



Republic of the Philippines
Province of Eastern Samar
MUNICIPALITY OF GIPORLOS

OFFICE OF THE MUNICIPAL MAYOR

MUNICIPAL PROJECT MONITORING COMMITTEE

September 22, 2026

Time: 2:10 p.m. – 4:37 p.m.

Venue: Municipal Budget Office, Giporlos, Eastern

ATTENDEES:

- **JEANETTE B. MONTALLANA** – LPMC Chairman / Municipal Budget Officer
- **IMELDA A. ALBUTRA, ENP.** – LPMC Co-Chairperson/Secretariat /MPDC
- **ROSARIO G. ABUNALES** - MSWDO
- **ENGR. JONATHAN P. PAJARILLA** – Municipal Engineer
- **BASILIO AMALIA** - CSO/Representatives
- **DR. MARLYN CAPANANG** - MHO
- **LEOBEN F. GARADO** - Mun. Accountant
- **NORMA C. BAGUNAS** - BAC Head Secretariat
- **ALMERA REGIS** - MLGOO

ABSENT:

- **JENNIFER WENDY W. CABACABA** – Municipal Treasurer

1. Call to Order. The Chairman, **JEANETTE B. MONTALLANA**, called the meeting to order at 2:10 p.m..

2. Reading and Adoption of Minutes of Previous Meeting. The Secretariat MPDC Imelda A. Albutra presented the minutes of the 1st Quarter Meeting.

- **Action:** Moved for adoption by Ms. Norma D. Bagunas; Seconded by Dr. Marlyn Capanang
The minutes were approved as presented.

3. Presentation and Approval of the Agenda MPDC Imelda A. Albutra presented the 2-item agenda.

- **Action:** Approved without amendments.

4. Infrastructure Projects Implementation Status

a. Status of 20% Development Fund Projects.

1. Unreported Realignment projects for Gigoso amounting to P4.093M is already-completed last march 2026. Also there is another project implemented for Gigoso amounting to P1.38M and is already completed also.
2. Installation of transformer - for implementation
3. Off Grid Solar System - already for implementation
4. Various infrastructure counterparting under the 2026 DF already completed

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5. As to FMRs - 40% accomplishment for the FMR Project with ABC of P4M and 50% for the P25M LGF-GEF

b. The NGA funded projects

1. The 4 CDC status - Engr said there are some slight issues but all are 100% completed. Brgy. 04- for backfilling and for procurement. However CDC for barangay 3 will no longer be implemented and subject for return
2. The LGSF project - The 5 million for rice distribution is still in process procurement via FFEDIS, awaiting postqualification documents.
3. Barangay SBDP Projects P10M each for Barangay San Isidro and Barangay OS-Pob., awaiting contractor's design

D. Presentation of the RPMES forms by MPDC

5. **Updates on Projects Site Visits.** The report of the project site visit was presented by Engr. Jonathan with the pictures.

7. **Other Matters.** The Chairman asked everyone on other matters to discuss, however since there are no other matters the meeting was adjourned.

8. **Adjournment** The meeting was adjourned at 4:37 p.m.

Prepared by:


IMELDA A. ALBUTRA, ENP
LPNC Secretariat / MPDC

Attested by:


JEANETTE B. MONTALLANO
LPNC Chairman / Municipal Budget