



Republic of the Philippines
Province of Eastern Samar
Municipality of Guiuan
Local Project Monitoring Committee

Minutes of the 2026 3rd Quarter Meeting of the Local Project Monitoring Committee (LPMC)
held at SB Session Hall, 1st Floor Guiuan Municipal Building on August 25, 2026 at 10:00 in
the morning

Name of LGU: GUIUAN, EASTERN SAMAR

Region: VIII

I. August 25, 2026 at SB Session Hall, 1st Floor Guiuan Municipal Building

II. PARTICIPANTS:

Felipa R. Waniwan
Concesa D. Abuda
Romel Bernard S. Laygo
Antonio S. Ecleo Jr.
Armando Gapate
Corrine B. Tan
Philip G. Aranas
Editha G. Mabini
Catherine G. Gapate

III. AGENDA:

- Presentation of RPMES Forms
- Schedule of next LPMC Meeting
- Site inspection
- Open forum (Issues/concerns on project implementation)
- Other concerns

IV. HIGHLIGHTS OF THE ACTIVITY:

- The meeting commenced with an opening prayer, followed by the acknowledgment of attendees.
- **Sir Anju** delivered the opening remarks on behalf of Ma'am Nenet, who was unable to attend the meeting due to another equally important engagement. He expressed gratitude to the members for their attendance and provided an overview of the meeting agenda.

- **Sir Arman** presented the Regional Project Monitoring and Evaluation System (RPMES) Project Inspection Report.
- The following projects were identified for inspection:
 1. Proposed Construction of Drainage System at San Francisco Street, Barangay 9-A
 2. Construction of Multi-Purpose Hall at Barangay 04, Guiuan, Eastern Samar
 3. Construction of Multi-Purpose Hall at Sulangan National High School, Barangay Sulangan, Guiuan, Eastern Samar
- **Sir Anju** suggested that the Program of Works be presented before the project inspection to enable the team to identify and better understand the scope of work for each project.
- One of the possible projects proposed for inclusion in the next quarter's inspection is the Repair, Improvement, and Maintenance of the Guiuan Integrated Terminal.
- The Construction of Multi-Purpose Hall at Suluan Integrated School, Barangay Suluan, Guiuan, Eastern Samar was also included among the projects scheduled for inspection. However, due to unfavorable weather conditions, a resolution suspending the inspection of the said project was submitted during the previous quarter.
- After the discussion, the team proceeded to the project sites to conduct the inspection.

PROJECT SITE INSPECTION

1. Proposed Construction of Drainage System at San Francisco St., Brgy. 9-A

- The project was found to be completed during the inspection.

Observations:

- Protruding steel bars were observed on the manhole cover.
- Clarification is needed as to whether the structure with an opening is intended to serve as a septic tank.

Recommendations:

- Endorse, through a formal letter to the Office of the Municipal Engineer, the findings and recommendations of the inspection team emphasizing the contractor's strict compliance with all applicable safety requirements.

2. Construction of Multi-Purpose Hall at Barangay 04, Guiuan, Eastern Samar

- The contract has expired. The project commenced on May 8, 2026, with a contract duration of ninety (90) calendar days.
- The contractor received findings and recommendations from the Department of Labor and Employment (DOLE), which included the following:
 - Lack of Personal Protective Equipment (PPE) for workers;
 - Absence of safety signages; and
 - Absence of a perimeter fence around the project site.

Observations:

- The implementation of the project is delayed.
- The progress of construction is slow due to insufficient manpower.
- No tree-cutting permit was posted at the project site.
- The project billboard or information signage installed at the site had been removed.

- No warning signs were placed around the excavation areas.
- No safety signages or other necessary safety measures were observed at the project site.

Recommendations:

- Reinforce and reiterate the findings and recommendations of the Department of Labor and Employment (DOLE).
- Increase the number of workers or manpower assigned to the project.
- Endorse, through a formal letter to the Office of the Municipal Engineer, the findings and recommendations of the inspection team, emphasizing the contractor's strict compliance with all applicable safety requirements, including the installation of appropriate safety signage and the mandatory use of Personal Protective Equipment (PPE) by all workers, for proper monitoring and appropriate action, with a copy furnished to the Local Chief Executive (LCE).

3. Construction of Multi-Purpose Hall at Sulangan National High School, Barangay Sulangan, Guiuan, Eastern Samar

Observations:

- No safety nets were installed at the construction site.
- Proper housekeeping was not observed. Some nails were found lying on the ground, posing a potential hazard to children, particularly since the project site is located within the school campus.
- No safety signages or other necessary safety measures were observed at the project site.

Recommendations:

- Endorse, through a formal letter to the Office of the Municipal Engineer, the findings and recommendations of the inspection team, emphasizing the contractor's strict compliance with all applicable safety requirements, including the installation of appropriate safety signage and the mandatory use of Personal Protective Equipment (PPE) by all workers, for proper monitoring and appropriate action, with a copy furnished to the Local Chief Executive (LCE).

Other Matters:

- **Sir Anju** shared that, for next year's budget preparation, the Secretariat requested support for the procurement of supplies and materials for the LPMC, such as umbrellas and uniforms, to support and sustain the conduct of meetings and project inspections.
- The 4th Quarter LPMC Meeting is scheduled for November 10, 2026, at 9:00 AM. The venue will be confirmed and announced at a later date.

V. ADJOURNMENT:

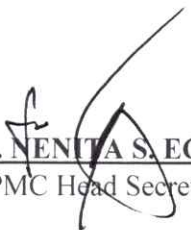
The meeting was adjourned at 2:10 PM.

PREPARED BY:


CATHERINE G. GAPATE
LPMC Secretariat Member

Aug. 26, 2026
DATE

CERTIFIED CORRECT BY:


MA. NENITA S. ECLEO
LPMC Head Secretariat

Aug. 26, 2026
DATE

ATTESTED AND APPROVED BY:


EDITHA G. MABINI
LPMC Chairperson

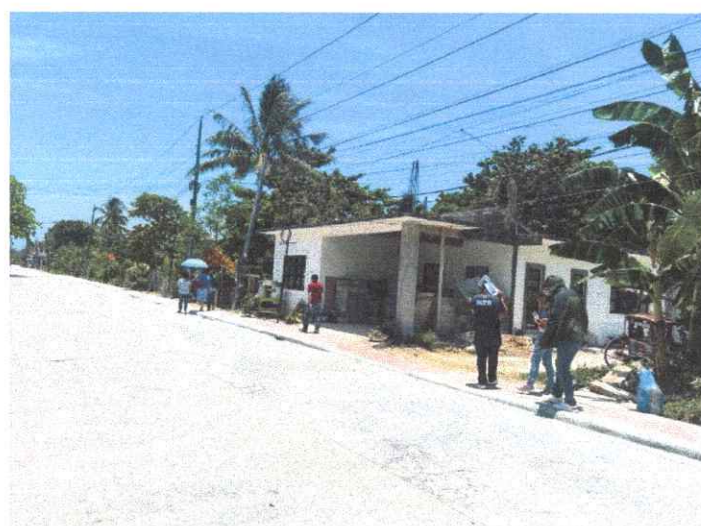
Aug. 26, 2026
DATE

**3rd Quarter Meeting of the Local Project Monitoring Committee (LPMC)
August 25, 2026**

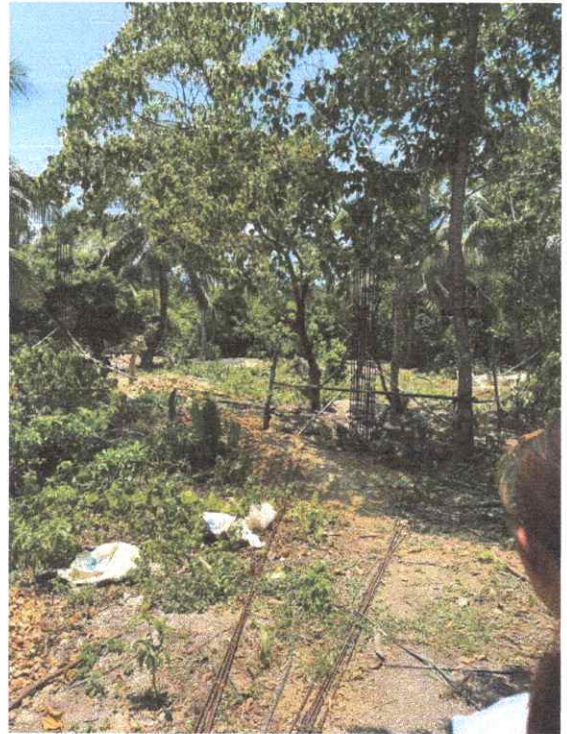


3rd Quarter Site Inspection of the Local Project Monitoring Committee (LPMC)
August 25, 2026

Proposed Construction of Drainage System at San Francisco St., Brgy. 9-A



Construction of Multi-Purpose Hall at Brgy. 04, Guiuan, Eastern Samar



Construction of Multi-Purpose Hall at Sulangan National High School, Barangay Sulangan, Guiuan, Eastern Samar

