



Republic of the Philippines

PROVINCE OF SAMAR

Catbalogan City

PROVINCIAL PROJECT AND MONITORING COMMITTEE

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**MINUTES OF THE SECOND QUARTER PROVINCIAL PROJECT
MONITORING COMMITTEE MEETING**

April 23, 2026; 9:00 AM; Sangguniang Panlalawigan Session Hall
Provincial Capitol Building, Catbalogan City, Samar

I. MEETING SUMMARY

a. Attendance and Quorum

Six officers/ members/representatives, three guest and eleven members of the Secretariat attended the Provincial Project Monitoring Committee Meeting. A quorum was declared based on the attendance.

Present:

I. Chairperson		
Hon. Yolanda T. Tan	SP Member	Province of Samar
II. Members		
Mr. Gerardo M. Malinao	President	GIOS Samar Inc.
Hon. Viannery D. Mabag	Mayor	Pinabacdao, Samar
Represented by: Engr. Ma. Echiza A. Cabornay		
Engr. Wella D. Yangzon	OIC – Provincial Engineer	Provincial Engineering Office
Judy L. Batulan	Provincial Director	Department of Interior and Local Government- Samar - Samar
Represented by: Carolina O. Ampong		
P/Col. Joseph N. Pensotes	Punong Supremo	Samar Guardians Inc.
Represented by: Serrano A. Robedizo		

Guest:

Engr. Joanne O. Velarde	PO	DILG-Samar
Engr. Jericho Paulo N. Almeria	Engr. II	DILG-Samar
Engr. Ria Angela G. Montejo	PO	DILG-Samar

Secretariat:

Rosalina S. Quitaig	PGADH	PPDO
Lucila C. Loterte	OIC-PPMO	PMO
Maria Fe A. Uy	AA IV	PPDO
Mark Felix Alegro	Staff	PPDO
Jerico D. Navarro	Staff	PMO
Mike Ryndo Duran	Staff	PMO
Manuel Labendia	Staff	PMO
Xiomara Therese A. Latorre	AA III	PMO
Jericho Navarro	Staff	PMO
Kenneth R. Bagarinso	Staff	PMO
Ivan E. Silawan	Staff	PMO



b. Agenda

The meeting was primarily convened for the Committee's consideration of the following items: (1.) Presentation of RPMES for the First Quarter Actual Field Monitoring and Evaluation FY 2026, (2.) Presentation of the projects to be monitored for the 2nd Quarter Actual Field Monitoring and Evaluation FY 2026, (3.) Quick Courses for the PPMC Members, (4.) New Business/Other matters.

c. Resolution Passed

Four resolutions were passed during the meeting.

II. PRELIMINARIES

a. Opening of the Meeting

An audiovisual presentation-assisted prayer was conducted, followed by the singing of the Philippine National Anthem and the Samar Hymn.

b. Call to Order

The meeting was called to order at 9:00 AM by the Presiding Officer, Chairperson Hon. Yolanda T. Tan.

c. Acknowledgement of Members

The meeting was formally opened by Secretariat PGADH Rosalina S. Quitalig, who acknowledged the members and all attendees present during the meeting.

d. Declaration of Quorum

With the attendance confirming the presence of a quorum, the Presiding Officer and Chairperson. Yolanda T. Tan, formally declared the meeting in order.

e. Message of the Chairperson

Chairperson Yolanda T. Tan delivered the welcome message to all attendees, expressing appreciation for their presence and conveying hopes for a productive and meaningful meeting ahead.

f. Approval of the Agenda

The Secretariat presented the provisional agenda for the Second Quarter PPMC Meeting. Chairperson Yolanda T. Tan called for any additional items to be included in the agenda of the committee meeting.

Hearing none, the Committee on Motion by GIOS- Samar Pres. Malinao, duly seconded by the body approved the PPMC Meeting Agenda.

PPMC Resolution No. 04 -23 - 01, Series of 2026

"Approving the Agenda for the Second Quarter 2026 PPMC Samar Meeting held at the Sangguniang Panlalawigan Session Hall, Catbalogan City, Samar on 23rd of April 2026."

g. Approval of the Minutes of the Previous Meeting held on February 19, 2026.

Mr. Malinao of GIOS-Samar proposed dispensing with the reading of the minutes, noting that all members had already received a copy in advance. He further emphasized that the Secretariat would remain available for five working days to address any concerns, clarifications, or corrections regarding the minutes.



After discussions and clarifications, and upon motion by Mr. Gerardo M. Malinao of GIOS-Samar Inc., duly seconded by Samar Guardians Inc. representative Ret. P/Maj. Serrano A. Robedizo, the Committee approved the Minutes of the February 19, 2026 First Quarter PPMC Meeting.

PPMC Resolution No. 04-23-02, Series of 2026

"Approving the Minutes from the Previous Meeting held last February 19, 2026 of the First Quarter PPMC Meeting held at the Sangguniang Panlalawigan Session Hall, Catbalogan City, Samar on 23rd of April 2026."

h. Issues and Concerns Arising from the Previous Meeting

1. Resolutions

Two resolutions were prepared.

2. PPMC First Quarter Actual Field Monitoring Visit

The scheduled field monitoring was successfully conducted as planned.

III. MEETING PROPER

AGENDA

1. Presentation of RPMS for the First Quarter Actual Field Monitoring and Evaluation FY 2026.

The Secretariat presented to the Committee the consolidated Regional Projects Monitoring and Evaluation System (RPMS) report for the First Quarter PPMC Actual Field Monitoring Visit, which was conducted on February 26, 2026.

Following the presentation, Ms. Carolina Ampong Cluster Head of DILG Samar shared her appreciation and congratulations to the PPMC for the smooth, well-organized, and highly formal conduct of the quarterly meeting, noting that it was her first time to attend such a comprehensive and commendable PPMC meeting. She also commended the Committee for its detailed and informative reports.

Furthermore, as a member of the Committee and on behalf of the DILG Provincial Director, she proposed the adoption of a PPMC Resolution enjoining all contractors throughout the province to strictly comply with the mandatory use of Personal Protective Equipment (PPE), particularly in light of the effects of the El Niño phenomenon. The proposed resolution likewise aims to impose and strengthen workplace safety guidelines to ensure the protection and welfare of workers engaged in construction activities.

PPMC Resolution No. 04-23-03, Series of 2026

"A Resolution Proposing the Adoption of a PPMC Resolution Enjoining all Contractors throughout the Province of Samar to Strictly Comply with the Mandatory Use of Personal Protective Equipment (PPE), particularly in light of the Effects of the El Niño Phenomenon held at the Sangguniang Panlalawigan Session Hall,



Catbalogan City, Samar on 23rd of April 2026."

Moreover, DILG-Samar Cluster Head Carolina Ampong recommended the issuance of a resolution aimed at ensuring the safety and security of workers in areas affected by armed conflict. The proposed resolution would require contractors and construction firms to closely coordinate with the Philippine Army and the Philippine National Police to guarantee the safety of construction personnel, equipment, and project operations.

PPMC Resolution No. 04-23-04, Series of 2026

"A Resolution Proposing the Adoption of a PPMC Resolution Ensuring the Safety and Security of Construction Workers in Areas Affected by Armed Conflict held at the Sangguniang Panlalawigan Session Hall, Catbalogan City, Samar on 23rd of April 2026."

Both proposed resolutions shall be cascaded to the lower Local Project Monitoring Committees (LPMCs) for appropriate adoption, implementation, and corresponding action at the local level.

2. Presentation of the Project to be Monitored for the 2nd Quarter Actual Field Monitoring and Evaluation FY 2026.

Chairperson Yolanda T. Tan proposed that, due to the recent extreme heat conditions and in consideration of energy conservation measures, project monitoring activities shall, for the meantime, prioritize project sites located in nearby areas to minimize travel time, fuel consumption, and exposure to excessive heat.

Name of the Project to be Monitored for the First Quarter	Location
1. Widening on Permanent Tabucan Br. (B00563SM) along Wright - Taft - Borongan Road	Paranas, Samar
2. Local Road: Construction of Concrete Road, Buri Circumferential Road at Buri Island	Catbalogan City, Samar
3. Site Development of Barangay Payao Government Center	Brgy. Payao, Catbalogan City, Samar
4. Improvement of Provincial Warehouse	Brgy. Payao, Catbalogan City, Samar
5. Construction of Multi-Purpose Building, Himyangan Compound	Brgy. Guindapunan, Catbalogan City, Samar
6. Improvement/ Rehabilitation of Himyangan (Governor's residence)	Brgy. Guindapunan, Catbalogan City, Samar

In addition, Chairperson BM Tan proposed that the schedule for the 2nd Quarter Meeting will be on April 29, 2026 and the proposal was agreed upon by the body.

3. Quick Courses for the PPMC Members



a. Importance of Batasang Pambansa 344

Engr. Ria Angela O. Montejo PEO II DILG discussed the importance of Batas Pambansa Blg. 344, emphasizing its role in promoting accessibility and mobility within institutions and public service facilities for Persons with Disabilities (PWDs). She highlighted the requirement for the installation of appropriate accessibility features and barrier-free facilities to ensure equal access and ease of movement.

She further stressed that no building permits shall be issued unless compliance with accessibility standards under BP 344 is fully met and properly integrated into the design and implementation of infrastructure projects.

b. Engineering for Non-Engineers

Engr. II of DILG Engr. Jericho N. Almeria presented and discussed the common findings and corresponding recommendations on Local Access Road projects, including identified bad practices, issues on project implementation, and compliance gaps observed during monitoring activities. He emphasized the need to address recurring deficiencies such as substandard workmanship, inadequate site planning, and non-compliance with approved technical specifications.

He also highlighted the importance of integrating Disaster Risk Reduction (DRR) and climate resilience measures in infrastructure projects to ensure long-term sustainability and safety. In addition, Engr. Almeria provided recommendations on strengthening quality assurance, improving coordination among implementing units, and ensuring strict adherence to engineering standards and guidelines.

Following the presentation, Carolina Ampong emphasized the importance of complying with the provisions of BP 344, particularly as one of the standards being assessed under the Seal of Good Local Governance. She also highlighted the exemplary compliance practices of the LGUs of Daram and Santa Margarita, specifically citing their model comfort rooms for PWD that are accessible and compliant with accessibility standards. Ms. Ampong further commended these initiatives and encouraged those photos and documentation of the said facilities be presented and showcased to the Committee during the next meeting as good practice examples for other LGUs to emulate.

New Business/Other matters

None

Announcements

None

Next meeting Schedule

The proposed dates for the next meeting shall be posted in the group chat for the members' consideration and voting, in order to determine the schedule most convenient and suitable for everyone's availability.

Adjournment



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There being no other matters to be discussed, the Chairperson moved for the adjournment of the PPMC 2nd Quarter Meeting. The motion was duly seconded by the body, and the meeting was adjourned at exactly 12:00 noon.

Prepared by:

MARIA FE A. UY

Admin. Aide IV

Certified true and correct

ENP. JOEL O. MANCUL

Secretary, PPMC and OIC-PPDC

Attested/ Approved:

ENGR. YOLANDA T. TAN

Chairperson, PPMC and
Provincial Board Member