



MINUTES OF THE MEETING OF THE PROVINCIAL PROJECT MONITORING COMMITTEE (PPMC) HELD ON JUNE 02, 2026, AT 9:30 A.M., CONFERENCE HALL, LEYTE PROVINCIAL GOVERNMENT COMPLEX, PALO, LEYTE

I. ATTENDANCE

1.1 PRESENT:

- | | | |
|---|---|------------------|
| 1. Hon. Lovell Anne M. Yu-Castro
Mayor, LGU Alangalang | - | PPMC Chairperson |
| 2. Hon. Reinbert C. Costelo
Mayor, LGU Tunga | - | Member |
| 3. Engr. Vicente B. Lapinid
Alangalang Agri-Ventures
Farmers Agriculture Cooperative
(AAVFACO) | - | Member |

REPRESENTATIVES:

- | | | | |
|--------------------------------------|---|-------------------------------------|---------------------------|
| 5. Ms. Renna Shiena B. Acebo | - | Member
DILG Leyte | Representing
PD Dorado |
| 6. Engr. Raymund A. Asaldo | - | Member
DILG Leyte | Representing
PD Dorado |
| 7. Engr. Richard Ytang
DILG Leyte | - | Member
Representing
PD Dorado | |

SECRETARIAT:

- | | | |
|--------------------------------|---|-------------------------------------|
| 8. Agnes C. Rafon | - | Secretary
OIC-PPDC
PPDO Leyte |
| 9. Engr. Claudio N. Brosas | | PDO III
PPDO Leyte |
| 10. Anna Laurice V. Jo-Montejo | | PDO III
PPDO Leyte |

OTHERS PRESENT:

- 11. Engr. Leovigildo M. Ladrera, Jr.
Assistant Provincial Engineer
Provincial Engineer’s Office
- 12. Engr. Melody Anne Regis
Provincial Engineer’s Office

1.2 ABSENT/NOT REPRESENTED

- | | |
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| 13. Hon. Lemuel Gin K. Traya
Municipal Mayor, Abuyog | - Member |
| 14. Mr. Eugene Tan | - Member
Philippine Chamber of Commerce
and Industry, Inc. Tacloban - Leyte |
| 15. Ms. Angelita Sulla
Lanas Camag-aso Irrigators
Services Association (LACAISA) | - Member |

II. PRELIMINARY MATTERS:

2.1 DECLARATION OF QUORUM AND CALL TO ORDER

The meeting started with an opening prayer played through AVP.

Hon. Lovell Anne M. Yu-Castro, Chairperson of the Provincial Project Monitoring Committee (PPMC), called the meeting to order at exactly 9:30 a.m., following the acknowledgment of the attendees by the PPMC Secretary, Ms. Agnes C. Rafon, and her confirmation of the existence of a quorum. The PPMC Chairperson also expressed her appreciation to all PPMC members who participated in the First Quarter Site Monitoring and Inspection conducted on February 23, 2026. She further noted that several recommendations had been raised by Engr. Vic Lapinid, the CSO representative, expressed hope that these comments had been properly conveyed to the Provincial Engineer’s Office for appropriate action.

2.2 APPROVAL OF THE AGENDA OF THE MEETING

The PPMC Secretary, Ms. Agnes C. Rafon, presented the provisional agenda of the meeting for comments and approval. After the presentation, the Chairperson opened

the table for comments and objections. Finding no objections thereto, the Chairperson then requested the august body for a motion to approve the agenda. **On motion from Ms. Renna Shienna Acebo of DILG Leyte, and duly seconded by Engr. Vicente B. Lapinid of Alangalang Agri-Ventures Farmers Agriculture Cooperative (AAVFACO), the PPMC passed:**

RESOLUTION NO. 2026-06
Series of 2026

APPROVING THE AGENDA OF THE MEETING OF THE PROVINCIAL PROJECT MONITORING COMMITTEE

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

PPMC Secretary Rafon informed the body that the 15-page Minutes of the Previous Meeting had been shared through the PPMC Facebook chat group several days prior to the meeting to provide the members ample time to review the document. She further stated that the minutes were being presented for corrections, if any, and subsequent approval of the body.

The body agreed to dispense with the reading of the Minutes of the Previous Meeting, noting that copies had been distributed to all members before the meeting for their review. Mayor Yu-Castro then asked if there were any comments, corrections, or matters arising from the minutes presented. As no member raised any concern, the PPMC Chairperson solicited a motion for the approval of the Minutes of the Previous Meeting. **On motion from Engr. Vic Vicente B. Lapinid of Alangalang Agri-Ventures Farmers Agriculture Cooperative (AAVFACO) and seconded by Mayor Reinbert Costelo of LGU Tunga, the PPMC passed:**

RESOLUTION NO. 2026-07
Series of 2026

APPROVING THE MINUTES OF THE PREVIOUS MEETING OF THE PROVINCIAL PROJECT MONITORING COMMITTEE

IV. STATUS OF MATTERS ARISING FROM THE PREVIOUS MEETING

For the presentation on the Matters Arising from the Minutes of the Previous Meeting held on February 23, 2026, PPMC Secretary Rafon enumerated the resolutions passed by the PPMC namely: Resolution No. 1, "Approving the Agenda of the PPMC

Meeting” last February 23, 2026; Resolution No. 2, “Approving the Work and Financial Plan (WFP) of the PPMC for Calendar Year 2026; Resolution No. 3, “ Approving the Eligible Projects for Monitoring of the PPMC in the First Quarter of 2026”; Resolution No. 4, “Requesting the Honorable Governor Carlos Jericho L. Petilla to Provide Travelling Allowance to the PPMC CSO Members for their attendance during Meetings, Monitoring and Other Activities”; and finally, Resolution No. 5, “Institutionalizing the Quick Monitoring System (QMS) of the Province of Leyte as a Monitoring Tool of the PPMC”. She added that after the meeting, the PPMC also conducted a Project Inspection or Site Monitoring of the Rehabilitation and Improvement and Road from Junction National Road to Busay Falls Entrance in Babatngon, Leyte last February 23, 2026.

With regard to the status of previous resolutions, PPMC Secretary Rafon informed the body that all resolutions had been submitted to the DILG in compliance with the First Quarter functionality requirements of the PPMC. She then sought clarification on the status of the resolution requesting the provision of allowances for the CSO representatives. In response, Mayor Yu-Castro stated that she would personally endorse and hand over a copy of the said resolution to Governor Petilla.

As to the findings of the PPMC during the Project Inspection and Site Monitoring of the Rehabilitation and Improvement of Road from Junction National Road to Busay Falls Entrance in Babatngon, Leyte, these were forwarded to the Provincial Engineer’s Office for compliance of the concerned contractor. She added that Engr. Leovigildo M. Ladrera, Jr., Assistant Provincial Engineer, may be able to provide further updates regarding the matter later on during the meeting.

After the presentation, Mayor Yu-Castro then proceeded to solicit queries regarding the activities and matters arising from the previous minutes. Hearing none, the PPMC Chairperson then requested the presentation of the first item in the Agenda.

V. BUSINESS OF THE DAY

5.1 PRESENTATION OF ADDITIONAL PROJECTS TO BE MONITORED

In his presentation, Engr. Raymund A. Asaldo of DILG Leyte discussed additional projects to be monitored by the PPMC. He stated that he believes that said projects are very crucial development projects and that these are big-ticket projects that need to be given attention and monitored by the PPMC. He added that these projects were not yet

included in the original line-up of projects to be monitored by the PPMC. The proposed additional projects include: a.) 2026 Local Government Support Fund – Financial Assistance to Local Government Units (LGSF-FALGU) – FALGU Rice; and b) Green Green Green Program (Infrastructure Program) with an allocation of 10.4 million pesos.

a. FALGU RICE

Engr. Asaldo informed the body that the Province of Leyte had received two fund downloads under the FALGU Rice Program. He reported that the first download, amounting to ₱171 million, was released on March 30, 2026. Since the funds were downloaded at the provincial level, the program's coverage extends to all LGUs within the province. He further stated that an additional ₱50 million was released on April 21, 2026 under the same program.

Moreover, Engr. Asaldo informed the body that several first-to third-class LGUs are covered under the FALGU Rice Program, while fourth-to fifth-class LGUs are funded through the GEF (Growth Equity Fund) Program. He emphasized the need for close monitoring of these projects, considering that they are part of the priority programs of the President.

b. GREEN GREEN GREEN PROGRAM

Engr. Asaldo informed the body that, although the Province has yet to finalize its proposal, the Province of Leyte, together with the Province of Southern Leyte and the City of Tacloban, are the only LGUs eligible to avail of the Green Green Green Program this year. He further explained that projects covered under the Green Green Green Program include the development of green open spaces such as public parks, plazas, nature and family recreation parks, arboretums, botanical gardens, and river esplanades, as well as infrastructure that promotes active mobility, including physically separated bicycle lanes, bike ramps, elevated or at-grade pedestrian footpaths and walkways, sports facilities, and recreation trails.

He likewise noted that, before the downloading of funds, the concerned LGU must first coordinate with the DBM (Department of Budget and Management). Thereafter, the LGU must work closely with the DHSUD (Department of Human Settlements and Urban Development), which is responsible for reviewing and evaluating the required

technical documents of the proposed project, while the DILG will be handling the monitoring aspect of the program.

In conclusion, he proposed the inclusion of two (2) FALGU Rice Projects and one (1) Green Green Green Project.

During the Open Forum, PPMC Secretary Rafon sought clarification on whether the projects presented would be incorporated into the 2026 Work and Financial Plan. In response, Engr. Asaldo explained that the said projects are being proposed for inclusion in the 2026 Monitoring and Evaluation (M&E) Plan.

The PPMC Chairperson solicited a motion for the approval of the Additional Eligible Projects for the Monitoring of the PPMC in the Second Quarter of CY 2026 and Inclusion of the Same in the Monitoring and Evaluation (M & E) Plan of the PPMC for CY 2026. **On motion from Engr. Raymund Asaldo and duly seconded by Mayor Reinbert Costelo of LGU Tunga, the PPMC passed:**

RESOLUTION NO. 2026-08
Series of 2026

APPROVING THE ADDITIONAL ELIGIBLE PROJECTS FOR MONITORING OF THE PPMC IN THE 2nd QUARTER OF CY 2026 AND INCLUSION OF THE SAME IN THE MONITORING AND EVALUATION (M&E) PLAN OF THE PPMC FOR CY 2026

At this juncture, the PPMC Chairperson inquired whether the body had any further questions or clarifications regarding Engr. Asaldo's presentation. There being none, she requested that the next agenda item be presented.

5.2 ORIENTATION ON THE NEW R8 LPMC PORTAL

Engr. Asaldo started his presentation by informing the participants that, although the system remains subject to a few modifications, the new R8 LPMC Portal is envisioned to become the first monitoring tool of its kind to be utilized nationwide. He explained that the portal was originally developed by the DILG Regional Office VIII to facilitate project monitoring within the region and is likewise intended to serve as the official platform for LPMC submissions.

He explained that the LPMC System would enable LGUs to directly upload the required documents, particularly the quarterly and annual reports. Unlike the current system, which relies on Google Drive and the manual encoding of ratings, the new system will automate these procedures, facilitating a more efficient monitoring and tracking of LGU submissions. He added that the system would provide LGUs with real-time access to their functionality assessment scores upon completion of the regional assessment process. Moreover, the system would display the prescribed deadlines for quarterly submissions, helping LGUs ensure timely compliance with DILG requirements.

He disclosed that the LPMS System was created to address the challenge of loss of files in google drive. He added that the online system also allows the uploading of documents any time, track the status in real time, instant compliance scores and immediate feedback.

He also discussed that the LPMC System offers several advantages to the LPMCs, including the potential for improved assessment scores and recognition, reduced stress in meeting submission deadlines, immediate feedback on submissions, mobile accessibility for field offices, and enhanced transparency and accountability, since the uploads and assessments can easily be viewed in the dashboard.

Further into his presentation, Engr. Asaldo conducted a hands-on demonstration and walkthrough of the LPMS system to familiarize the members with its features and navigation. He informed the body that anyone may create an account by accessing the system through its website at lpmc.projectwatchr8.com. He stated that aside from the LPMC at the Provincial level, the municipal LGUs have also created accounts through their Secretariats. He added that aside from the Secretariat, the members may also register and create an account.

Using the log-in credentials of the PPMC Secretariat, he proceeded with a walkthrough of the LPMS, demonstrating its various features and discussing their corresponding functions.

Following the presentation, PPMC Chairperson Yu-Castro inquired whether all municipalities are mandated to utilize the LPMC System and whether they would still be required to submit hard copies of the documents uploaded to the platform. In response,

Engr. Asaldo clarified that the submission of hard copies is no longer required at the provincial and regional level since everything will be uploaded. However, he added that said hardcopies may still be provided to the Municipal Local Government Operations Officers (MLGOOs) for record-keeping purposes.

PPMC Secretary Rafon then inquired of the uploading will be done quarterly. In answer to this, Engr. Asaldo stated that the uploading will be done quarterly and that the deadline for the Second Quarter will be on June 22.

Regarding the deadline for the submission of the Most Significant Change write-up, Engr. Asaldo encouraged the Committee to participate in the search for the Best LPMC. He noted that the Provincial Project Monitoring Committee (PPMC) has a promising opportunity to be considered for the award, particularly due to its adoption of the Quick Monitoring System (QMS) as an innovative practice. He further explained that such an initiative has not been widely implemented by other provinces and may even be unique within the region. According to him, the DILG National Office's recognition of this innovation could significantly strengthen the Committee's chances of receiving the award. He then stressed the importance of a good write-up, adding that the deadline of submission is on June 18 for the regional level and June 16 for the provincial level.

He further explained that since the PPMC had already attained a "High Functionality" rating, only a few additional documentary requirements remained to be submitted based on the 2024 criteria. These included documents evidencing the Province's support to Civil Society Organizations (CSOs) and a two-page Most Significant Change write-up. In addition, he discussed that, based on the criteria used in previous years, the assessment requirements include the following:

- The functionality assessment covering the applicable assessment period. While previous criteria referred to the Fourth Quarter of 2024–2025, he clarified that since the assessments have already been conducted up to June, the period to be considered will be from the Second Quarter of 2025 to the Second Quarter of 2026. He also noted that the required resolutions have already been complied with by the Committee.
- The provision and reimbursement of travel allowances to Civil Society Organization (CSO) representatives. In the absence of proof of payment at this

time, the Committee Resolution authorizing such support will be submitted as the Means of Verification (MOV).

- The provision of funds for monitoring and evaluation activities, with Purchase Requests (PRs) and proof of payment to be submitted as supporting MOVs.

The PPMC Secretary then remarked that, based on the criteria presented, the only area in which the Committee might not obtain a positive rating pertains to the provision of travel allowances to Civil Society Organization (CSO) representatives, as the Committee has yet to secure proof of payment to support compliance with this requirement.

In response, Mayor Yu-Castro noted that even the Local Government Unit (LGU) of Alangalang, despite having extended support to CSOs for quite some time, may likewise encounter difficulties in providing the required Means of Verification (MOVs), as such initiatives had not been properly documented and were taken from the AICS fund. Mayor Reinbert Costelo of the LGU of Tunga then reiterated that their Sangguniang Bayan had enacted ordinances specifically intended to provide a legal basis and ensure the availability of funding for support to Civil Society Organizations (CSOs).

Continuing the discussion, Engr. Asaldo informed the body that, for the Search for the Best LPMC, the region may endorse only one province, one city, and five municipalities. In response, Mayor Yu-Castro expressed optimism that, given the Provincial PPMC's notable innovation through the adoption of the Quick Monitoring System (QMS), the Leyte Provincial PPMC should be considered for regional endorsement.

Reacting to this, Engr. Asaldo emphasized that the outcome would largely depend on the quality of the write-up to be submitted. It was likewise clarified that the preparation of the write-up is the responsibility of the PPMC. The PPMC Secretary then inquired whether a prescribed template was available for the submission. Subsequently, Mayor Costelo requested Engr. Asaldo to prepare the write-up. In response, Engr. Asaldo conveyed his willingness to assist in drafting and refining the document but stressed that the final decision on the endorsement rests with the regional office and not with him.

As to the Recognitions Received, Engr. Asaldo and Ms. Acebo informed the body that the Provincial DILG will be giving recognition to the Highly Functional LPMCs of the Province.

Ms. Rafon added that they can also submit the video about the QMS as well as the resolution as an attachment to the write-up entry for the Most Significant Change.

For the next topic on the agenda, Mayor Yu-Castro called on Engr. Leovigildo Ladrera, Assistant Provincial Engineer to give status of the priority projects to be monitored.

5.2 STATUS OF PRIORITY PROJECTS TO BE MONITORED

To commence his presentation, Engr. Leovigildo M. Ladrera informed the body that an orientation on the Green Green Green Program had already been conducted in December 2025 in coordination with the Department of Human Settlements and Urban Development (DHSUD). He reported that the Province had proposed the development of MacArthur Park under the said program. He further explained that while the Province had already initiated the planning phase of the project, it is still awaiting the Master Plan requested by Ma'am Ann Petilla, the former Mayor of Palo and Tourism Consultant of the Provincial Tourism Council. The Master Plan will serve as the basis for the implementation of the proposed project amounting to ₱10.4 million. Once the Master Plan is completed, we will start with the Costing and Program of Work and we will submit it to DHSUD so that the fund for the project will be downloaded.

For the updates on the projects being monitored, Engr. Ladrera conducted a live demonstration of the Quick Monitoring System (QMS). He began by presenting the actual projects being monitored within the Province, with the system reflecting a total of 123 projects since December 2026.

With respect to the Babatngon project, which was monitored in February, he explained that the QMS reflected an actual accomplishment rate of 50%. However, he clarified that the QMS categorizes project progress into accomplishment brackets of 0%, 25%, 50%, 75%, and 100%. As such, the project's actual accomplishment was not necessarily limited to exactly 50% and could have been somewhere between 50% and 75%, with a recorded slippage of +0.85%.

Addressing the concerns raised during the site inspection, Engr. Ladrera apologized for the confusion that occurred during the previous monitoring activity. He explained that although the project had two foremen assigned, the foreman present during the inspection did not have the necessary project documents on hand and was therefore unable to respond adequately to the Committee's queries.

Regarding the issue raised on the absence of a vibrator during the inspection, Engr. Ladrera clarified that the equipment had been undergoing repairs at that time. He further informed the body that the contractor had since complied with the recommendations and observations made by the Committee during the site monitoring activity. Discussions were also made about the use of AI in the monitoring being conducted by the Provincial Engineer's Office through QMS.

Next, Engr. Ladrera proceeded to access, through the Quick Monitoring System (QMS), the details of the project scheduled for monitoring by the PPMC later that day, namely the Construction of a Three-Storey Multi-Purpose Building located in Brgy. Cavite West, Palo, Leyte. At this juncture, Engr. Asaldo sought clarification on the colors being displayed on the screen. In response, Engr. Ladrera explained that the colors correspond to the current accomplishment of the project, namely: grey for 0-25%; blue for 25-50%; orange 50-75%; purple 75-99%; and green for 100%.

PPMC Secretary Rafon then suggested that details taken from the QMS can serve as an attachment or documentation that we have already monitored the several projects. Engr. Ladrera added that we can view all the details about the project by accessing the QMS.

At this juncture, Engr. Lapinid sought clarification on the use of the transit mixer in the road construction project in Babatngon. Engr. Ladrera clarified that based on the Program of Work, only a one-bagger mixer will be used. However, he added other contractors opt to use the transit mixer especially if there is a nearby supplier or batching plant. But for Babatngon, they had challenges regarding travel time from the batching plant in Tacloban to the construction site in Babatngon.

Returning to his presentation on the project site scheduled for monitoring by the PPMC later that day, Engr. Ladrera informed the body that the project had already

reached 70% completion and was currently in its finishing stage. He further reported that the latest project update had been uploaded to the QMS on June 2.

In relation to this, Engr. Lapinid emphasized the importance of checking the strength of the concrete to prevent a recurrence of a similar incident in Alangalang, where the construction of a two-storey building was suspended after tests revealed that the concrete strength failed to meet the standards set by the DPWH. He added that the Provincial Engineer's Office has established safeguards and quality control measures to ensure that the concrete used in construction projects complies with the required specifications and standards.

Engr. Asaldo then inquired whether it would be possible to reduce the QMS time interval from five minutes to one minute. In response, Engr. Ladrera explained that while reducing the interval is possible, doing so would result in larger file sizes, which could eventually create storage-related issues.

In response to Engr. Asaldo's query regarding who updates the project progress accomplishment, Engr. Ladrera explained that the project engineer is responsible for preparing the accomplishment reports, while the system administrator handles their uploading to the QMS. He further shared that the cameras used for the QMS cost between Php 13,000.00 and Php 26,000.00 per unit, with the expense being borne by the contractors. Since December 2025, all contractors undertaking provincial government projects have been required to procure their own cameras.

In closing, Engr. Ladrera stated that the QMS will be deployed to the local government units (LGUs) upon the enactment of the corresponding Provincial Ordinance. At this juncture, Mayor Yu-Castro conveyed that all LGUs have expressed their interest and enthusiasm in adopting the QMS for implementation in their respective municipalities.

In addition, Engr. Ladrera explained that, upon implementation of the QMS, the LGUs will initially be provided with accounts under the Provincial Government's system and that the LGUs will be given around one month to establish their own storage facilities and server infrastructure to support the independent operation of the system.

At this point, the PPMC Chairperson asked if there were any further questions regarding the presentation. Hearing none, she requested that the body proceed to the remaining items on the agenda.

VI. OTHER MATTERS

Engr. Asaldo once again reiterated the deadline for the submission of the two-page Most Significant Change (MSC) write-up, which is set for June 16 for the provincial consolidation and submission. Thereafter, Mayor Yu-Castro sought clarification on whether the submission would also require videos and other means of verification (MOVs). In response, Engr. Asaldo explained that, as of the moment, only the write-up is required to be submitted, however they will be seeking clarification with the DILG Province regarding the submission if the other MOVs.

The body agreed to submit the write-up within the agreed timeline.

Mayor Yu-Castro then asked the body if there were any more questions or concerns. Having no other agenda items to discuss, the Committee decided to adjourn the meeting.

IV. ADJOURNMENT:

The meeting adjourned at exactly 11:45 o'clock in the morning.

I HEREBY CERTIFY to the correctness of the foregoing minutes.

Attested:


LOVELL ANNE M. YU-CASTRO
Chairperson, PPMC Leyte
Municipal Mayor, Alangalang


AGNES C. RAFON
PPMC Secretary
OIC-PPDC