



Republic of the Philippines
Province of Eastern Samar
MUNICIPALITY OF GIPORLOS

OFFICE OF THE MUNICIPAL MAYOR

MUNICIPAL PROJECT MONITORING COMMITTEE

Reading of the Minutes of the Local Project Monitoring Committee (LPMC) Meeting

June 30, 2026

Time: 2:00 p.m. – 3:30 p.m.

Venue: Municipal Budget Office, Giporlos, Eastern

ATTENDEES:

- JEANETTE B. MONTALLA – LPMC Chairman / Municipal Budget Officer
- IMELDA A. ALBUTRA, ENP. – LPMC Co-Chairperson/Secretariat /MPDC
- ENGR. JONATHAN P. PAJARILLA – Municipal Engineer
- BASILIO AMALIA - CSO/Representatives
- NORMA C. BAGUNAS - BAC Head Secretariat
- ALMERA REGIS - MLGOO (via gc)

ABSENT:

- JENNIFER WENDY W. CABACABA – Municipal Treasurer
- MARLYN C. CAPANANG - Municipal Health Officer

1. Call to Order The Chairman, JEANETTE B. MONTALLANA, called the meeting to order at 2:00 p.m.. He emphasized the importance of the meeting since the representative of CSO is first time to attend the meeting.

2. Reading and Adoption of Minutes of Previous Meeting The Secretariat presented the minutes of the 1st Quarter Meeting.

- Action: Moved for adoption by Engr. Jonathan Pajarilla; Seconded by Ms. Norma Bagunas. The minutes were approved as presented.

3. Presentation and Approval of the Agenda MPDC Imelda A. Albutra presented the 2-item agenda.

- Action: Approved without amendments.

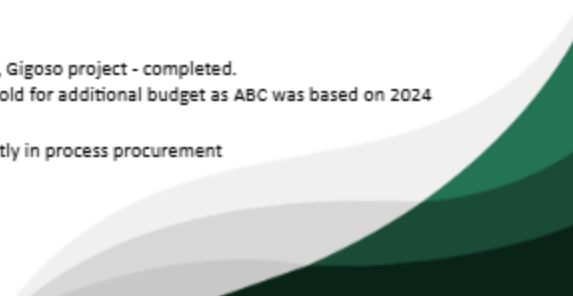
4. Infrastructure Projects Implementation Status

a. Status of 20% Development Fund Projects.

1. Last year's realignment projects, Gigoso project - completed.
2. Installation of transformer - hold for additional budget as ABC was based on 2024 quotation.
3. 2026 DF, only 1 project is currently in process procurement

b. The NGA funded projects

Municipal Address: Brgy.02, Giporlos E. Samar
Email Address: localgovernmentunitgiporlos@gmail.com





Republic of the Philippines
Province of Eastern Samar
MUNICIPALITY OF GIPORLOS

OFFICE OF THE MUNICIPAL MAYOR

MUNICIPAL PROJECT MONITORING COMMITTEE

Reading of the Minutes of the Local Project Monitoring Committee (LPMC) Meeting

June 30, 2026

Time: 2:00 p.m. – 3:30 p.m.

Venue: Municipal Budget Office, Giporlos, Eastern

ATTENDEES:

- **JEANETTE B. MONTALLA** – LPMC Chairman / Municipal Budget Officer
- **IMELDA A. ALBUTRA, ENP.** – LPMC Co-Chairperson/Secretariat /MPDC
- **ENGR. JONATHAN P. PAJARILLA** – Municipal Engineer
- **BASILIO AMALIA** - CSO/Representatives
- **NORMA C. BAGUNAS** - BAC Head Secretariat
- **ALMERA REGIS** - MLGOO (via gc)

ABSENT:

- **JENNIFER WENDY W. CABACABA** – Municipal Treasurer
- **MARLYN C. CAPANANG** - Municipal Health Officer

1. Call to Order The Chairman, **JEANETTE B. MONTALLANA**, called the meeting to order at 2:00 p.m.. He emphasized the importance of the meeting since the representative of CSO is first time to attend the meeting.

2. Reading and Adoption of Minutes of Previous Meeting The Secretariat presented the minutes of the 1st Quarter Meeting.

- **Action:** Moved for adoption by Engr. Jonathan Pajarilla; Seconded by Ms. Norma Bagunas. The minutes were approved as presented.

3. Presentation and Approval of the Agenda MPDC Imelda A. Albutra presented the 2-item agenda.

- **Action:** Approved without amendments.

4. Infrastructure Projects Implementation Status

a. Status of 20% Development Fund Projects.

1. Last year's realignment projects, Gigoso project - completed.
2. Installation of transformer - hold for additional budget as ABC was based on 2024 quotation.
3. 2026 DF, only 1 project is currently in process procurement

b. The NGA funded projects

Municipal Address: Brgy.02, Giporlos E. Samar
Email Address: localgovernmentunitgiporlos@gmail.com



Republic of the Philippines
Province of Eastern Samar
MUNICIPALITY OF GIPORLOS

OFFICE OF THE MUNICIPAL MAYOR

MUNICIPAL PROJECT MONITORING COMMITTEE

1. The 4 CDC status - Engr said the contractor requested for extension due to weather conditions. Only biga has been granted by ECCD to-date
2. The LGSF project - The 5 million for rice distribution is still in process procurement via FFEDIS, awaiting postqualification documents. The 25M in-process preparation of POW and DED.
3. The LGSF Nutrition Fund - subject for finalization of Proposal
4. Barangay SBDP Projects P10M each for Barangay San Isidro and Barangay OS-Pob., POW are DED are still in process preparation

c. The chairman also discussed the 5% DRRMF utilization report since the MDRRMO is not present.

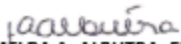
D. Presentation of the RPMES forms by MPDC

5. Updates on Projects Site Visits. The report of the project site visit was presented with the pictures.

7. Other Matters. The Chairman asked everyone on other matters to discuss, however since there are no other matters the meeting was adjourned.

8. Adjournment The meeting was adjourned at 3:30 p.m.

Prepared by:


IMELDA A. ALBUTRA, ENP
LPMC Secretariat / MPDC

Attested by:


JEANETTE B. MONTALLANA
LPMC Chairman / Municipal Budget



Republic of the Philippines
Province of Eastern Samar
MUNICIPALITY OF GIPORLOS

OFFICE OF THE MUNICIPAL MAYOR

MUNICIPAL PROJECT MONITORING COMMITTEE

Agenda

Part I Meeting - Site Inspection

Part II Meeting

1. Reading and Adoption of minutes of Previous Meeting
2. Presentation and Approval of the Agenda
3. Presentation of Status of Projects by MEO versus target, other Sectoral Representations Updates
4. Presentation of 20% Utilization per project by MBO, MPDC by status of disbursement as per report of the MTO
6. Presentation and updating of RLIP Accomplished Forms (1-4) for 4th quarter and Presentation LPMC Forms (5-10)
7. Other Matters

Part II Site Visits 1:00 a.m. – 5:00 p.m.