



Republic of the Philippines
PROVINCIAL DEVELOPMENT COUNCIL
PROVINCE OF NORTHERN SAMAR
Catarman

Provincial Project Monitoring Committee

TO : PROVINCIAL PROJECT MONITORING COMMITTEE (PPMC) MEMBERS

Name	Position/Designation
<u>Members</u>	
Hon. Charlene L. Ongchuan	Mayor, Municipality of Laoang
Hon. Dianne E. Rosales	Mayor, Municipality of Catarman
Hon. Mario M. Madera	Mayor, Municipality of Mondragon
Engr. Joven C. Estrelles	LGOO II, DILG
Mr. Basilio E. Ogario	President, Association of Persons with Disability of Northern Samar (APWDNS)
Mr. Reynaldo J. Sansan	President, Northern Samar Fishermen Cooperative (NOSARFICO)
Mr. Micael G. Almendo	Chairman, Lope De Vega Transport Cooperative (LOTRACO)
Mr. Gregorio O. Samiento	President, CSO Development Alliance of Northern Samar, Inc. (CSO DANS)
<u>Head Secretariat</u>	
EnP Jay Keenson C. Acebuche	OIC - Provincial Planning and Development Office

SUBJECT : ORIENTATION ON PCW-DILG-DBM-NEDA JOINT MEMORANDUM CIRCULAR 2024-01 AND HARMONIZED GENDER AND DEVELOPMENT GUIDELINES

DATE : February 26, 2026

Please attend the one-day activity entitled, “Strengthening GAD Implementation: Orientation on PCW-DILG-DBM-NEDA Joint Memorandum Circular 2024-01,” spearheaded by the Department of the Interior and Local Government (DILG) Provincial Office on March 6, 2026 (Friday), at 8:00 A.M., to be held at Ibabao Hall, Provincial Capitol, Catarman, Northern Samar.

One of the key topics to be discussed during the activity is the Harmonized Gender and Development Guidelines (HGDG)—a tool developed by the National Economic and Development Authority (NEDA), Philippine Commission on Women (PCW), and the ODA-GAD Network. The HGDG is designed to ensure that government programs and projects are gender-responsive at all stages—from design and implementation to monitoring and evaluation.

This orientation will further enhance the capacity of the Provincial Project Monitoring Committee (PPMC) in undertaking more comprehensive project assessments by integrating a gender and development perspective into its evaluation processes.

For confirmation, please contact Ms. Marilyn Y. Bocboc , PPMC Secretariat Member, at 0956 648 5393 or at PPDO landline (055) 500 2336.

Your presence and active participation will be greatly appreciated.

Thank you.

HON. MARIA ANA G. ABALON, MD, MPH
Mayor/PPMC Chairperson

By:

EnP JAY KEENSON C. ACEBUCHER
PGDH/PPMC Head Secretariat

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MOBILE SCANNER

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EQUITY

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RIGHTS

Program



Strengthening GAD Implementation: Orientation on PCW-DILG-DBM-NEDA Joint Memorandum Circular 2024-01 and Review of the GAD Plan, Budget and Accomplishment Report

March 6, 2026 (Friday), at 8:00 A.M
Ibabao Hall, Provincial Capitol Building, Barangay
Dalakit, Catarman, Northern Samar.

07:00 - 08:30 AM

08:30 - 09:00 AM

09:00 - 09:30 AM

09:30 - 10:00 AM

10:00 - 11:00 AM

11:00 AM - 12:00 PM

12:00 - 01:00 PM

01:00 - 02:00 PM

02:00 - 03:00 PM

03:00 - 04:00 PM

Attendance

Preliminaries

Welcome Remarks

- EDUARDO A. DIAZ
PROGRAM MANAGER, DILG NORTHERN SAMAR

Message

- HON. HARRIS CHRISTOPHER M. ONGCHUAN
GOVERNOR, PROVINCE OF NORTHERN SAMAR

Orientation on PCW-DILG-DBM-NEDA Joint Memorandum Circular 2024-01

- JANE A. FIGUEROA
LGCOO V - GAD PFO

Preparation of GAD Plan and Budget

- CHRISITINE L. DELA ROSA
MLGOO - MONDRAGON

LUNCH

Review of Barangay Gad Plan and Budget and GAD Accomplishment Report

- CHRISITINE L. DELA ROSA
MLGOO - MONDRAGON

Review of Municipal GAD Plan and Budget and GAD Accomplishment Report

- MALOU M. ORTEGO MLGOO
MLGOO - LAS NAVAS

Closing Remarks

- MARIA TERESITA R. GACUSAN
SUPERVISING ADMINISTRATIVE OFFICER
CHAIRPERSON, PGAD FPS TWG.
PHRMDO



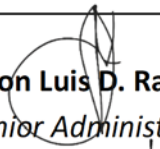
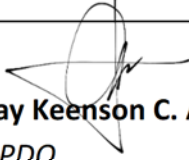
Republic of the Philippines
PROVINCE OF NORTHERN SAMAR
Catarman



NORTEHANON: MARIG-ON, MAINUSWAGON, MALIPAYON

PLANNING AND DEVELOPMENT OFFICE
POST ACTIVITY REPORT

Title of the Activity	Orientation on PCW–DILG–DBM–NEDA Joint Memorandum Circular (JMC) 2024-01 and Review of the Gender and Development (GAD) Plan, Budget, and Accomplishment Report
Conducted by	Provincial Government of Northern Samar (PGNS)
Date and Place conducted	March 6, 2026 Ibabao Hall, Provincial Capitol Building, Brgy. Dalakit, Catarman, Northern Samar
Activity Objective	To orient local government units on the salient features of JMC 2024-01 and enhance their capacity in the preparation, review, and implementation of Gender and Development (GAD) Plans, Budgets, and Accomplishment Reports.
Activity Rationale	The activity was conducted to provide clear and updated guidelines on the localization of the Magna Carta of Women through JMC 2024-01. It aimed to strengthen the capacity of LGUs in integrating gender-responsive approaches into their planning and budgeting processes. This initiative supports inclusive development by ensuring that programs and services are responsive to the needs of all genders and sectors, in line with the Provincial Government's commitment to effective and equitable governance.

Next Steps/ Steps to be undertaken	• Ensure dissemination of JMC 2024-01 guidelines to all concerned LGUs and barangays; • Provide technical assistance to LGUs in the preparation and enhancement of their GAD Plans and Budgets; • Conduct regular review and monitoring of submitted GAD Plans, Budgets, and Accomplishment Reports; • Strengthen coordination among concerned offices for the effective implementation of GAD programs; and • Schedule follow-up capacity-building activities to further improve GAD planning and implementation.
Photo Documentation	See Attached Photo
Prepared by:	 Jhon Luis D. Raagas <i>Senior Administrative Assistant, PPDO</i>
Noted:	 EnP Jay Keenson C. Acebuche <i>OIC-PPDO</i>



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CERTIFICATE

OF APPRECIATION

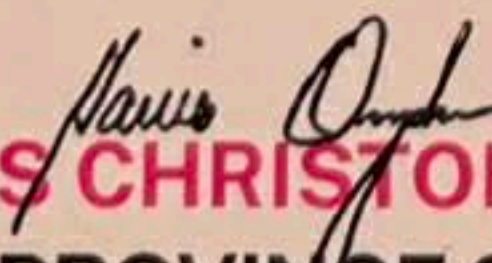
Is hereby given to

Jane A. Figueroa

LG00 V - GAD PFO

In grateful acknowledgement and sincere appreciation of her invaluable contribution being the RESOURCE SPEAKER during the conduct of Strengthening GAD Implementation: Orientation on PCW-DILG-DBM-NEDA Joint Memorandum Circular 2024-01 and Review of the GAD Plan and Budget, and Accomplishment Report on March 6, 2026 at Ibabao Hall, Provincial Capitol Building, Catarman, Northern Samar.

Given this 6th day of March, 2026 at Catarman, Northern Samar.


HON. HARRIS CHRISTOPHER M. ONGCHUAN
GOVERNOR, PROVINCE OF NORTHERN SAMAR


GERALDINE C. MAQUELABIT
PROVINCIAL DIRECTOR



Republic of the Philippines
PROVINCE OF NORTHERN SAMAR
Catarman, Northern Samar

PGNS Gender and Development Focal Point System

**Strengthening GAD Implementation: Orientation on PCW-DILG-DBM-NEDA JMC 2024-01
and Review of GAD Plan, Budget and Accomplishment Report**

LEARNING & DEVELOPMENT ATTENDANCE SHEET

March 6, 2026

MUNICIPAL GAD FOCAL PERSONS

	First Name	MI	Surname	Sex /		Gender LGBTQIA+++	Position / Designation	OFFICE	E-mail Address	Contact Number	Signature
				F	M						
33.	NELIA ^{NELIA} A. GONZALES	A	GONZALES	/			MGADP	HRMO	hrmoncliaoz@gmail.com	09481916889	
34.	Ramona	D.	Tajero	/			MSWDO/GAD Foco	HRMO	ramonadajero1998@gmail.com	09941650539	
35.	EVELYN A. LORONA	P	LORONA	/			MSWDO / SNA	MSWDO			
36.	ARESAIL R. DELA ANA	F	DELA ANA	/			GAD REP.	GAD	frilanahe@gmail.com	89161109989	
37.	SOL D. DRU	D.	DRU	/			GAD FOCAL	MSWDO		09070467384	
38.	RUFFA MEA LARA	C	LARA	/			GAD FOCAL	MSWDO			
39.	LARRY ANGELO	M.	CABINI		/		MSWDO/Rep	MSWDO		09941036963	
40.											
41.											
42.											
43.											
44.											

Effectivity Date:



Republic of the Philippines
PROVINCE OF NORTHERN SAMAR
Cataraman, Northern Samar

PGNS Gender and Development Focal Point System

**Strengthening GAD Implementation: Orientation on PCW-DILG-DBM-NEDA JMC 2024-01
and Review of GAD Plan, Budget and Accomplishment Report**

LEARNING & DEVELOPMENT ATTENDANCE SHEET

March 6, 2026

PGAD FPS TECHNICAL WORKING GROUP MEMBERS

	First Name	MI	Surname	Sex/		Gender	Position/ Designation	Office	Email Address	Contact Number	Signature
				F	M	LGBTQIA+++					
1.	Krista Xina Fey		Refuya	-			Adm IV	PLD			
2.	Olive Tel	C.	O-solis		-		Adm V	PTD			
3.	Karen Jane San	D.	Giray	/			Adm IV	PGD			
4.	Jana	I.	Villanueva	/			Adm III	PAO			
5.	AMELIA	C	NORONA	/			Adm V	DASAD			
6.	DANN	A	UNAY	/			Adm IV	PRO			
7.	MARIA FUPUN	M	CAUSA	/			Adm	HR/PLAD			
8.	Bleuah	O.	PEREZ	/			UEP Focal Perm	UEP			
9.	MA AUREA	D.	VICENCIO	/			AGDH - PTO	PHO			
10.	Arlan	C	Torres	/			QC	PCU			
11.	JOHN San		PARANAN				IA II	Parcho			
12.											
13.											
14.											
15.											



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LEARNING & DEVELOPMENT ATTENDANCE SHEET

March 6, 2026

PROVINCIAL PLANNING AND DEVELOPMENT OFFICE REPRESENTATIVE

	First Name	MI	Surname	Sex/		Gender LGBTQIA+++	Position/ Designation	Office	Email Address	Contact Number	Signature
				F	M						
69.	Mei Raphael	D.	Gonzales		/						
70.	Princess Vassa Deste	N.	Deste	/							
71.	MARILYN	Y.	BORRER	/			AA-11				
72.	CHRISTINE JOY	E.	MEGENIG		/		Focal-1				
73.	GREGORIO	D.	SARMIENTO		/		President	CSD-DANS			
74.	JOANALYN	D.	ESPELIMBERG	/				LEU-MUNIMUN			
75.	ROCHEL	I.	NEORIDA	/			TECH. ASST.	LEU-LADANG			
76.	Jhon Luis	D.	Raagas		/		SAA	PPD			
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LEARNING & DEVELOPMENT ATTENDANCE SHEET

March 6, 2026

MUNICIPAL PLANNING AND DEVELOPMENT COORDINATORS/REPRESENTATIVE

	First Name	MI	Surname	Sex /		Gender LGBTQIA+++	Position / Designation	OFFICE	E-mail Address	Contact Number	Signature
				F	M						
57.	JESSA	F.	ACUIN	✓			PLANNING OFFICER	MPDO	acuinjessa18@gmail.com	09272776302	
58.	JUVELYN A	A.	ORIO	✓			MPDO Support Staff	MPDO	oriojuvelyn@gmail.com	09072010659	
59.	April Bernadette	S.	Nalda	✓			MPDC Designate	MPDO	aprilbernadettesnalda@gmail.com		
60.	RISA (PASA)	A.	PASA	✓			Stat. I	MPDO	izapasa03@gmail.com		
61.	RICKY	D.	VIRANCA		✓		MPDC	MPDO			
62.	NETLISSA	A	GUDCOAD	✓			MPDC	MPDO			
63.	PETRONIO JR.	D.	CHAVEZ		✓		MPDC	MPDO			
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Republic of the Philippines
PROVINCE OF NORTHERN SAMAR
Catarman, Northern Samar

PGNS Gender and Development Focal Point System

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LEARNING & DEVELOPMENT ATTENDANCE SHEET
March 6, 2026

MUNICIPAL PLANNING AND DEVELOPMENT COORDINATORS/REPRESENTATIVE

	First Name	MI	Surname	Sex /		Gender LGBTQIA+++	Position / Designation	OFFICE	E-mail Address	Contact Number	Signature
				F	M						
45.	MA. TERESA MINGUEZ	L	MINGUEZ	✓			MPDC	LGU-MAPANAK	ntlm-18@yahoo		ntlm
46.	FREDITEX BOUTAN	N	BOUTAN		✓		MPDC STAFF	LGU-ALLEN	fred.boutan@gmail.com		
47.	Micael Almendo	G	Almendo		✓		PPMC	LoP	micaelalmendo@gmail.com		
48.	VICTORIA COFUGENTES	L	COFUGENTES	✓			PRD-1	LGU CATARAN	victoriacofugentes@gmail.com		
49.	Irvin P. Lipata	P	Lipata		✓		PPMC	Catarman	Irvin Lipata@gmail.com 0909488050		
50.	ANTO F. VALVERDE JR	F	VALVERDE		✓		MPDC	LAPINIL			
51.	PROVO D. SIERVO	D	SIERVO		✓		MPDC	SILVINO, LUDOS			
52.	JOHN PUPAY	M	PUPAY		✓		MPDC	STAFF KIDAW			
53.	JOHN PAUL	C	LAHMANO				STAFF	MPDC- LGU WPO	lauringp1024@gmail.com		
54.	DIONISIO K.	X	BERONILLA		✓		MPDC	LGU SAN PEDRO			
55.	MICHAELA T. ARRIOLA	T	ARRIOLA	✓			Eng-IV	LGU-SAN PEDRO	michaelarriola@gmail.com		
56.	ANECITO MATE	S	NOY		✓		MPDC	PARABUTAN			



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LEARNING & DEVELOPMENT ATTENDANCE SHEET

March 6, 2026

MUNICIPAL GAD FOCAL PERSONS

	First Name	MI	Surname	Sex /		Gender	Position /	OFFICE	E-mail Address	Contact Number	Signature
				F	M						
21.	Jordan C. Piarion	C.	Piarion		✓			MSWD	piarionj20@gmail.com	0966 590 8905	
22.	Corneliana Labana	S.	Labana	✓			GAD FP				
23.	Charlene T. Piamon	T.	Piamon	✓			GADFP	MSWD		09116624657	
24.	Mary Ruth Maylayan	B.	Maylayan	✓			GADFP	MSWD	maylayanruth@gmail.com	0940100903	
25.	XRIEL E. BORJA	E.	BORJA		✓		GADFP	MSWD		0926-124-4824	
26.	SAUVACION	A.	DIADIT	✓			GADFP	MSWD	sauciondiadit@gmail.com	09537053309	
27.	ERIC JAMES	G.	PANANISUIT		✓		GADFP	PAU	balangiteric@gmail.com	09638502853	
28.	RONA	N.	ESPIÑA	✓				MSWD		09659608563	
29.	NANCY	T.	ANASTACIO	✓			GADFP	ADMIN. OFFICE	vanzet@gmail.com	09271874439	
30.	ARLENE	G.	ESPELA	✓			AO IV	MSWD	mesalinalagrinas1@gmail.com		
31.	Karla Angela	J.	Ramos	✓			SWO II	MSWD	rkaraangela@gmail.com		
32.	ERIN TILBE	P.	TILBE		✓		GAD FOCAL	MSWD	erintilbe@gmail.com	09183571385	



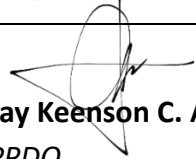
Republic of the Philippines
PROVINCE OF NORTHERN SAMAR
Catarman



NORTEHANON: MARIG-ON, MAINUSWAGON, MALIPAYON

PLANNING AND DEVELOPMENT OFFICE
POST ACTIVITY REPORT

Title of the Activity	Orientation on Strengthening the Functionality of Local Project Monitoring Committees (LPMCs) in Region VIII
Conducted by	Department of the Interior and Local Government (DILG) Region VIII – Project Development and Management Unit (PDMU)
Date and Place conducted	March 25, 2026 Conducted via Zoom (Online Platform)
Activity Objective	To enhance the capacity and functionality of Local Project Monitoring Committees (LPMCs) by orienting participants on relevant guidelines, tools, and processes for effective project monitoring, evaluation, and supervision.
Activity Rationale	In line with the commitment of the DILG to sustain and strengthen the functionality of Local Project Monitoring Committees across Region VIII, the orientation was conducted to provide updates and reinforce knowledge on key policies and operational procedures. The activity covered salient provisions of the Results-Based Performance Management System (RPMES) Operational Guidelines, DILG Memorandum Circular 2019-188, and the LPMC Monitoring and Evaluation Process Flow. Additionally, the orientation introduced essential tools such as the Functionality Assessment Tool and Project Management Tool, as well as key concepts in contract management and construction supervision. These are vital in ensuring transparency, accountability, and efficiency in the implementation of local development projects. The activity also aimed to encourage participation and alignment among stakeholders in improving local project monitoring systems.

Next Steps/ Steps to be undertaken	• Disseminate the orientation materials and guidelines to concerned LPMC members at the provincial and municipal levels. • Conduct echo-orientations or briefings to ensure wider understanding and application of the discussed tools and processes. • Strengthen coordination with DILG and concerned agencies for continuous capacity-building initiatives. • Integrate the discussed monitoring tools and guidelines into regular project monitoring activities of the province. • Ensure compliance with RPMES and other DILG-prescribed standards in project implementation and evaluation.
Photo Documentation	See Attached Photo
Prepared by:	 Jhon Luis D. Raagas <i>Senior Administrative Assistant, PPDO</i>
Noted:	 EnP Jay Keenson C. Acebuche <i>OIC-PPDO</i>



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT VIII
KANHURAW HILL, TACLOBAN CITY

This
Certificate of
PARTICIPATION
is given to

Christine Joy Megenio

for his/her active participation during the conduct of

Orientation on
**STRENGTHENING THE FUNCTIONALITY OF
LOCAL PROJECT MONITORING COMMITTEES
(LPMCS) IN REGION VIII**

conducted on March 25, 2026, via Zoom.

Given this 26th day of March 2026


ARNEL M. AGABE, CESO III
Regional Director



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT VIII
KANHURAW HILL, TACLOBAN CITY

This
Certificate of
PARTICIPATION

is given to

Marilyn Bocboc

for his/her active participation during the conduct of

Orientation on
**STRENGTHENING THE FUNCTIONALITY OF
LOCAL PROJECT MONITORING COMMITTEES
(LPMCS) IN REGION VIII**

conducted on March 25, 2026, via Zoom.

Given this 26th day of March 2026


ARNEL M. AGABE, CESO III
Regional Director