

Excerpts from the Minutes of the PROVINCIAL PROJECT MONITORING COMMITTEE
1st QUARTER BLENDED MEETING

February 5, 2026

PPDO Conference Area, 2f, Provincial Capitol, Brgy. Dalakit, Catarman, Northern Samar

Preliminaries

The meeting started at 10:00 o'clock in the morning with a prayer, singing of the Philippine National Anthem, and the Himno san Nortehanon.

Declaration of a Quorum and Call to Order

With 9 out of 9 PPMC members present, quorum was established. Mayor Maria Ana G. Abalon of San Roque and, PPMC Chairperson, called the meeting to order.

Approval of the Agenda

The Chair presented the agenda of the meeting for comment and approval. There being no comment on the agenda, the same was approved and adopted.

Approval of the Minutes of the Previous Meeting

Thereafter, the Chair presented the minutes of the previous meeting for comment and approval. Having no corrections, the minutes was approved as presented.

Matters Arising from the Minutes of the Previous Meeting

After the approval of the minutes of the previous meeting, the Chair asked the body for any comment/update on matters arising from minutes of previous meeting. There being no comments/ updates or clarifications on matters discussed in the minutes of the previous meeting, the Chair moved to the next agenda.

SUBAYBAYAN Orientation

Engr. April Joy B. Horca of the Department of the Interior and Local Government (DILG) presented the SubayBAYAN, the official DILG online portal launched in March 2018 for reporting, monitoring, and providing public access to accurate information on locally funded projects such as the Local Government Support Fund (LGSF). With the tagline "*SubayBayan ang Proyektong Bayan*," the system promotes transparency by allowing the public and stakeholders to track project status and provide feedback. SubayBAYAN follows a monthly reporting and risk-based approach to help ensure the timely completion of projects and is accessible to LGUs through the DILG intranet and to the public via the SubayBAYAN website.

The presentation also highlighted the system features, user access, and roles, detailing responsibilities of LGU users, validators, regional approvers, administrators, and system managers. Emphasis was placed on the process flow, validation and

49 approval mechanisms, and reporting timelines in accordance with DILG issuances. Engr.
50 Horca stressed the importance of regularly updating project data, noting that accurate
51 and timely information supports management decision-making, ensures compliance with
52 reporting requirements, and serves as a reliable data source for national agencies, while
53 failure to update may result in data inaccuracies, audit inquiries, and non-compliance
54 issues for LGUs.

55 Following the presentation on the SubayBAYAN, the Committee discussed the
56 importance of integrating its reporting requirements into the existing monitoring
57 mechanisms of the Provincial Project Monitoring Committee (PPMC).

58 Thereafter, upon motion duly seconded, the Committee unanimously approved
59 the following resolution:

60 **PPMC RESOLUTION NO. 1, SERIES OF 2026**

61 A RESOLUTION INTEGRATING THE SUBAYBAYAN REPORTING
62 REQUIREMENTS INTO THE REPORTING MECHANISMS OF THE PROVINCIAL
63 PROJECT MONITORING COMMITTEE (PPMC).
64

65 **Current road infrastructure projects, proposed road projects, and projects under**
66 **pre-construction activities and Physical Status of PGNS Infrastructure Projects**
67 **Funded by 2025 20% EDF and LDRMF**
68

69 Engr. Jennifer M. Evangelista, OIC–Chief of the Construction and Maintenance
70 Division of the Provincial Engineering Office, presented the status of C.Y. 2025 funded
71 infrastructure projects during the PPMC 1st Quarter Blended Meeting. She reported the
72 financial and physical accomplishments of various projects across Northern Samar,
73 including farm-to-market roads, solar street lighting installations, evacuation centers,
74 drainage canals, and river control structures. Several projects, such as the solar street
75 lights in San Jose and Pambujan and drainage canal projects in Catarman and Mapanas,
76 have already been completed, while others are still ongoing, with some granted time
77 extensions to ensure proper completion. She also highlighted the progress of evacuation
78 center constructions and road development projects, which aim to improve disaster
79 preparedness, transportation access, and community infrastructure. Additionally, she
80 briefly mentioned upcoming projects funded under the CY 2026 20% EDF and 5%
81 LDRMF, which will continue to support infrastructure development in the province.
82

83 **Results of the 2025 PPMC Best Implemented Infrastructure Project Award**
84

85 Mr. Robin M. Cardenas, Planning Officer IV of the PPDO presented the results of
86 the 2025 PPMC Awards for Best Implemented Infrastructure Projects, an initiative
87 approved during the PPMC 4th Quarter Meeting on November 28, 2025. The awards
88 aim to recognize outstanding performance in the implementation of infrastructure
89 projects and encourage implementing offices to maintain high standards of project
90 delivery. During the presentation, he discussed the rationale of the award system, the
91 selection process and criteria used in evaluating projects, and announced the results of
92 the evaluation, highlighting the Construction of the Farm-to-Market Road from the
93 National Road (Simora–Palapag Road) to Brgy. Cagdarao in Laoang, Northern Samar

as one of the projects recognized under the Gold and Silver Award categories for exemplary project implementation.

After the presentation of the results of the 2025 PPMC Best Implemented Infrastructure Project Award, the Committee reviewed and deliberated on the outcome of the selection process.

Thereafter, upon motion duly seconded, the Committee unanimously approved the following resolution:

PPMC RESOLUTION NO. 2, SERIES OF 2026

A RESOLUTION ADOPTING THE RESULTS OF THE SELECTION PROCESS FOR THE PPMC BEST INFRASTRUCTURE AWARD.

Other Matters

As agreed by the body the schedule of the 2nd Quarter PPMC Meeting is on May 7, 2026.

Also Mayor Abalon asked the body about the schedule for the field monitoring. The body agreed to conduct the field monitoring on February 11, 2026 at the Allen Municipal Wharf Project and on February 12, 2026 at the Pambujan Evacuation Center. The secretariat was tasked to inform the Provincial Budget Office that their report will be needed for the second quarter meeting.

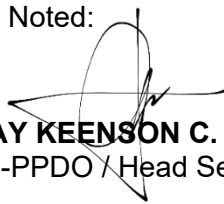
ADJOURNMENT

Having no other matters for discussion the meeting adjourned at 12:00 in the afternoon.

Prepared by:


JHON LUIS D. RAAGAS
PPDO Staff

Noted:


EnP JAY KEENSON C. ACEBUCHE
OIC-PPDO / Head Secretariat

Approved by:


HON. MARIA ANA G. ABALON
Municipal Mayor- San Roque
PPMC Chairperson