



LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF MEETING					
DEPARTMENT/SECTION/UNIT: LOCAL PROJECT MONITORING COMMITTEE					
TYPE OF MEETING: Quarterly Meeting					
DATE: 03/09/2026	TIME STARTED: 1:49 PM	TIME ENDED: 5:00 PM	VENUE: 2 nd FLOOR CONFERENCE ROOM, MUNICIPAL BUILDING		
AGENDA	DISCUSSION	AGREEMENT			
		ACTION	TIME TABLE	BUDGET NEEDED	RESPONSIBLE PERSON
Call to Order	The meeting was called to order by Hon. Mario A. Nierras Sr. at 1:00 PM.				
Attendees	1. Hon. Mario A. Nierras Sr. 2. Danielle May P. Abella 3. Gwenna M. Cervantes 4. Rosalem N. Rosales 5. Hon. Alejandro S. Corpin 6. Hon. Florentino F. Sabanag, Jr. 7. Hon. Richard M. Gelizon 8. Hon. Dante P. Gabing 9. Arlene S. Talaugon 10. Engr. Jenry L. Yapan	All members are present.			
Reading, Consideration, and Approval of the Agenda	Hon. Mario A. Nierras Sr., LPMC Chair, presented the meeting agenda. Agenda: 1. Review of the previous minutes of the meeting 2. Work and Financial Plan, Priority Programs / Projects to be Monitored, Monitoring and Evaluation Plan 3. Onsite Project Inspection 4. Other Matters	Hon. Alejandro S. Corpin moved to approve the agenda, seconded by Hon. Richard M. Gelizon.			



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Review of the previous minutes of the meeting	Engr. Gwenna M. Cervantes reviewed the previous minutes of the meeting.	Hon. Richard M. Gelizon moved to approve the minutes, seconded by Hon. Alejandro S. Corpin.			
	The Memorandum of Agreement (MOA) between the Municipal Government and BLGU San Roque for the maintenance of the Ecopark has already been duly signed by both parties and is currently pending notarization.				
Work and Financial Plan, Priority Programs / Projects to be Monitored, Monitoring and Evaluation Plan	Engr. Gwenna M. Cervantes presented the proposed projects and programs under the Capital Outlay for CY 2026.				
	Engr. Gwenna M. Cervantes discussed the Priority Programs/Projects for CY 2026.	Hon. Dante P. Gabing moved for the approval of the Resolution on Priority Programs/ Projects to be monitored by LPMC for CY 2026, seconded by Ms. Danielle May P. Abella			
	Engr. Gwenna M. Cervantes discussed the Monitoring and Evaluation Plan for CY 2026.	Hon. Dante P. Gabing moved for the approval of the Resolution on LPMC Monitoring and Evaluation Plan for CY 2026, seconded by Hon. Florentino F. Sabanag, Jr.			
On-site Project Inspection	The Committee proceeded to the monitoring and evaluation of Boardwalk and Nipa Huts in				



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	Eco Park, Slope Protection at Hostel Building, Hostel Interior Design and Furnishing, Swimming Pool and Cabanas, and Man-Made Falls construction projects in Manugsok and Nasunugan of Brgy. San Roque. Inspection and monitoring results show that four (4) out of five (5) projects have negative slippage, reflecting delays in implementation that may affect their timely completion if not promptly addressed. It is recommended that the contractor shall submit catch-up plan to accelerate work.	To note all the findings of the inspection in the ongoing project development. Ms. Rosalem N. Rosales moved for the adoption of a resolution requiring the contractors to submit a catch-up plan to address project delays. The motion was duly seconded by Hon. Alejandro S. Corpin.	March 2026		LPMC Secretariat LPMC
Other Matters	The DILG Biliran Province conducted 2 trainings: - LPMC Technical Capacity Enhancement, Re-Orientation, and Coaching Session on the Committee Functions, M & I Implementation Guidelines - Basic Concepts on Monitoring and Evaluation	Another requirement is the quarterly submission of the Pagsalaysay, which aims to document interviews with beneficiaries of local projects, capturing their views, experiences, and feedback to support the continuous improvement of these initiatives.	quarterly		LPMC
Adjournment	The meeting was adjourned at 5:00 PM.				



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Prepared by:

ALEXA ROSE A. CUMAYAS
MPDC Staff

ENGR. GWENNA M. CERVANTES, EnP
MPDC

Approved by:

MARIO A. NIERRAS SR.
LPMC CHAIRPERSON



LOCAL PROJECT MONITORING COMMITTEE

BAGONG PILIPINAS

ATTENDANCE SHEET

LOCAL PROJECT MONITORING COMMITTEE

DATE: MARCH 9, 2026

No.	NAME	POSITION	SIGNATURE
1.	GUENNA M. CERVANTES	MPDC / LPMC SEC.	
2.	MARIO A. NIERRAS SR.	SB- / LPMC CHAIR	
3.	Artem S. Talawgon	CSO	
4.	ROSALEM M. ROSALES	CSO	
5.	Fernando M. Henry	CSO	
6.	WELTON, RICHARD	P.B.	
7.	Alejandro S. Corpin	P.B.	
8.	Daniel P. Garbino	P.B.	
9.	Danielle Abella	MLGD / DILG	
10.	IVAN A. ESTRELLER	PEO II / DILG-BPO	
11.	SINGER B. REGUIRAN	ENRGT / DILG-BPO	
12.	JENRY L. YAPAN	EI/ME DES.	
13.	FLORENTINO F. SABANAG JR.	P.B.	
14.	ALEXA ROSE A. CUMAYAS	MPDC STAFF	
15.	J.P. Palconit	MPDC STAFF	