



Republic of the Philippines
Province of Eastern Samar
Municipality of Maydolong

LOCAL PROJECT MONITORING COMMITTEE

POST-ACTIVITY REPORT

Title: 1st Quarter LPMC Meeting cum Orientation on the Local Project Monitoring Committee (LPMC) Operational Guidelines and Basic Engineering Concepts for Non-Engineers

Date: March 12, 2026

Venue: MPDO, Municipal Building

I. Introduction

The 1st Quarter LPMC Meeting cum Orientation was convened to strengthen the capacity of Local Project Monitoring Committee (LPMC) members by familiarizing them with operational guidelines and basic engineering concepts. The activity aimed to enhance monitoring and evaluation practices, ensure transparency in project implementation, and equip non-engineer members with essential knowledge for assessing infrastructure projects.

II. Attendance

- **Presiding Officer:** Hon. Elia A. Melendres
- **Members Present:** 14 (7 males, 7 females)
- **Others:** MPDO Staff, Job Orders from different offices

III. Highlights of Discussions

1. Orientation on LPMC Operational Guidelines

The Department of the Interior and Local Government (DILG) facilitated an online orientation on the Local Project Monitoring Committee (LPMC) Operational Guidelines. The session emphasized the following:

- Review of LPMC Members Composition:** Members were reminded of their roles and responsibilities as stipulated in the Executive Order, emphasizing the importance of balanced representation from government offices and civil society organizations.
- Work and Financial Plan (WFP) and Monitoring and Evaluation Plan** should be signed by the LPMC Chairperson and noted by the LCE.
- RPMES Forms and Means of Verification (MOVs):** Members were oriented on the proper use of Regional Project Monitoring and Evaluation System (RPMES) forms, as well as the documentation required to validate project accomplishments.
- LPMC Resolutions:** A formal LPMC heading should be used in resolutions to ensure consistency, clarity, and compliance with procedural requirements.

2. Basic Engineering Concepts for Non-Engineers

To equip non-technical members with practical knowledge, a session on basic engineering concepts was conducted. Key points included:

- a. **Identification of Common Defects:** Members were shown examples of typical issues encountered in horizontal projects (roads, pavements) such as cracks and uneven surfaces, as well as vertical projects (buildings, structures) including structural cracks and substandard finishes.
- b. **Findings and Recommendations:** Practical recommendations were provided, such as ensuring proper curing of concrete, adherence to design specifications, and regular site inspections to prevent recurring defects.

3. Open Forum

An interactive open forum allowed participants to raise clarifications and share insights. Discussions centered on:

- a. Challenges in monitoring projects with limited technical expertise.
- b. The need for stronger coordination between the LPMC, contractors, implementing offices and the role of the engineering office.

4. Onsite Project Inspection and LPMC Meeting

Following the orientation, the committee conducted field inspections of ongoing and projects to apply the concepts learned. The projects inspected included:

- a. **Rehabilitation of ABC Building** – Assessment focused on structural integrity and compliance with design specifications
- b. **Rehabilitation of Cultural Stage** – Observed workmanship
- c. **Improvement/Concreting of New Society St. in Brgy. 02** – Evaluated road quality, drainage provisions, and accessibility.
- d. **Rehabilitation/Concreting of Ditalo St. in Brgy. 04** – Checked pavement durability and adherence to project scope.
- e. **Construction of Municipal Building Phase 3** – Reviewed progress against timelines and inspected structural components for quality assurance.

IV. Resolutions & Agreements

1. Resubmission of the Resolution requesting the Local Chief Executive (LCE) to grant honorarium to LPMC members, particularly the CSO representative.
2. Resolution to disallow contractors from participating in bidding unless previous projects have been satisfactorily completed.
3. Implementation of corrective actions for inspected projects based on findings.

V. Conclusion

The meeting successfully oriented members on the operational guidelines of the LPMC and provided practical knowledge on basic engineering concepts. The onsite inspections reinforced the importance of vigilant monitoring to ensure quality and accountability in project implementation.

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