



Republic of the Philippines

PROVINCE OF SAMAR

Catbalogan City

PROVINCIAL PROJECT AND MONITORING COMMITTEE

TeleFax No. (055) 543-9474

Email: ppdoprovinceofsamar@yahoo.com

**MINUTES OF THE THIRD QUARTER PROVINCIAL PROJECT
MONITORING COMMITTEE MEETING**

July 10, 2026; 9:00 AM; Sangguniang Panlalawigan Session Hall
Provincial Capitol Building, Catbalogan City, Samar

I. MEETING SUMMARY

a. Attendance and Quorum

Seven officers/ members/representatives, one guest, and eleven members of the Secretariat attended the Provincial Project Monitoring Committee Meeting. A quorum was declared based on the attendance.

Present:

I. Chairperson		
Hon. Yolanda T. Tan	SP Member	Province of Samar
II. Members		
Hon. Aran D. Boller	Mayor	Matuguinao, Samar
Mr. Gerardo M. Malinao	President	GIOS Samar Inc.
Hon. Viannery D. Mabag Represented by: Engr. Ma. Echiza A. Cabornay	Mayor	Pinabacdao, Samar
Engr. Errol Señase	OIC – Provincial Engineer	Provincial Engineering Office
Judy L. Batulan Represented by: Engr. Jeremae M. Aying	Provincial Director	Department of the Interior and Local Government - Samar
P/Col. Joseph N. Pensotes Represented by: Serrano A. Robedizo	Punong Supremo	Samar Guardians Inc.

Guest:

Engr. Kenjie Ravannie V. Sabulao	PEO II	DILG-Samar
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Secretariat:

Rosalina S. Quitaig	PGADH	OPPDC
Lucila C. Loterte	OIC-PPMO	OPMO
Maria Fe A. Uy	AA IV	OPPDC
Mark Felix Alegro	Staff	OPPDC
Jerico D. Navarro	Staff	OPMO
Engr. Joselito M. Mendoza	PEO II	OPPDC
Mike Ryndo Duran	Staff	OPMO
Manuel Labendia	Staff	OPMO
Xiomara Therese A. Latorre	AA III	OPMO
Jericho Navarro	Staff	OPMO
Kenneth R. Bagarinso	Staff	OPMO
Ivan E. Silawan	Staff	PMO



b. Agenda

The meeting was primarily convened for the Committee's consideration of the following items: (1.) Presentation of RPMES for the Second Quarter Actual Field Monitoring and Evaluation FY 2026, (2.) Presentation of the projects to be monitored for the 3rd Quarter Actual Field Monitoring and Evaluation FY 2026, (3.) Presentation of Special Field Monitoring and Evaluation of the Flood Control Project by DPWH 1st and 2nd District of Samar, (4.) New Business/Other matters.

c. Resolution Passed

Four resolutions were passed during the meeting.

II. PRELIMINARIES

a. Opening of the Meeting

An audiovisual presentation-assisted prayer was conducted, followed by the singing of the Philippine National Anthem and the Samar Hymn.

b. Call to Order

The meeting was called to order at 9:00 AM by the Presiding Officer, Chairperson Hon. Yolanda T. Tan.

c. Acknowledgement of Members

The meeting was formally opened by Secretariat Member Maria Fe A. Uy, who acknowledged the members and all attendees present during the meeting.

d. Declaration of Quorum

With the attendance confirming the presence of a quorum, the Presiding Officer and Chairperson. Yolanda T. Tan formally declared the meeting in order.

e. Approval of the Agenda

The Secretariat presented the provisional agenda for the Third Quarter PPMC Meeting. Chairperson Yolanda T. Tan called for any additional items to be included in the agenda of the committee meeting. The Secretariat proposed that the following topics be included under Other Matters: (1) Review of Proposed Resolutions from the Previous Meeting; and (2) PPMC Capability Building: The Practice of Adaptive Leadership.

Upon motion by GIOS- Samar Pres. Malinao, duly seconded by the body, approved the PPMC Meeting Agenda subject to the inclusion of the additional agenda item.

PPMC Resolution No. 07 -10 - 01, Series of 2026

"Approving the Agenda for the Third Quarter 2026 PPMC Samar Meeting held at the Sangguniang Panlalawigan Session Hall, Catbalogan City, Samar on 10th of July 2026."

f. Approval of the Minutes of the Previous Meeting held on April 23, 2026.

The Chairperson proposed dispensing with the reading of the minutes, noting that all members had already received a copy in advance. He further emphasized that the Secretariat would remain available for five working days to address any concerns, clarifications, or corrections regarding the minutes.



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After discussions and clarifications, and upon motion by Mr. Gerardo M. Malinao of GIOS-Samar Inc., duly seconded by Samar Guardians Inc. representative Ret. P/Maj. Serrano A. Robedizo, the Committee approved the Minutes of the April 23, 2026 Second Quarter PPMC Meeting.

PPMC Resolution No. 07-10-02, Series of 2026

"Approving the Minutes from the Previous Meeting held last April 23, 2026 of the Second Quarter PPMC Meeting held at the Sangguniang Panlalawigan Session Hall, Catbalogan City, Samar on 10th of July 2026."

g. Issues and Concerns Arising from the Previous Meeting

ITEM NO.	ISSUES/ CONCERNS RAISED	UPDATES
RESOLUTIONS PASSED		
1	PPMC Resolution No. 04-23-01, Series of 2026 "Approving the Agenda of the 2 nd Quarter 2026 PPMC Samar Meeting held on 23 April 2026, at the Sangguniang Panlalawigan Session Hall, Capitol Building, Catbalogan City, Samar."	Resolution prepared.
2	PPMC Resolution No. 04-23-02, Series of 2026 "Approving the Minutes from the Previous Meeting held last February 19, 2026, of the First Quarter PPMC Meeting at the Sangguniang Panlalawigan Session Hall, Capitol Building, Catbalogan City, Samar."	Resolution prepared.
3	PPMC Resolution No. 04-23-03, Series of 2026 "A Resolution Proposing the Adoption of A PPMC Resolution Enjoining all Contractors throughout the Province of Samar to Strictly Comply with the Mandatory Use of Personal Protective Equipment (PPE), particularly in light of the Effects of the El Niño Phenomenon held at the Sangguniang Panlalawigan Session Hall, Capitol Building, Catbalogan City, Samar."	The resolution has been prepared and will be presented under Other Matters for finalization and approval.
4	PPMC Resolution No. 04-23-04, Series of 2026 "A Resolution Proposing the Adoption of A PPMC Resolution Ensuring the Safety and Security of Construction Workers in Areas Affected by Armed Conflict held at the Sangguniang Panlalawigan Session Hall, Capitol Building Catbalogan City, Samar."	The resolution has been prepared and will be presented under Other Matters for finalization and approval.
OTHER AGREEMENTS		
4	Second Quarter Actual Field Monitoring Visit	PPMC conducted the Second Quarter Actual Field Monitoring Visit as scheduled.

**III. MEETING PROPER
AGENDA**



1. Presentation of RPMES for the First Quarter Actual Field Monitoring and Evaluation FY 2026.

The Secretariat presented to the Committee the consolidated Regional Projects Monitoring and Evaluation System (RPMES) report for the Second Quarter PPMC Actual Field Monitoring Visit, which was conducted on April 29, 2026.

Following the presentation, Ms. Lucila C. Loterte informed OIC-Provincial Engineer, that it was observed during the monitoring activities that, although a representative from the Provincial Engineering Office (PEO) was present, they did not remain for the entire duration of the monitoring activity. She emphasized that, as a member of the Provincial Project Monitoring Committee (PPMC), the PEO should ensure continuous representation throughout the entire monitoring process.

Chairperson Tan likewise underscored the importance of the assigned Project Engineer's presence throughout the project monitoring to promptly address any technical issues or clarifications that may arise during the inspection.

2. Presentation of the Project to be Monitored for the 3rd Quarter Actual Field Monitoring and Evaluation FY 2026.

After the presentation of the proposed projects for monitoring, Chairperson Tan proposed that OIC-Provincial Engineer Engr. Señase submit a list of additional potential projects for monitoring to supplement the two (2) projects already identified by the Committee. She further proposed that the final list of projects to be monitored, as agreed upon by the Committee, together with the final schedule of the monitoring activity, be posted in the group chat prior to the actual monitoring to ensure that all members are properly informed and prepared. It was likewise noted that the tentative schedule for the monitoring activity is August 14, 2026, subject to the Committee's final confirmation.

3. Presentation of Special Field Monitoring and Evaluation of the Flood Control Project by DPWH 1st and 2nd District of Samar

Ms. Loterte presented the recent Special PPMC monitoring conducted on the flood control projects of the Department of Public Works and Highways (DPWH) in the First and Second Districts of Samar. She reported that the monitoring confirmed that there were no ghost projects, as all projects inspected were found to be existing and ongoing or completed as reported. She likewise presented the observations and minor findings identified during the field validation and actual project monitoring, noting that these would be formally communicated through letters to the concerned implementing agencies for appropriate action and improvement.

4. Other Matters.

A. Review of Proposed Resolutions from the Previous Meeting

The Committee unanimously approved the two draft resolutions proposed by the Department of the Interior and Local Government (DILG) representative, Ms. Carolina O. Ampong, during the previous meeting, to wit:

1. PPMC Resolution No. 04-23-03, Series of 2026



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A Resolution Proposing the Adoption of A PPMC Resolution Enjoining all Contractors throughout the Province of Samar to Strictly Comply with the Mandatory Use of Personal Protective Equipment (PPE), particularly in light of the Effects of the El Niño Phenomenon held at the Sangguniang Panlalawigan Session Hall, Capitol Building, Catbalogan City, Samar."

2. PPMC Resolution No. 04-23-04, Series of 2026

A Resolution Proposing the Adoption of A PPMC Resolution Ensuring the Safety and Security of Construction Workers in Areas Affected by Armed Conflict held at the Sangguniang Panlalawigan Session Hall, Capitol Building, Catbalogan City, Samar."

B. The Practice of Adaptive Leadership.

As part of the Committee's reporting requirements, which require the conduct of at least one capacity development activity every quarter, Ms. Lucila C. Loterte facilitated a short workshop on Adaptive Leadership for the members of the Committee. The topic was specifically chosen to enhance the participants' leadership competencies in the workplace, particularly in effectively managing people, responding to challenges, and adapting to changing situations. The workshop emphasized the importance of adaptive leadership in fostering collaboration, sound decision-making, and organizational effectiveness.

C. Announcements

None

D. Next Meeting Schedule

The proposed dates for the next meeting shall be posted in the group chat for the members' consideration and voting, in order to determine the schedule most convenient and suitable for everyone's availability.

Adjournment

There being no other matters to be discussed, the Chairperson moved for the adjournment of the PPMC 3rd Quarter Meeting. The motion was duly seconded by the body, and the meeting was adjourned at exactly 12:00 noon.

Prepared by:

MARIA FE A. UY
Admin. Aide IV



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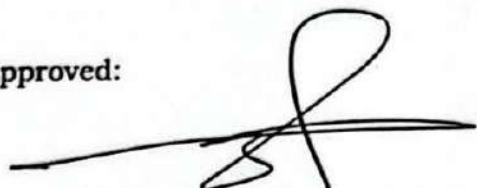
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Certified true and correct


ENP. JOEL O. MANCOL
Secretary, PPMC and OIC-PPDC

Attested/ Approved:


ENGR. YOLANDA T. TAN
Chairperson, PPMC and
Provincial Board Member