

Minutes of the PROVINCIAL PROJECT MONITORING COMMITTEE MEETING
THIRD QUARTER BLENDED MEETING
PPDO Conference Area, Provincial Capitol, Catarman, Northern Samar
Wednesday, August 26, 2026, 10 AM

I. MEETING SUMMARY

A. Attendance and Quorum

Upon the certification by the Secretariat, eight (8) out of the 9 regular members or their representatives attended the meeting. The quorum was established based on attendance.

B. Agenda

The meeting was called for the following agenda: 1. Integration/Inclusion of LRMT agenda into the PPMC meetings; 2. Status of Enrollment of Locally Funded Projects into SUBAYBAYAN portal; 3. Utilization of 2026 PGNS Funded PPAs under the Special Purpose Appropriation, 20% EDF and LDRRMF; 4. Status Report of all 2025 and 2026 PGNS Funded Road Projects (Completed, On-going, and Pre-procurement stage); 5. Result of the 3rd Quarter Field Monitoring; and 6. Other Matters

C. Resolutions Passed

One (1) resolution was passed during the meeting.

II. REGULAR MEETING PROPER

A. PRELIMINARY

A.1 Opening Prayer and National Anthem

The activity started at 10:00 AM with the singing of the Philippine National Anthem followed by the Northern Samar Hymn and invocation.

A.2 Call to Order and Declaration of Quorum

The Secretariat certified the presence of a quorum. Thereafter, San Roque Mayor Maria Ana G. Abalon, PPMC Chairperson, called the meeting to order.

A.3 Presentation and Approval of the Agenda

San Roque Mayor Abalon presented the agenda of the Provincial Project Monitoring Committee. Upon motion of Mr. Jesson T. Rivera, OIC-MPDC of Laoang, duly seconded by Mr. Micael G. Almendo, Lope De Vega Transport Cooperatives (LOTRACO) President, the agenda was approved.

A.4 Reading and Approval of the Minutes of the Previous Meeting

San Roque Mayor Abalon asked the members to review the minutes of the previous PPMC meeting. There being no comments made on the minutes of the previous meeting, Mr. Almendo moved for the approval of the minutes of the previous meeting. Duly seconded by Ms. Joannalyn D. Espelimbergo of LGU-Mondragon, the minutes of the previous meeting was approved.

56 **B. MAIN BUSINESS**

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58 **B.1. Integration/Inclusion of LRMT agenda into the PPMC meetings**

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60 EnP. Jay Keenson Acebuche, OIC, Provincial Planning and Development Office (PPDO),
61 emphasized the need to strengthen the coordination between the Provincial Project Monitoring
62 Committee (PPMC) and the Local Road Management Team (LRMT) by identifying areas where
63 their functions and expertise complement each other.

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65 He proposed that the two bodies focus on shared areas of concern related to the 20%
66 Economic Development Fund (EDF) or SubayBAYANI, including project monitoring,
67 implementation updates, and the sharing of relevant information and findings. This coordination
68 would help strengthen project oversight, identify implementation issues, and facilitate
69 appropriate action.

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71 He also highlighted the potential assistance of the Korean Government for development
72 projects in Northern Samar, noting the importance of having a comprehensive understanding of
73 the province's development and infrastructure needs. In this regard, he suggested exploring the
74 conduct of a comprehensive study of Northern Samar that could help identify priority areas,
75 infrastructure gaps, and potential projects for external support.

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77 EnP Acebuche emphasized that the PPMC and LRMT should collaborate on matters
78 within their shared responsibilities. However, when technical matters arise, he emphasized that
79 the Provincial Engineering Office (PEO) should carry out the appropriate technical functions.

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81 He further noted that the commonality in their secretariat functions may provide an
82 opportunity to facilitate information-sharing, documentation, and follow-through on agreed
83 actions. Then he added that if there is no clear common ground, the bodies may continue to
84 perform their functions separately in order to preserve their respective mandates and
85 institutional uniqueness.

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87 Finally, the body passed a resolution directing the PPMC secretariat to strengthen its
88 coordination and collaboration with the LRMT and other monitoring bodies for an improved
89 project monitoring and evaluation function in the Provincial Government of Northern Samar.

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91 **B.2. Status of Enrollment of Locally Funded Projects into SUBAYBAYAN portal**

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93 Based on the SUBAYBAYAN portal, Ms. Rosalie C. Madrid of the Department of the
94 Interior and Local Government (DILG) - Northern Samar Provincial Office presented the status of
95 the 20% Development Fund Projects. She reported that several FY 2025 projects have already
96 been completed, including the repair and improvement of district hospitals in Capul, Catubig, San
97 Antonio, Biri, and Allen, as well as the construction of solar street lights in San Jose and the
98 Laoang–Cagdarao Farm-to-Market Road.

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100 She further reported that several FY 2025 projects remain ongoing, particularly the Libjo–
101 Cabayhan Farm-to-Market Road Phase II, Silvino Lubos–Matuguinao Road Phase I, and Anongo–
102 San Vicente–Sta. Fe Road Phase I. Other projects, including the Polangi–Gebulwangan Farm-to-
103 Market Road, Allen District Hospital Hemodialysis Clinic and Doctor's Quarter, and the upgrading
104 of the power supply system at the Provincial Government compound, have yet to commence.
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For FY 2026, Ms. Madrid reported that the identified projects are currently reflected as not yet started in SubayBayan. These include the construction of the Sanitary Landfill in Catarman, various Farm-to-Market Roads and road improvement projects, and the repair and improvement of district hospitals. Most of the projects have already been vetted, while some remain under draft status.

She emphasized that the SubayBayan monitoring status reflects the progress of project implementation and provides a basis for monitoring the completion of ongoing projects and facilitating the necessary actions for projects that have yet to commence.

Engr. David P. Adongay, Provincial Engineering Consultant, noted that some projects reflected in the DILG report as not yet started are already reported by the PEO as completed. He suggested having a unified reporting template to avoid discrepancies, particularly in project status, although he acknowledged that these may also be due to incomplete or un-submitted requirements. Engr. April clarified that the reporting in the DILG's SubayBAYANI Awards is separate from the PEO's reporting system, which has different requirements.

Engr. April Joy B. Horca of DILG, also congratulated the Northern Samar PPMC for its SubayBAYANI nomination and encouraged the team to start preparing. EnP Acebuche emphasized giving due credit to the institutions involved and highlighting their distinct functions and contributions. He noted that the collaboration between the functional LRMT and the strong PPMC allowed the institutions to leverage their respective strengths, with the planning aspect already given close attention from the outset of the SubayBAYANI entry.

B.3. Utilization of 2026 PGNS Funded PPAs under the Special Purpose Appropriation, 20% EDF and LDRRMF

For the budget status as of July 31, 2026, Ms. Dawn A. Unay of the Provincial Budget Office (PBO) reports the consolidated financial status of the province's major special-purpose funds and authorized appropriations, as follows:

Fund Source	Actual Budget	Utilization	%
20% EDF	522.1 Million	98.3 M	18.8%
SPA	415.3 Million	65.1 M	15.6%
LDRRMF	146.3 Million	.817 M	0.56%

Engr. Adongay pointed out that there are projects in their records that have already been completed, but these are not reflected in the presentation of the Provincial Budget Office (PBO). He suggested that the projects be properly categorized according to their status and funding source to make it easier to determine which fund each project falls under, particularly since some of the projects are already 100% completed. Ms. Dawn explained that this may be due to pending payment-related concerns, such as incomplete supporting documents or contractors who have not yet submitted their billing or claims for payment.

Engr. Adongay suggested that a BAC representative be included in the PPMC meetings. Ms. Dawn agreed, noting that the presence of a BAC representative would be helpful in immediately addressing and clarifying procurement-related concerns raised during the meetings.

Engr. Adongay also raised the concern that contractors are not always given an early go-signal through the issuance of the Notice to Proceed. As a result, contractors may not be able to immediately commence their projects and may not be properly informed when they are already incurring negative variances in their project schedules.

He suggested conducting early procurement activities to facilitate the implementation of projects at an earlier stage and establish clear targets. This would allow the concerned offices to monitor progress on a monthly basis and ensure that the required project accomplishments are met, particularly those that may be considered in assessments such as the Seal of Good Local Governance (SGLG). Ms. Dawn explained that the procurement process has also been experiencing delays due to the introduction of additional procedures, including market scoping.

Engr. Adongay emphasized the need for better coordination among the different offices, noting that there are instances when the reports from the Provincial Internal Audit Office and the PEO do not correspond. He shared that in the Department of Public Works and Highways, once a project is included under a Special Appropriation Fund, the Planning Division of PEO is instructed to prepare a Project Implementation Plan (PIP) covering all the projects. If a project cannot yet be included because it still requires clearance from the Provincial Governor's Office, the PIP is revised once the necessary clearance has been secured. He explained that once a Notice to Proceed has been issued, the project should already be identified as a project for implementation, allowing the concerned offices to establish clear targets and monitor its progress.

He further noted that the PEO already has a summary report of all the projects under the concerned funds, with the projects categorized accordingly. Ms. Dawn clarified that some projects may already be reflected as completed in the reports, but may not yet be fully reflected in the financial or accomplishment reports because the contractors have not yet submitted their billing or collected their payments.

Mayor Abalon suggested identifying the completed projects whose contractors have not yet submitted their claims and encouraging the contractors to immediately process their billing with the province. She also suggested that a letter may be prepared to follow up on the pending claims and facilitate their processing so that the completed projects can properly be reflected in the reports. She also reiterated that having a BAC representative during the PPMC meetings would be beneficial so that procurement-related concerns can be immediately addressed.

MPDC Rivera suggested that the PBO, in coordination with the PEO, prepare a consolidated and updated report showing the specific projects and their respective implementation status. This would allow the concerned offices to immediately determine which projects require attention. He emphasized that the presentation should be organized in such a way that the status of the projects can be readily determined at a glance.

Engr. Adongay also suggested having a representative or president of the contractors participate in the discussions to directly raise and address concerns from the contractors' side. He noted that the issuance of the Notice to Start or Notice to Proceed through the BAC can sometimes take considerable time, while the contractors' subsequent billing and collection process may also cause further delays. The participation of the contractors' representative would therefore help facilitate communication and allow concerns affecting project implementation, billing, and payment to be addressed more promptly.

B.4. Status Report of all 2025 and 2026 PGNS Funded Road Projects (Completed, On-going, and Pre-procurement stage)

Engr. Jennifer M. Evangelista from the Provincial Engineering Office (PEO) presented the status of the CY 2025 and CY 2026 infrastructure projects funded under the 20% EDF and 5% LDRRMF. For CY 2025, 17 projects were funded with a total allocation of ₱411.07 million, of which 11 projects

(64.71%) were completed, five were ongoing, and one had not started. For CY 2026, 11 projects were funded with an allocation of ₱360.18 million; one project (9.09%) was completed, five were ongoing, and five had not started.

She noted that several ongoing projects had delays or approved time extensions. Among the key updates, the CY 2026 Simora-Palapag Road to Cagdarao Farm-to-Market Road Phase II was completed on August 19, 2026, while other road and evacuation center projects remained ongoing or under procurement. She also reported that the two CY 2026 projects under procurement—the Laoang Circumferential Road and Catarman sanitary landfill—had a combined estimated cost of ₱90.41 million.

Engr. Evangelista also gave updates on the LBP-funded and DOTr port projects, which were at various stages of procurement and implementation. She emphasized the importance of closely monitoring ongoing and delayed projects to ensure their timely completion.

EnP Acebuche clarified that under the Land Bank of the Philippines loan, interest will not accrue as long as the funds remain unspent and the projects have not yet been implemented.

Mr. Almendo noted that the figures in the PBO utilization report did not align with the higher financial accomplishment reflected in his report. Engr. Evangelista explained that the PEO records financial accomplishment when the billing is released, while the Budget Office records it once a cheque has been issued; the difference may be due to transactions still being processed by the Provincial Accounting Office and not yet reflected in other offices.

EnP Acebuche said that physical accomplishment is often higher than financial accomplishment, which he considers a positive indicator compared with high financial accomplishment without corresponding physical progress.

Engr. Adongay added that payment processing can sometimes be delayed because of the numerous requirements.

B.5. Result of the 3rd Quarter Field Monitoring

Mr. Irvin P. Lipata of Northern Samar Fisherfolk Cooperative (NORSAFICO), presented the results of the 3rd Quarter PPMC Field Monitoring conducted on July 22–24, 2026, covering four projects in San Jose, Laoang, and Allen.

He reported that the Bagong Sabang–Bonglas FMR and Simora–Cagdarao FMR Phase II were ahead of schedule, with physical accomplishments of 75% and 90.62%, respectively, although minor pavement concerns were noted. Meanwhile, the Londres–Sta. Rita FMR was still in its early stage at 28.4%, with concerns on manpower and safety signage. The Repair/Improvement of Allen District Hospital was likewise at an early stage, with implementation delays attributed to inconsistencies between the proposed facilities and the Hospital Site Development Plan.

The presentation highlighted the need to address the identified technical, manpower, safety, and site-related concerns, and to continue close monitoring to ensure timely and compliant project implementation.

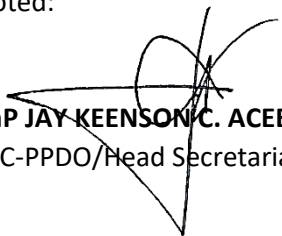
2.OTHER MATTERS

There were no other matters raised during the meeting.

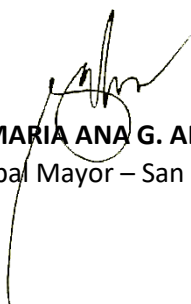
257 **C. ADJOURNMENT**

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259 Having no other matters for discussion and after the agenda were tackled, on motion of
260 MPDC Rivera, duly seconded by Mr. Gregorio O. Sarmiento, President of Development Alliance
261 of CSOs in Northern Samar (DEACONS), the meeting of the PPMC was adjourned at 12:00 PM.
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265 Noted:

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268 **EnP JAY KEENSON C. ACEBUCHÉ**
269 OIC-PPDO/Head Secretariat
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273 Approved by:

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277 **HON. MARIA ANA G. ABALON**
278 Municipal Mayor – San Roque/PPMC Chairperson
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PROVINCIAL PROJECT MONITORING COMMITTEE THIRD QUARTER MEETING

PPDO Conference Area, Provincial Capitol, Catarman, Northern Samar

Wednesday, August 26, 2026, 10 AM

Present

Members:

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| 1. Hon. Maria Ana G. Abalon | Municipal Mayor, LGU-San Roque/PPMC Chairperson |
| 2. Mr. Gregorio O. Sarmiento | President, DEACONS/Member |
| 3. Mr. Basilio O. Ogario | President, APWDNS/Member |
| 4. Mr. Micael G. Almendo | President, LOTRACO Inc./Member |
| 5. EnP Jay Keenson C. Acebuche | OIC, PPDO/Member |
| 6. Mr. Irvin P. Lipata | Manager, NORSAFICO/Representative |
| 7. Mr. Jesson T. Rivera | OIC-MPDC, LGU-Laoang/Representative |
| 8. Ms. Joannalyn Espelimbergo | LGU-Mondragon/Representative |
| 9. Engr. April Joy B. Horca | Engr. II, DILG-NSPO/Representative |

Other present:

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| 10. Engr. David P. Adongay | PEO Consultant, Provincial Engineering Office |
| 11. Engr. Noel T. Berbon | OIC-PGDH, Provincial Engineering Office |
| 12. Engr. Jennifer M. Evangelista | Engr. II, Provincial Engineering Office |
| 13. Engr. Danica Faye O. Pegenia | Civil Engr., Provincial Engineering Office |
| 14. Ms. Dawn A. Unay | AOIV, Provincial Budget Office |
| 15. Ms. Rosalie C. Madrid | PEO II, DILG-NSPO |
| 16. Engr. John Edzel G. Celajes | Engr. II, DILG-NSPO |

Secretariat:

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|----------------------------------|--------------------|
| 17. Mr. Robin M. Cardenas | PO IV, PPDO |
| 18. Ms. Marilyn Bocboc | AA IV, PPDO |
| 19. Ms. Christine Joy E. Megenio | PEO II, PPDO |
| 20. Mr. Dan Michael S. Nuguit | PPDO Support Staff |
| 21. Mr. Allen Jeso S. Eloro | PPDO Support Staff |
| 22. Ms. Roselle L. Manaog | PPDO Support Staff |

PHOTO DOCUMENTATION

