



Republic of the Philippines
Province of Eastern Samar
Municipality of Mercedes

MUNICIPAL LOCAL PROJECT MONITORING COMMITTEE

3RD QUARTER MEETING

**MINUTES OF THE MEETING
SEPTEMBER 30, 2026
3:00PM, Mayor's Office**

IN ATTENDANCE

(Please see attached Attendance Sheet)

Preliminaries

The meeting started at 3:25 in the afternoon.

With majority of the members of the LPMC present, quorum was determined by the presiding officer, Hon. Roy B. Dadulla, Punong Barangay of San Roque and LPMC Chairperson.

Since the MPDC was on sick leave at that day, the MLGOO was designated as the temporary secretariat of the meeting. The Chairperson welcomed the members and emphasized the importance of regular project monitoring in ensuring that local government projects are implemented in accordance with approved plans, programs, specifications, schedules, and applicable government rules and regulations.

The following agenda were presented and taken up during the meeting:

- LGSF–GEF Project Status
- 2026 Infrastructure Audit
- 2026 Project Implementation

Business of the Day

MATTERS DISCUSSED

A. LGSF–GEF Project Status

The Committee reviewed the status of the Local Government Support Fund (LGSF)–GEF-funded project/s of the Municipality. The discussion



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focused on the current implementation status, accomplishments against the approved scope and schedule, utilization of funds, project documentation, and issues or concerns that may affect timely and proper completion.

The concerned implementing office was reminded to maintain updated project documentation, including approved plans and specifications, program of works, contract and implementation documents, accomplishment reports, photographs, inspection reports, and other supporting records, as applicable.

The Committee emphasized continuous monitoring and coordination among concerned offices to ensure compliance with applicable government requirements and to address implementation issues identified during monitoring.

B. 2026 Infrastructure Audit

The Committee discussed the 2026 infrastructure audit and the importance of validating physical accomplishments against approved plans, specifications, program of works, contract documents, and reported progress.

The conduct of field validation/site inspection was recognized as an important component of the monitoring process. The inspection was intended to document actual project conditions, verify reported accomplishments, identify observable issues, and determine whether corrective or follow-up action is necessary.

The concerned offices were reminded to ensure that project records are complete, updated, properly filed, and readily available for monitoring and audit.

C. 2026 Project Implementation

The Committee reviewed the general status of the Municipality's 2026 projects, with emphasis on projects that are ongoing, completed, delayed, or requiring follow-up action. The discussion highlighted timely implementation, proper documentation, quality control, compliance with approved specifications, and coordination with contractors and concerned offices.

Projects requiring further validation or monitoring shall be included in succeeding LPMC monitoring activities. Significant issues affecting implementation shall be appropriately documented and referred to the responsible office for action, consistent with existing rules and procedures.

For the 2026 LDF, the projects include the ff:



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- Purchase and Installation of Water System Booster Pump and Accessories – 1,300,000.00
- Proposed Demo Farm Training Center Rehabilitation – 200,000.00
- Proposed Civic Center and Covered Court Roof Repair and Light Installation – 526, 119.23
- Proposed Construction of Stage (Brgy. Busay) – 900,000.00
- Proposed Expansion of Brgy. Plaza (Brgy. Buyayawon) – 100,000.00
- Proposed Demo Farm Fencing – 200,000.00
- Road Concreting
 - Brgy. Cambante – 900,000.00
 - Brgy. Anuron – 400,000.00
 - Brgy. Banuyo - 400,000.00
 - Brgy. Cabunga-an - 400,000.00
 - Brgy. San Roque - 400,000.00
 - Brgy. Sung-an - 400,000.00
 - Brgy. Palamrag - 400,000.00
 - Brgy. Bobon - 400,000.00
 - Brgy. Port Kennedy - 400,000.00

As to date, the LGU has failed to start any project since it is still on the bidding process.

Also, there are two projects that needs to be for SB Budget Augmentation since there was an issue on the Fund Code (from MOOE to Capital Outlay).

MLGOO Cortez added on the strengthening of Barangay Project Monitoring by activating the BPMC that will monitor also the projects that are being implemented at the barangay level.

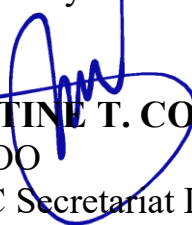
With no other matters to be discussed the meeting was adjourned.

The meeting ended at 4:25 in the afternoon which was later on followed by Site inspection.



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Prepared by:


KRISTINE T. CORTEZ
MLGOO
LPMC Secretariat Designate