



Republic of the Philippines
Province of Eastern Samar

MUNICIPALITY OF SULAT

Tel. No.: (055) 560-6352 | TIN: 000-577-072-000

LOCAL PROJECT MONITORING COMMITTEE

POST-ACTIVITY REPORT

ACTIVITY:	Orientation on Strengthening the Functionality of Local Project Monitoring Committees (LPMCs) in Region VIII
Proponent:	DILG-Region 8
Date:	March 25, 2026
Venue:	Via Zoom
Participants:	➤ Local Project Monitoring Committee ➤ Municipal Engineer's Office ➤ DILG ➤ Barangay Affairs
Objectives:	➤ To orient LPMCs on updated monitoring and evaluation processes ➤ To discuss the LPMC Functionality Assessment Tool ➤ To familiarize participants with RPMES forms and project management tools ➤ To strengthen knowledge on contract management and construction supervision
RESULTS	
Methodology:	The Local Project Monitoring and Evaluation (LPMC) members attended the zoom orientation in different location since other members have equally important matters to attend to.
	On March 25, 2026, the Department of the Interior and Local Government (DILG) Region VIII conducted an online orientation on strengthening the functionality of Local Project Monitoring Committees (LPMCs) via Zoom. The activity gathered LPMC representatives from various local government units to enhance their knowledge and skills in project monitoring, evaluation, and management. The activity formally commenced with preliminaries, followed by a welcome message from the Regional Director, who emphasized the importance of strengthening LPMCs to ensure transparency, accountability, and efficiency in the implementation of government projects. This set the tone for a series of technical discussions aimed at improving local monitoring systems. The first major discussion covered the overview and salient features of the Results-Based Monitoring and Evaluation System (RPMES), including the relevant provisions under DILG Memorandum Circular 2019-188. The speaker highlighted the significance of standardizing monitoring and evaluation processes across local government units and ensuring proper documentation of project performance. This was followed by detailed presentations on the LPMC Monitoring and Evaluation Process Flow, the LPMC Functionality Assessment Tool, and



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	the Project Management Tools, particularly the RPMES forms. The discussions provided step-by-step guidance on how LPMCs can effectively track project implementation, assess functionality, and prepare necessary reports. Emphasis was placed on accuracy, timeliness, and completeness of submitted data. During the open forum in the morning session, participants actively engaged by raising questions and sharing their experiences. Clarifications were provided on the proper use of monitoring tools, common issues encountered in project documentation, and best practices in evaluation. In the afternoon session, further discussions focused on the LPMC Functionality Assessment Monitoring System and Contract Management and Construction Supervision. The speaker elaborated on the importance of proper oversight in infrastructure projects, including adherence to plans, timelines, and quality standards. Practical insights were shared to help LPMCs strengthen their role in ensuring project accountability. Another open forum was conducted in the afternoon, which served as a venue for feedbacking and issue raising among participants. During this session, LPMC Sulat brought forward a concern regarding difficulties encountered in creating an account in the LPMCWatchR8 portal. The issue specifically involved challenges in the registration process, which limited access to the system. In response, the Regional Office acknowledged the concern and immediately requested the necessary details from LPMC Sulat. They assured the participants that they would take the initiative to create the account on behalf of the municipality to facilitate access and avoid further delays. This response was well-received, as it demonstrated the Regional Office's commitment to providing technical support and ensuring that all LGUs can effectively utilize the monitoring system. Overall, the activity was highly informative and interactive, with active participation from attendees during both discussion and feedbacking sessions. The orientation not only enhanced the participants' understanding of LPMC processes and tools but also provided a platform for addressing operational challenges. The prompt response to concerns, such as that raised by LPMC Sulat, further contributed to the effectiveness of the activity.
Participants' Suggestions & Feedback:	From the perspective of LPMC Sulat, the activity was instrumental in clarifying the roles and responsibilities of the committee, as well as improving familiarity with the required monitoring systems. However, a concern was raised regarding the difficulty in creating an account in the LPMCWatchR8 portal, which posed a challenge in accessing and utilizing the system effectively.



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LMPC's Feedback and Remedial Actions:	In response, the Regional Office acknowledged the issue and requested the necessary details from LPMC Sulat, assuring that they would facilitate the creation of the account on behalf of the municipality. This immediate action was positively received and reflects the Regional Office's commitment to providing technical assistance and ensuring smooth implementation of the system.
Logistics:	The activity was conducted via Zoom; however, at the municipal level, a watch party arrangement was organized at the ABC Hall to allow LPMC members to participate collectively. The venue was properly set up with the necessary equipment, including a stable internet connection, audio-visual facilities, and appropriate seating arrangements conducive for group participation and discussion. Meals were provided to the participants throughout the duration of the activity, ensuring their comfort and enabling them to remain engaged during both the morning and afternoon sessions. Overall, the logistical arrangements were well-organized and contributed to the smooth conduct of the activity and active participation of the attendees.

For documentation during the project monitoring, please refer to the documents enclosed.

Prepared by:

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Noted by:

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LPMC Chairperson, – PB-Abucay/Proponent

Approved by:

HON. JAVIER E. ZACATE
Municipal Mayor



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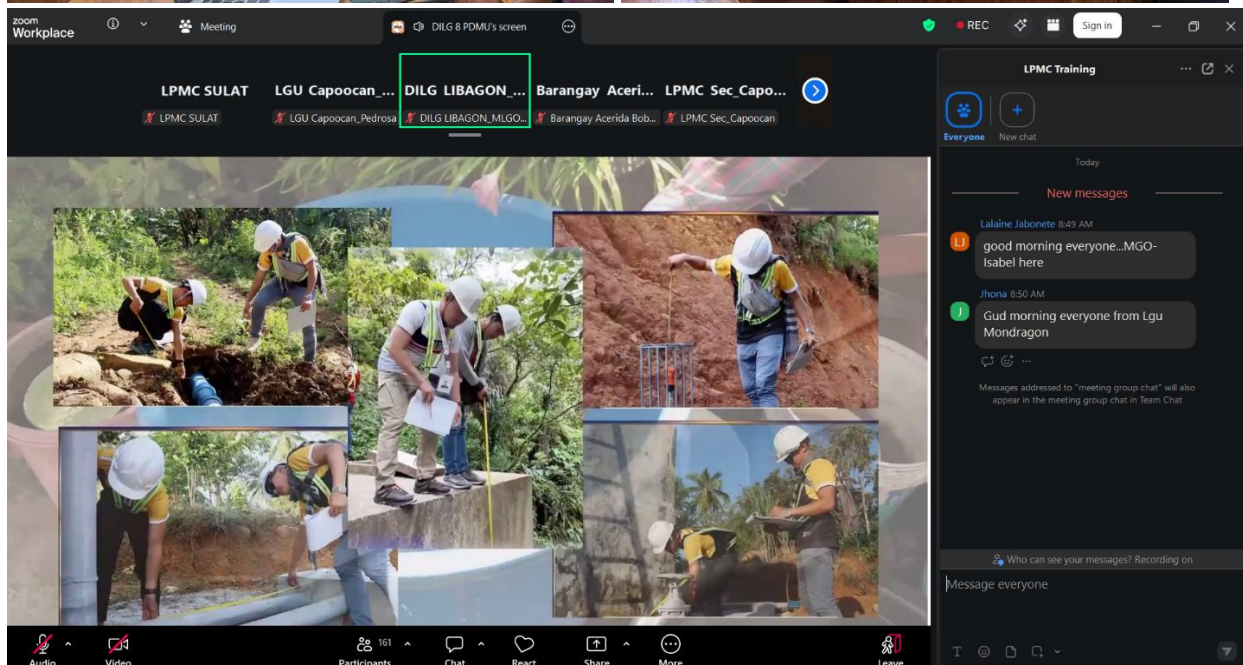
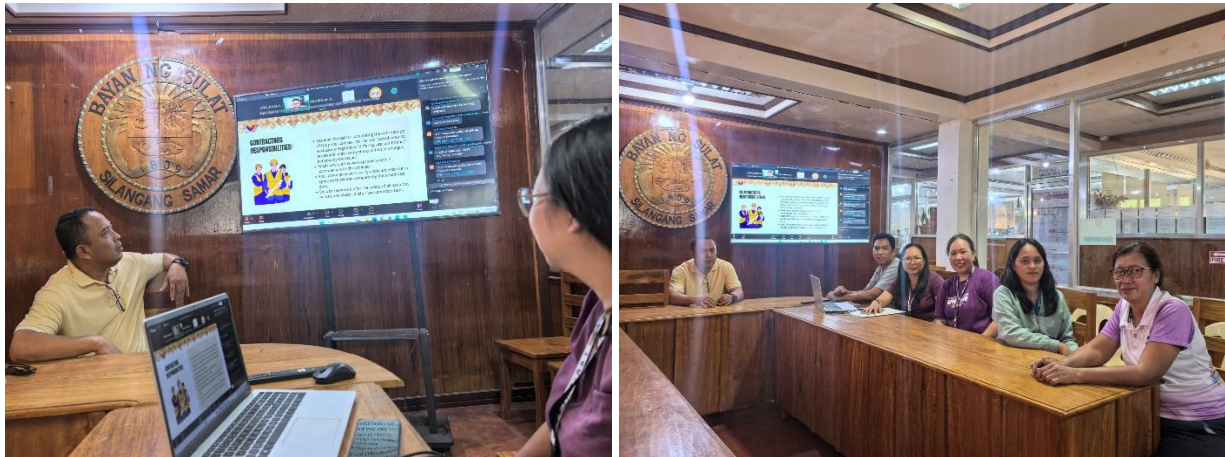
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Photos During the Orientation on Strengthening the Functionality of Local Project Monitoring Committees (LPMCs) in Region VIII via Zoom

March 25, 2026 | LnB Session Hall, Sulat, Eastern Samar and Hotel Estrella, Tacloban City



Ground floor, Left Wing, Municipal Hall
Baybay, Sulat, Eastern Samar
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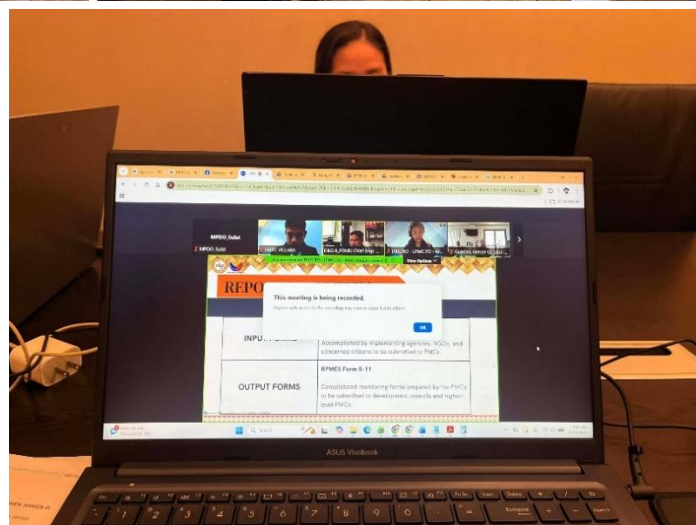
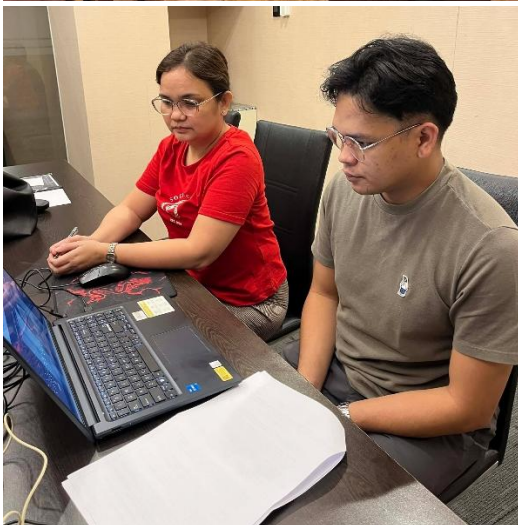


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