



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 48, SERIES OF 2025

**“RE-ORGANIZING THE LOCAL PROJECT MONITORING COMMITTEE IN
THIS MUNICIPALITY, PROVIDING ITS COMPOSITION, DUTIES AND
FUNCTIONS, AND FOR OTHER PURPOSES”**

WHEREAS, DILG MC No. 2004-078 dated June 22, 2004 mandates the Organization/Reactivation of Project Monitoring Committees (PMCs) in the local government units;

WHEREAS, the Project Monitoring Committee shall be the monitoring arm of the Municipal Development Council (MDC) and the scope and coverage of its monitoring responsibilities were also expanded to include the following:

Foreign and nationally-funded projects including development projects funded from Internal Revenue Allotment (IRA) share of the LGUs supported by funds released directly to the Municipality; and

Projects funded from locally-generated resources which are implemented within the Municipality;

NOW, THEREFORE, I, EDWIN B. QUIMINALES, Municipal Mayor of Mercedes, Eastern Samar, by virtue of the powers vested in me by laws, do hereby **ORDER**:

Section 1. *Reorganization of the Local Project Monitoring Committee.* - The Local Project Monitoring Committee, hereinafter referred to as the Committee, in the Municipal Government of Mercedes, Eastern Samar, is hereby reorganized, to be composed of the following:

HON. ROY B. DADULLA	Chairperson/Punong Barangay
KRISTINE T. CORTEZ	MLGOO
HON. RUBEN MACAWILE	SB Chairman on Finance, Budget and Appropriation
HON. NELSON B. QUIMINALES	Liga President/Punong Barangay
HON. ULDARICO BADANGO	Punong Barangay
LINA CABOS	CSO Member/Member
LORENA YAPE	CSO Member/Member
MUNICIPAL PLANNING AND DEVELOPMENT OFFICE	Secretariat

Section 2. Duties and Responsibilities of the Committee -The Committee shall perform the following duties and responsibilities:

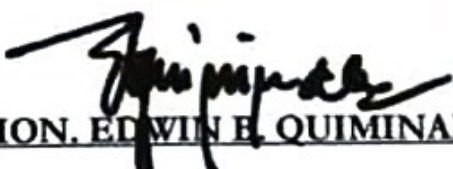
- a. Provide list of projects to be monitored to NGAs/NGOs involved in project monitoring;
- b. Collect and process reports of implementors and monitor the status of project implemented in the Municipality.
- d. Pinpoint problems, verify, information and recommend remedial measures to be submitted for analysis and action of the Municipal Development Council and office concerned;
- e. Provide feedback reports to the MDC and Agencies concerned on the projects implemented
- f. Prepare and disseminate periodic (monthly or quarterly) project monitoring reports on the status of project implementation; and
- g. Elevate to concerned agencies, the problems/issues which are not resolved at this level.

Section 3. Duties and Responsibilities of the Secretariat. The Secretariat shall perform the following duties and responsibilities:

- a. Prepare the monitoring program to be undertaken by the Committee during any given fiscal year, which will include, among others, the list of projects and schedule of implementation based on submission of implementing agencies;
- b. Provide the Municipal Mayor with information on the project to be monitored by the Committee; and
- c. Facilitate inter-agency coordination, whenever necessary.

Section 4. Effectivity Clause- This Executive Order shall take effect immediately.

DONE this 4th day of December 2025 at Municipality of Mercedes, Province of Eastern Samar.


HON. EDWIN E. QUIMINALES
Municipal Mayor