

LOCAL PROJECT MONITORING COMMITTEE (LPMC)

MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE MEETING

Date: September 30, 2026

Time: 1:00 PM – 2:30 PM

Venue: Mayor’s Conference Room, Municipal Hall

I. Attendance

Present:

1. **Norina P Dag-um** - Planning Officer
2. **SB Edwin C. Moslares** – CSO/NGO Representative
3. **Engr. Francis Mel D. Acala** – Representative - Municipal Engineer
4. **Orlando Palana** – Punong Barangay Brgy. Butnga
5. **Leo M. Quimada** – Punong Barangay Brgy. Nadacpan
6. **Christian L. Batica** – Municipal Assessor
7. **Engr. Genrev Calvadores** – DILG - Local Government Operations Officer II (LGOO)
8. **Celese A. Chavez** – NGO Representative
9. **Philip Oliver Campomanes** – Parish Priest

Presiding Officer: Engr. Genrev Calvadores

Recording Secretary: Norina P. Dag-um, LPMC Secretariat

II. Call to Order

- The Presiding Officer called the meeting to order at 1:15 PM with an opening prayer led by Father Philip.
- Roll call was conducted by the Secretary, and a **quorum was declared** with 9 out of 10 active members present.

III. Agenda / Business Matters

1. Status Report on Priority Infrastructure Projects (3rd Quarter CY 2026)

- **Project A: Concreting of Brgy. Nadacpan Farm-to-Market Road**
 - *Physical Status:* 95% complete.
 - *Financial Status:* Disbursement is at 80% utilization rate based on the latest billing.
 - *Issue Identified:* Absence of Asphalt Sealant on weakened plain joint along the PCCP was noted.
 - *Action/Recommendation:* Install Asphalt Sealant all though out the PCCP according to technical specifications.
- **Project B: Construction of Barangay Health Station in Brgy. Nadacpan**
 - *Physical Status:* 100% completed last September 28, 2026.
 - *Financial Status:* 100% disbursed; retention fee held per standard accounting rules.

- *Action/Recommendation:* None. Waiting for the schedule a joint physical inspection with the Municipal Engineering Office and Barangay Captain for formal turnover.

2. LPMC Field Inspection Schedule for 4th Quarter 2026

- The committee agreed to conduct field monitoring visits for remaining locally funded projects (20% Development Fund) on **November 25-27, 2026**.
- Target sites for inspection:
 - Barangay Hall at Brgy. Pangudtan
 - Municipal Public Market Roof Upgrading

V. Other Matters

- The DILG representative reminded the body to submit updated RPMES (Regional Project Monitoring and Evaluation System) quarterly reports on or before the end of the month to maintain compliance ratings for the LGU.

VI. Adjournment

- There being no other vital matters to discuss, the meeting was adjourned at 3:30 PM.
- **Next Meeting Date:** December 01, 2026, at the same venue.

Prepared by:


Norina P Dag-um
LPMC Recording Secretary

Noted by:


ENGR. GENREV ISAIAH L. CALVADORES
LG00 II

MEETING AND INSPECTION PHOTOS



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