



OFFICE OF THE PROVINCIAL GOVERNOR

EXECUTIVE ORDER NO. 64, SERIES OF 2025

RECONSTITUTION OF THE PROVINCIAL DEVELOPMENT COUNCIL (PDC) AND ITS COMMITTEES OF THE PROVINCE OF SOUTHERN LEYTE

WHEREAS, pursuant to Section 106 of Republic Act No. 7160 also known as the "Local Government Code of 1991" and its Implementing Rules and Regulations, "all Local Governments are mandated to create a Local Development Council that shall assist the corresponding Sanggunian in setting the direction of economic and social development, and coordinating development efforts within its territorial jurisdiction;"

WHEREAS, the Provincial Government of Southern Leyte established the Provincial Development Council (PDC) in conformity with the mandate of the law as above-specified;

WHEREAS, the recent local elections and changes in the Provincial Government, including retirements and the end of terms of some members, necessitate the reconstitution of the Provincial Development Council (PDC) and its Committees to reflect the current holders of key positions in the Province;

WHEREAS, this reconstitution seeks to ensure a seamless transition to the new administration while maintaining the continuity in the functions and operations of the PDC and its Committees, including the Executive Committee (ExeCom), Sectoral Committees, Provincial Project Monitoring Committee (PPMC), and Comprehensive Development Plan - Technical Assessment Committee (CDP-TAC);

NOW, THEREFORE, I DAMIAN G. MERCADO, by virtue of the powers vested in me by law as **Provincial Governor of Southern Leyte**, do hereby order the following:

SECTION 1. RECONSTITUTION OF THE PROVINCIAL DEVELOPMENT COUNCIL. The Provincial Development Council is hereby reconstituted and shall hereinafter be composed of the following members:

Chairman: Hon. Damian G. Mercado, Provincial Governor

Members: Hon. Alfredo N. Luna, Jr., Mayor, Municipality of Anahawan
Hon. Noel E. Alinsub, Mayor, Municipality of Bontoc
Hon. Ymard Joseph T. Tocmo, Mayor, Municipality of Hinunangan
Hon. Evelyn T. Lee, Mayor, Municipality of Hinundayan
Hon. Oliver E. Ranque, Mayor, Municipality of Libagon
Hon. Jonna Chong Adan, Mayor, Municipality of Liloan
Hon. Melchor P. Petracorta, Mayor, Municipality of Limasawa

Hon. Luz V. Mercado, Mayor, City of Maasin
 Hon. Jerome A. Curtina, Mayor, Municipality of Macrohon
 Hon. Kenneth Blair S. Oben, Mayor, Municipality of Malitbog
 Hon. Ma. Fe Crispina B. Poblete, Mayor, Municipality of Padre Burgos
 Hon. Ricarte A. Estrella, Mayor, Municipality of Pintuyan
 Hon. Jocelyn L. Bungcaras, Municipal Mayor of Saint Bernard
 Hon. Jason D. Ortizo, Mayor, Municipality of San Francisco
 Hon. Reynaldo Dy Saludo, Mayor, Municipality of San Juan
 Hon. Femilyn S. Domingo, Mayor, Municipality of San Ricardo
 Hon. Lemuel P. Honor, Mayor, Municipality of Silago
 Hon. Sheffered Lino S. Tan, Mayor, Municipality of Sogod
 Hon. Rod Ivan C. Pano, Mayor, Municipality of Tomas Oppus
 Hon. Teopisto C. Rojas, Jr., SP Chair Committee on Appropriation
 Hon. Roger G. Mercado, Congressman or his representative, 1st District
 Hon. Christopherson M. Yap, Congressman or his representative, 2nd District
 Mr. Jonas P. Maco, Philippine Red Cross
 Ms. Ana Cris Siano, Edmund Rice Foundation Phil. INC.
 Ms. Geraldine R. Mira, Padre Burgos Women's Association
 Mr. Jessito M. Galapin, Benit Farmers and Fisherfolk Association
 Dr. Eva P. Abad, South Pacific Integrated Development Foundation (SPIADFI)
 Ms. Luzviminda Leopardas, Bontoc Multipurpose Cooperative (BCCI)
 Mr. Alex Gonzales, Golden Agriventures Agriculture Cooperative
 Mr. Crisostomo M. Gulliban Jr., LP Association of Fisherfolks Seaside Dwellers
 Mr. Julio M. Solana, LUCA Farmers Association
 Mr. Eunilo C. Bacala, Asuncion Habal-Habal Driver's Association
 Rev. Fr. Harlem P. Gozo, Diocesan Social Action Center of Maasin Inc.
 Mr. Romulo Leopardas, Association of Farmers & Advocate of Organic Farming Inc.
 Ms. Virginia Valdez, Provincial Federation of the Senior Citizens Association of Southern Leyte Inc.
 Dr. Almira Miras, Technological and Vocational School Association of Southern Leyte
 Ms. Rachel S. Laviste, MARE Cares sa Higosoan Women's Association

SECTION 2. FUNCTIONS. The Provincial Development Council shall perform the following functions:

- 1) Formulate long-term, medium-term, and annual socio-economic development plans and policies;
- 2) Formulate the medium-term and annual public investment programs;
- 3) Appraise and prioritize socio-economic development programs and projects;
- 4) Formulate local investment incentives to promote the inflow and direction of private investment capital;
- 5) Coordinate, monitor, and evaluate the implementation of development programs and projects; and
- 6) Perform such other functions as may be provided by law or competent authority.

SECTION 3. MEETINGS AND QUORUM. The Provincial Development Council shall meet at least once every six (6) months or as often as may be necessary. Quorum shall be determined with the presence of at least one-half ($\frac{1}{2}$) plus one (1) of the members in attendance;

SECTION 4. RECONSTITUTION OF THE EXECUTIVE COMMITTEE. The Executive Committee (ExeCom) of the Provincial Development Council is hereby reconstituted to represent and act in its behalf when it is not in session.

The Executive Committee shall be composed of the following:

Chairman: Hon. Damian G. Mercado, Provincial Governor
Members: Hon. Teoposito C. Rojas, Jr., SP Chair, Committee on Appropriation
Hon. Melchor P. Petracorta, President, League of Municipalities of the Philippines Southern Leyte Chapter
Hon. Danilo Dueñas, President, League of the Barangays
Mr. Jonas Maco, Southern Leyte Chapter Administrator, Philippine Red Cross (PRC) Southern Leyte Chapter
Ms. Ana Cris C. Siano, Representative, Edmund Rice Ministries Foundation, Philippines, INC.

SECTION 5. FUNCTIONS. The Executive Committee shall exercise the following powers and functions:

- 1) Ensure that the decisions of the council are faithfully carried out and implemented;
- 2) Act on matters requiring immediate attention or action by the council;
- 3) Formulate the policies, plans and programs based on the general principles laid down by the council, and;
- 4) Act on other matters that may be authorized by the council.

SECTION 6. MEETINGS AND QUORUM. The Executive Committee shall meet once in every three months or as the need arises. Quorum shall be determined with the presence of at least two-thirds (2/3) of the members in attendance.

SECTION 7. THE SECTORAL COMMITTEE. Section 112 of RA 7160 provides the legal basis of the local development council to form sectoral or functional committees to handle social, economic, infrastructure, environment and development administration concerns. The Sectoral Committee of the Provincial Development Council is also hereby reconstituted to assist the council in discharge of its duties and functions:

Social Development Committee

Chairperson: Hon. Jonna Chong Adan, Municipal Mayor of Liloan
Members: Hon. Oliver E. Ranque, Municipal Mayor of Libagon
Hon. Rod Ivan C. Pano, Mayor, Municipality of Tomas Oppus
Hon. Napoleon P. Regis, SP Committee Chair on Health, Sanitation and Hospital Services
Hon. Jason C. Calva, SP Committee Chair on Women, Gender and Family Relations
Hon. Alan Jose K. Aroy, SP Committee Chair on Sports, Games and Amusement
Hon. Matias Marvyn C. Ruales, SP Committee Chair on Senior Citizen, Elderly, Persons with Disability, Social Services and Social Welfare
Hon. Jonathan Lee P. Maraon, SP Committee Chair on Public Order, Safety and Police Matters

Hon. Rolito D. Manalo, SP Committee Chair on Science and Technology
 Hon. Roque Damian A. Dator, SP Committee Chair on Arts and Culture
 Hon. Von Jed Tutor, SK President
 Dr. Feliciano John M. Matibag, Jr., PHSO
 Dr. Genis S. Murallos, DepEd Maasin City Division
 Dr. Josilyn S. Solana, DepEd Southern Leyte Division
 Ms. Jonalyn M. Gaviola, PSWDO
 Ms. Maria Felisa C. Cotejar, DSWD
 P.O. Christine Ann Dumapias, PDEA
 PCOL. Raymundo P. Graveles, PNP Province
 FCINSP. Concesa B. Asumbrado, BFP
 Ms. Windinita A. Lumen, Population Officer
 Mr. Adame G. Orito, Nutrition Officer
 Mr. Darwin O. Melagroso, PYDO
 Ms. Cristita A. Clava, GAD Focal Person
 Mr. Joseph Windsor S. Pajao II, Sports Coordinator
 Engr. Wendel G. Ganda, PTA Federation
 Ms. Riza Lynn O. Siega, Saint Joseph College
 Mr. Jonas P. Maco, Philippine Red Cross
 Ms. Ana Cris Siano, Edmund Rice Foundation Phil. INC.
 Ms. Geraldine R. Mira, Padre Burgos Women's Association

Economic Development Committee

Chairperson: Hon. Melchor P. Petracorta, Municipal Mayor of Limasawa

Members: Hon. Luz V. Mercado, City Mayor of Maasin
 Hon. Jerome A. Curtina, Municipal Mayor of Macrohon
 Hon. Ma. Fe Crispina B. Poblete, Municipal Mayor of Padre Burgos
 Hon. Napoleon P. Regis, SP Committee Chair on Economics, Taxation, and Economic Enterprise Development and Management
 Hon. Rolando Q. Bacoy, SP Committee Chair on Agriculture, Food and Rural Development and SP Committee Chair on Tourism, Local and International Relations, Promotion, Awards and Recognition
 Hon. Alan Jose K. Aroy, SP Committee Chair on Labor, Employment, Livelihood, Cooperatives, Manpower and Placement
 Mr. Irwin G. Sy, PAgSO
 Dr. Francisco B. Cabarrubias PVSO
 Mr. Ruel Natividad, PAgSO-Fisheries
 Mr. Norman M. Ordiz, PESO Manager
 Mr. Nedgar Garvez, SLTIPC
 Atty. Fidelis T. Aviñon, DTI
 Ms. Eden Ligaya Y. Golong, DOLE
 PD Rolando V. Bade, TESDA
 PD Ramil T. Uy, DOST
 Mr. Hector B. Cupat, PhilFIDA
 Ms. Irish Grace Oja, PCA
 Rev. Joshue Zuriel G. Tiempo, Ph. D, College of Maasin
 Ms. Grace M. Sausa, Landbank of the Philippines

Engr. Feliciano D. Malaki Jr., Cooperative Development Officer
Mr. Jessito M. Galapin, Benit Farmers and Fisherfolk Association
Dr. Eva P. Abad, South Pacific Integrated Development Foundation
Ms. Luzviminda Leopardas, Bontoc Multipurpose Cooperative

Infrastructure and Utilities Development Committee

Chairperson: Hon. Noel E. Alinsub, Municipal Mayor of Bontoc
Members: Hon. Kenneth Blair S. Oben, Municipal Mayor of Malitbog
Hon. Ynard Joseph T. Tocmo, Municipal Mayor of Hinunangan
Hon. Femilyn S. Domingo, Municipal Mayor of San Ricardo
Hon. Virgilio A. Mortera, SP Committee Chair on Infrastructure,
Public Works, Utilities, Housing and Land Utilization
Hon. Matias Mervyn C. Ruales, SP Committee Chair on Information
and Communication
Engr. Lemwel M. Romero, PEO
Mr. Chelito D. Ogdock, SOLECO
Engr. Joseph Bryan Capuno, Prime Water
Engr. Gideon C. Sacro, DPWH SL1DEO
Engr. Evelyn D. Yap, DPWH SL2DEO
Engr. Marian Go-Soco, DICT
Mr. Alex Gonzales, Golden Agriventures Agriculture Cooperative
Mr. Crisostomo M. Gulliban Jr., LP Association of Fisherfolks
Seaside Dwellers
Mr. Julio M. Solana, LUCA Farmers Association

Environmental Management Committee

Chairperson: Hon. Sheffered Lino S. Tan, Municipal Mayor of Sogod
Members: Hon. Jocelyn L. Bungcaras, Municipal Mayor of Saint Bernard
Hon. Reynaldo Dy Saludo, Municipal Mayor of San Juan
Hon. Jason D. Ortizo, Municipal Mayor of San Francisco
Hon. Virgilio A. Mortera, SP Committee Chair on Environmental
Protection and Natural Resources, and Disaster Risk Reduction
and Management
Hon. Napoleon Regis, SP Committee Chair on Health Sanitation
and Health Services
Ms. Emiliana M. Labata, RPF, PENRMO
Dr. Danilo L. Atienza, PDRRMO
Mr. Catalino O. Olayvar, PGSO
Dr. Feliciano John M. Matibag, Jr., PHSO
Dr. Ionne L. Castellones, SOYMPH
Dr. Richard M. Batalon, PBCH
Dr. Jude A. Aspirin, SDH
Dr. Steve Aldrich Guias, PDH
Dr. Romeo Dax O. Roa, ADH
Dr. Osee Bryce T. Amac, HCH
Mr. Randy Longronio, Sanitary Inspector
Mr. Joselito L. Eco, RPF, PENRO
Mr. Leonardo G. Germano, RPF, Cenro-Maasin
Ms. Melecia B. Sumbeling, RPF, Cenro-San Juan
Dir. Rowvic B. Docena, BFAR

Engr. Gideo C. Sacro, DPWH-1st District
Engr. Evelyn D. Yap, DPWH-2nd District
Ms. Rosemarie R. Solano, EMB-PEMU
Ms. Lucita L. Abiera, Environmental Advocate
Mr. Eunilo C. Bacala, Asuncion Habal-Habal Driver's Association
Rev. Fr. Harlem P. Gozo, DSAC-Maasin
Mr. Romulo Leopardas, AFAOFI

Development Administration Committee

Chairperson: Hon. Lemuel P. Honor, Municipal Mayor of Silago
Members: Hon. Alfredo N. Luna, Jr., Municipal Mayor of Anahawan
Hon. Ricarte A. Estrella, Municipal Mayor of Pintuyan
Hon. Evelyn T. Lee, Municipal Mayor of Hinundayan
Hon. Danilo S. Dueñas, SP Committee Chair on Municipalities and
Barangay Affairs
Hon. Teopisto C. Rojas, Jr., SP Committee Chair on Appropriation
and Finance and SP Committee Chair on Laws, Ordinances, Rules,
Privileges, Public Accountability, Human Relations and Good
Government
Hon. Jonathan Lee P. Maraon, SP Committee Chair on General
Services
EnP. Binky D. Vasquez, PPDO
Atty. Renato Ramon Rances III, OSP Secretary
Ms. Corazon N. Galdo, CSO Desk Officer
PD. Danilo A. Laguitan, DILG
Ms. Sheila S. Hatayna, HRMO
Eng. Nelson G. Tan, Provincial Administrator
Ms. Rosa Bella O. Dublan, PTO
Mr. Joseph A. Duarte, PBSO
Mr. Norman Victor M. Ordiz, PASSO
Mr. Arvin D. Orit, PAIASO
Mr. Vitto Jesus L. Tomol, PSAO
Dr. Frederick Aniya, SLSU-Maasin City Campus
Mr. Marcelo M. Pedalino, PIA
Ms. Virginia Valdez, Provincial Federation of Senior Citizen
Association of Southern Leyte
Dr. Almira Miras, Technological and Vocational School Association
of Southern Leyte
Ms. Rachel S. Laviste, MARE Cares sa Higosoan Women's
Association

SECTION 8. FUNCTIONS. The Sectoral Committees shall perform the following functions:

1. Perform a supportive function to the Provincial Development Council; and
2. Review and evaluate matters pertaining to their respective sectors and endorse the same to the PDC Executive Committee or to the PDC full council.

SECTION 9. OPERATING POLICIES OF SECTORAL COMMITTEE. The Sectoral Committee shall be guided by the following:

1. Matters endorsed by the Sectoral Committee shall be included in the agenda of the PDC full council for approval or confirmation;
2. The Sectoral Committee shall have a list of alternate representatives identified by the members who shall represent such members when they are not available during committee meetings;
3. Other representatives not so listed may participate as observer but have no voting rights;
4. All actions of the Sectoral Committee shall be in the form of resolutions;
5. Proponents seeking endorsement of programs and projects must secure prior endorsement from the concerned Local Development Council (e.g., the Municipal Development Council). Proponents must be present at the meeting when their proposals are scheduled for discussion by the Sectoral Committee; and
6. One-third (1/3) of the total membership of the Sectoral Committee shall constitute a quorum.

SECTION 10. MEETINGS AND QUORUM. Sectoral Committees shall meet once in every three months or as the need arises and before the conduct of a full council meeting, held twice a year as mandated by the Local Government Code. Quorum of Sectoral Committee meetings shall be one-third (1/3) of the total membership.

SECTION 11. SECRETARIAT. The Provincial Planning and Development Coordinator (PPDC) shall head the secretariat of the Full Council and the ExeCom. There shall also be a secretariat from the Provincial Planning and Development Office in every sectoral committee. The secretariat shall have the following functions:

1. Coordinate the preparation of the agenda of the Full Council/Execom/Sectoral Committees;
2. Keep a complete record of the proceedings of the sessions of the Council and the Executive Committee (ExeCom), as well as the Sectoral Committees.;
3. Certify to the veracity of all official records and documents of the Council, the Executive Committee (ExeCom), and the Sectoral Committees;
4. Keep custody of the records of the Council, the Executive Committee (ExeCom), and the Sectoral Committees;
5. Prepare and/or review all draft resolutions of the Council, the Executive Committee (ExeCom), and the Sectoral Committees; and
6. Perform such other functions as may be assigned by the Council, the Executive Committee (ExeCom), or the Sectoral Committees.

SECTION 12. COMPREHENSIVE DEVELOPMENT PLAN – TECHNICAL ASSESSMENT COMMITTEE (CDP-TAC). Pursuant to DILG Memorandum Circular No. 2018-172 on Comprehensive Development Plan Assessment for Component Cities and Municipalities, the Provincial Development Council (PDC), through a Special Functional Committee created for the purpose, shall assess the Comprehensive Development Plans (CDPs) of its component cities and municipalities for compliance with established guidelines, alignment with the Provincial Development and Physical Framework Plan (PDPFP), Provincial Development Investment Program (PDIP), Comprehensive Land Use Plan (CLUP), and

national development thrusts and strategic directions, as part of the Province's shared oversight function with concerned national government agencies.

In accordance with the same Memorandum Circular, the Comprehensive Development Plan – Technical Assessment Committee (CDP-TAC) is hereby reconstituted to provide technical assistance to component cities and municipalities in the formulation, updating, and assessment of their Comprehensive Development Plans (CDPs) and related local plans.

SECTION 13. RECONSTITUTION OF THE COMPREHENSIVE DEVELOPMENT PLAN – TECHNICAL ASSESSMENT COMMITTEE (CDP-TAC). The CDP-TAC shall be composed of the following:

Section 13.1 Technical Assessment Committee Secretariat (TACS)

Chairperson: EnP. Binky D. Vasquez, PPDO

Members:

PD Danilo A. Laguitan, DILG
Hon. Virgilio A. Mortera, OSP
Ms. Jonalyn M. Gaviola, PSWDO
Engr. Lemwel Romero, PEO
Dr. Feliciano John M. Matibag, Jr., PHSO
Mr. Irwin Sy, PAGSO
Mr. Arvin D. Orit, PAIASO
Mr. Norman Victor Ordiz, PESO
For. Emiliana M. Labata, PENRMO
Ms. Rosa Bella O. Dublan, PTO
Mr. Joseph A. Duarte, PBO
Dr. Danilo L. Atienza, PDRRMO
Mr. Nedgar Garvez, SLTIPC
RD Meylene C. Rosales, DEPDev RO8 Regional Director or
her Representative
Ms. Imelda C. Laceras, DBM RO8 Regional Director or
Her Representative
Mr. Gerardo A. Avorque, BLGF RO8 Regional Director or His
Representative
Mr. Rey M. Gozon OCD RO8 OIC-Regional Director or His
Representative
Mr. Arturo N. Salazar, DENR RO8 Regional Executive Director
or His Representative
Mr. Jonas P. Maco, Philippine Red Cross

Section 13.2 Technical Assessment Committee Secretariat (CDP-TACs)

Ms. Imelda E. Garcia, PPDO
Engr. Arturo L. Cadavos, PPDO

SECTION 14. ROLES AND RESPONSIBILITIES

Section 14.1 CDP Technical Assessment Committee (CDP-TAC)

- a) Assess the CDPs of all component cities and municipalities in the province;
- b) Participate in technical activities for the assessment of the CDP;
- c) Facilitate endorsement of assessment results to the Governor as chair of the PDC; and
- d) Provide advisory assistance to the C/MPDC as may be deemed necessary and in consideration of recommendations made as contained in the BLGD CAT Form 1: CDP Assessment Checklist and BLGD CAT Form 1-A: Mainstreaming Sector/Thematic Concerns.

Section 14.2. Technical Assessment Committee Secretariat (TACS)

- a) Assist in the administrative preparation, coordination for the convening of the CDP-TAC, and documentation of assessment sessions;
- b) Consolidate results of the assessment and pertinent documents for endorsement to the PDC;
- c) Upload scanned copies and Excel files of the CPD Assessment Checklist in the Google Drive; and
- d) Provide other administrative support to the CDP-TAC as may be necessary.

SECTION 15. RELATIONSHIP WITH THE PROVINCIAL DEVELOPMENT COUNCIL

The CDP-TAC shall act as a *special functional committee* of the PDC tasked to assess the CDPs of all component cities and municipalities of the province. All its actions shall be subject to the assessment and approval of the PDC through its Chairman.

SECTION 16. SUPPORT REQUIREMENTS

The CDP-TAC may call upon the assistance of relevant units and/or LGU personnel, through the respective department heads in the implementation of various activities relative to the assessment of the CDPs.

Moreover, everyone is enjoined to participate in the various activities of the CDP-TAC as deemed necessary.

SECTION 17. RECONSTITUTION OF THE PROVINCIAL PROJECT MONITORING COMMITTEE (PPMC). Pursuant to NEDA-DBM-DILG Joint Memorandum Circular No. 2004-78, as amended and supplemented by subsequent issuances, on the organization and operation of Project Monitoring Committees at the national, regional, provincial, city, and municipal levels, the Provincial Project Monitoring Committee (PPMC) is hereby reconstituted to oversee, monitor, and evaluate the implementation of priority programs and projects of the Province, ensure inter-agency coordination, and provide timely reports and recommendations to the Provincial Development Council (PDC) and other concerned authorities.

The PPMC shall hereinafter be composed of the following:

Chairperson: Hon. Noel E. Alinsub, Municipal Mayor of Bontoc

Members:

Mr. Danilo A. Laguitan, DILG Provincial Director
 Hon. Lemuel P. Honor, Mayor, Municipality of Silago
 Hon. Rod Ivan C. Pano, Mayor, Municipality of Tomas Oppus
 Hon. Ymard Joseph T. Tocmo, Mayor, Municipality of Hinunangan
 Hon. Kenneth Blair S. Oben, Mayor, Municipality of Malitbog
 Mr. Alex Gonzales, Golden Agriventures Agriculture Cooperative
 Mr. Julio M. Solana, LUCA Farmers Association
 Ms. Rachel S. Laviste, MARE Cares sa Higosan Women's Association
 Mr. Arvin D. Orit, PAIASO
 Mr. Joseph A. Duarte, PBO
 Mr. Catalino Olayvar, PGSO
 Engr. Lemwel Romero, PEO
 Mr. Irwin Sy, PAGSO
 For. Emiliana M. Labata, PENRMO
 Dr. Danilo L. Atienza, PDRRMO
 Dr. Francisco B. Cabarrubias, PVSO
 Dr. Feliciano John M. Matibag, Jr., PHSO

SECTION 18. FUNCTIONS:

- Conduct monitoring of foreign, national and locally funded projects including development projects funded from the National Tax Allotment (NTA) share of the LGU or supported by funds released directly to the province and projects funded from locally generated resources which are implemented within the province;
- Provide the list and schedule of all projects to be monitored to NGOs involved in project monitoring;
- Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the PDC and next higher level PMC;
- Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the PDC;
- Provide feedback on the remedial actions of the PDC and follow up implementation;
- Prepare and disseminate periodic project monitoring report on the status of project implementation to the Regional PMC (RPMC); and
- Elevate to higher level bodies (e.g. RPMC, National PMC) issues and problems which are not resolved at the PPMC.

SECTION 19. SECRETARIAT. The Provincial Planning and Development Office headed by the Provincial Planning and Development Coordinator shall be the overall technical secretariat of the PPMC.

SECTION 20. SECRETARIAT FUNCTIONS:

- Prepare the monitoring and evaluation work program to be undertaken by the PMC during any given fiscal year which will include the list of the projects

and schedule of implementation based on submission of implementing agencies;

- Provide the Provincial Governor with information on the projects to be monitored by the PMC; and
- Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary.

SECTION 21. MEETINGS - Provincial Project Monitoring Committee (PMC) shall meet at least once in every three (3) months or as often as may be necessary.

SECTION 22. FUNDING REQUIREMENTS. - Any incidental expenses that shall be incurred in the performance of the PPMC functions shall be charged against appropriate funds of the Provincial Government subject to usual accounting and auditing policies and procedures.

SECTION 23. REPEALING CLAUSE. All orders and related issuances of this office that may be considered inconsistent in part or parts hereof, are hereby repealed or amended accordingly.

SECTION 24. SEPARABILITY CLAUSE. If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

SECTION 25. EFFECTIVITY. This ORDER shall take effect immediately and shall remain in full force and effect unless revoked or amended accordingly.

DONE this 22 day of December, 2025 at Maasin City, Southern Leyte, Philippines.


HON. DAMIAN G. MERCADO
Provincial Governor