



Republic of the Philippines
Province of Biliran
MUNICIPALITY OF BILIRAN
6566

Office of the Municipal Mayor
2F, East Side, Biliran New Municipal Hall Building

EXECUTIVE ORDER NO. 05-23

Series of 2026

**REORGANIZING THE MUNICIPAL PROJECT MONITORING COMMITTEE,
INSPECTORATE, AND PROJECT IMPLEMENTATION TEAMS**

WHEREAS, the Local Government Code of 1991, expressly provides that the Local Chief Executive shall exercise general supervision and control over all programs, projects, services, and activities to ensure efficient, effective, and economic governance and for the general welfare of the local government and its inhabitants;

WHEREAS, there is a need to institutionalize comprehensive and decentralized project monitoring and evaluation systems with the kind of timeliness that is necessary in order to take quick action on problems that are confronted in the implementation of programs/projects at the lowest level;

WHEREAS, Executive Order No. 376 s. 1989 as amended by E.O. 93 s. 1993, established the Regional Project Monitoring and Evaluation System (RPMES) to facilitate the project implementation and devolve facilitation, problem-solving, monitoring, and evaluation of foreign, national, and locally-funded projects to the sub-national levels;

WHEREAS, the Project Monitoring Committee shall be the monitoring arm of the Municipal Development Council (MDC) and facilitate the monitoring and evaluation of programs and projects implementation which shall include all foreign and nationally-funded projects, including development projects from the Internal Revenue Allotment (IRA) share of LGUs or supported by funds released directly to the Municipality; and projects funded from locally-generated resources which are implemented within the Municipality;

WHEREAS, the Municipal Government of Biliran earnestly desires to closely monitor the implementation of different infrastructure projects and other programs implemented by the Municipality to other Barangays within the territorial jurisdiction of the Municipality for the enhancement of its constituents;

WHEREFOR, I, **GRACE J. CASIL**, Municipal Mayor, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. REORGANIZATION OF THE MUNICIPAL PROJECT MONITORING COMMITTEE, INSPECTORATE, AND PROJECT IMPLEMENTATION TEAMS.

The Municipal Project Monitoring Committee, Inspectorate Team, and Project Implementation Team shall comprise of the following:

A. MUNICIPAL PROJECT MONITORING COMMITTEE

Chairperson : HON. MARIO A. NIERRAS, SR., *SB Chair on Public Works and Infrastructures*
Members : DANIELLE MAE ABELLA, *MLGOO*
ARLENE S. TALAUGON, *CSO Representative*
ROSALEM N. ROSALES, *CSO Representative*
HON. ALEJANDRO S. CORPIN, *MDC Member*
HON. FLORENTINO F. SABANAG, JR. *MDC Member*
HON. JEROME M. FABON, *MDC Member*
HON. DANTE P. GABING, *MDC Member*
ENGR. GWENNA M. CERVANTES, *ENP, MPDC / Secretariat*

B. PROJECT IMPLEMENTATION TEAM

Chairperson : ENGR. JENRY L. YAPAN, *Mun. Engineer*
Members : ALMA A. ROSALES, *CPA, Mun. Accountant*
LIMUEL D. ANTONIO, *Mun. Agriculturist*
EMMANUEL S. NIERRAS, *Mun. DRRMO*

C. PROJECT INSPECTORATE TEAM

Chairperson : ENGR. GWENNA M. CERVANTES, *EnP, MPDC*
Members : DONNA-MAE E. ORTEA, *Mun. Treasurer*
MARY APRIL R. VILLACRISIS, *BPLO*
ARLENE TALAUGON, *CSO Representative*
NATIVIDAD C. ROSALES, *CSO Representative*

Section 2. ROLES AND RESPONSIBILITIES

The roles and responsibilities of the Municipal Project Monitoring Committee are as follows:

- a. Provide the list and schedule of all projects to be monitored to NGOs involved in project monitoring;
- b. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the LDC and next higher level PMC;
- c. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the LDC;
- d. Provide feedback on the remedial actions of the LDC and follow up implementation;
- e. Prepare and disseminate periodic project monitoring report on the status of project implementation to the Regional PMC (RPMC); and
- f. Elevate to higher level bodies (e.g. National PMC (NPMC), RPMC) issues and problems which are not resolved at the LPMC level

The Project Implementation Team.

The Project Implementation Team is tasked to implement the project and ensure the quality and safety required for the project implementation. The team shall also be responsible for the submission of required reports in relation to the project implementation, monitoring, and evaluation.

The Project Inspectorate Team.

The Inspectorate Team is tasked, among others, to conduct project monitoring and punch-listing prior the issuance of the Certificate of Completion and Acceptance and Certificate of Final Acceptance.

Section 3. THE SECRETARIAT TO THE MUNICIPAL PROJECT MONITORING COMMITTEE.

The Office of the Municipal Planning and Development Coordinator shall serve as the secretariat to the Municipal Project Monitoring Committee and shall have the following functions:

- a. Prepare the Monitoring and Evaluation work program to be undertaken by the PMC during any given fiscal year which will include the list of the projects and schedule of implementation based on submission of implementing agencies;
- b. Provide the Local Chief Executive with information on the projects to be monitored by the PMC; and
- c. Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary.

Section 4. MEETINGS. The Municipal Project Monitoring Committee shall meet at least once every quarter of the year. The Project Implementation and Inspection Teams shall meet as often as may be necessary.

Section 5. REPEALING CLAUSE. All executive orders or issuances inconsistent with the provisions of this Order are hereby repealed, superseded, or modified accordingly.

Section 8. EFFECTIVITY. The Executive Order shall take effect immediately.

Done this 15th day of May 2026 at the Office of the Municipal Mayor, Municipality of Biliran, Biliran, Philippines.



GRACE J. CASIL
Municipal Mayor