMC Chairperson. Upon determination of the attendance, the Presiding Officer declared the presence of a quorum and formally opened the meeting.

1. Site Monitoring and Evaluation of Projects

The first agenda focused on the Site Monitoring and Evaluation of the projects visited during the quarter. The Presiding Officer opened the floor for the discussion of observations, concerns, and issues encountered during the monitoring activities.

Atty. Maria Fiona D. Merquita, Municipal Local Government Operations Officer (MLGOO), recommended that all LPMC members be furnished with

copies of the Detailed Engineering Design (DED) prior to every site inspection to enable members to better evaluate the project during field monitoring.

The Committee acknowledged the recommendation and explained that the original project site had been changed due to unfavorable weather conditions. Considering that it was the rainy season, the initially identified project was located in a mountainous area with muddy road conditions, making it inaccessible to vehicles and unsafe for field inspection.

For the second project, the Municipal Engineering Office (MEO) informed the Committee that its DED was still undergoing revision. Consequently, the revised DED will be made available during the next scheduled site monitoring.

After the discussion, the Presiding Officer directed that future LPMC communication letters shall specifically indicate the names of the projects to be visited. Likewise, all pertinent project documents, including the Detailed Engineering Design (DED) and other relevant handouts, shall be distributed to Committee members before the conduct of site inspections. The motion was unanimously approved by the majority of the members.

C. Adjournment

With no further other matters to discuss, Mr. Sergio Tañajura, CSO Representative of RUWASA, moved for the adjournment of the meeting. The motion was duly seconded and approved by the majority of the members.

The Presiding Officer declared the meeting adjourned at 4:20 PM.

I hereby certify the correctness of the foregoing minutes of the meeting.


RUEL E. ALTEJAR
MPDC/PMC SECRETARIAT

Attested by:


HON. LEVI T. GALDO
Chairperson/ Presiding Officer