

Republic of the Philippines
Province of Eastern Samar
Municipality of Taft

OFFICE OF THE LPMC SECRETARIAT

MINUTES OF THE THIRD QUARTER REGULAR LOCAL PROJECT MONITORING COMMITTEE (LPMC) MEETING CUM
LOCAL INFRASTRUCTURE AUDIT PROGRAM ORIENTATON CONDUCTED 22 SEPTEMBER 2026,2ND FLOOR
MUNICIPAL BUILDING TAFT EASTERN SAMAR

I. PRELIMINARIES

- | | | |
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| 1. Prayer | - | RUBY ULTRA-YUHAN, EnP |
| 2. Singing of the National Anthem | | RUBY ULTRA-YUHAN, EnP |
| 3. Welcome Message | | HON. GINA ALZATE-TY |

II. DECLARATION OF QUORUM

Upon recommendation of the LPMC secretariat Mrs. Rhoda C. Baris declared the meeting to be in quorum.

III. CALL TO ORDER

The meeting was called to order at 9:30 AM by Mrs. Rhoda C. Baris, the presiding officer. She then asked the secretariat to read the minutes of the previous meeting.

IV. READING, CORRECTIONS AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

There having no corrections the minutes of the previous meeting was approved as read.

V. BUSINESS ARISING FROM THE MINUTES

Mrs. Anna Lisa O. Daguinod, MLGOO informed the body that the fund allocation of RCSP projects has been reduced from 10 Million to 5 Million thus the project amount for the implementation of Brgy Health Center rehabilitation and expansion in barangay Danao was also reduced from 8 million to 5 million, and the project of Beto has been changed from FMR road opening and concreting to concreting of barangay road. The amount has also been reduced from 10 million to 5 million.

VI. NEW BUSINESS

The presiding officer then read and asked for the approval of the day's agenda: Orientation on Local Infrastructure Audit Program, Presentation of Infra Project Status, Accomplishing of RPMES forms, Identification and scheduling of Projects for Inspection, and Other matters. The agenda of the day was unanimously approved by the LPMC members.

The activity started with a prayer and the singing of the Philippine National Anthem followed by the Welcome message of Hon. Gina Alzate who thanked the visitors and members of the committee for their presence and continued support to the governance of her administration.

Mrs. Rhoda Baris, LPMC Chair and presiding officer then asked the secretariat to call the roll. Mr. Dharent Adel called the roll and after finding the number to constitute a quorum he recommended for its declaration.

Mrs. Rhoda Baris declared a quorum and called the meeting to order at 9:30AM. She then tasked the secretariat to read the minutes of the previous meeting. After the reading of the minutes and there having no corrections it approved as read.

In business arising from the previous minutes Mrs. Anna Lisa O. Daguinod, MLGOO informed the body that the fund allocation of RCSP projects has been reduced from 10 Million to 5 Million thus the project amount for the implementation of Brgy Health Center rehabilitation and expansion in barangay Danao was also reduced from 8 million to 5 million, and the project of Beto has been changed from FMR road opening and concreting to concreting of barangay road. The amount has also been reduced from 10 million to 5 million.

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Engr. Marjorie Capones, Engr II of DILG Eastern Samar provincial office proceeded with the discussion of the salient features of DILG Memorandum Circular 2025 – 071. After discussing the salient features of the said memorandum Engr. Marjorie Capones and Engr. Trixie Amoyan, PEO II tutored Engr. Jim B. Acayen and Engr. Bryan Adina the system of the Local Infra Audit.

Engr. Ronnafel Feniza of the municipal engineering's office then presented to the body the status of the different projects that are being implemented by the local government unit for the period: Construction of Municipal Plaza Cultural Stage (Phase 2), Land Development for Football Pitch, Proposed Construction of Municipal Road at Sitio Bunioog Brgy Polangi, Construction of Drainage Canal at brgy. Mantang, Concreting of pathway at brgy. San Luis, Rehabilitation of brgy Road at San Juan Street, Brgy. Bati-awan, Rehabilitation of brgy. Covered Court Painting and Flooring in Pob. 06 and Rehabilitation of Brgy. Covered Court Flooring and Painting at Brgy. San Luis. Engr. Ronnafel Feniza in her presentation included Contract Cost, Date the project started, No. of Extensions, Target date of completion, and the project status of the mentioned Infrastructure projects.

After the presentation, Mrs. Anna Lisa O. Commented that the body can proceed to the next agenda as data of the RPMES forms can be taken from the presentation of Engr. Ronnafel Feniza.

Engr. Jim Acayen suggested to the body to site visit the projects Land Development for Football Pitch at Sitio Bunioog, Polangi and the Rehabilitation of Brgy. Covered Court Flooring and painting of Poblacion 06. To which the body unanimously agreed. It was further agreed that the site visit be conducted on September 24, 2026.

VII. ADJOURNMENT

There having no more matters to discuss the meeting was adjourned at 12: 30 Noon.

Prepared and Submitted by:


DARENT JOHN ADEL
Community Affairs Officer/
LPMC Secretariat

NOTED:


GINA ALZATE-TY
Municipal Mayor



Republic of the Philippines
Province of Eastern Samar
MUNICIPALITY OF TAFT

**LOCAL PROJECT MONITORING COMMITTEE MEETING CUM
ORIENTATION ON LOCAL INFRASTRUCTURE AUDIT**

22 September 2026

Mayor's Conference Room

2nd Floor, Municipal Building, Taft, Eastern Samar

Attendance Sheet

NO.	NAME	OFFICE/ DESIGNATION/ BARANGAY	SIGNATURE
1	NICASO B. HONGAYA	MKFA / MAYOR	
2	RUF0 C. VISTA JR.	MUN. ASSESSOR	
3	RHONA C. PATRIS	MUN. ASSESSOR	
4	TRIXIE Ann B. Amoyan	DILG-ESPO / PRO II	
5	MARJORIE G. CAPONES	DILG-ESPO / ENGR II	
6	ANORIONEL O. VELASCO	DEM I / MO	
7	Dryan Asting	MEMO	
8	Ruby Yuban	MPDC	
9	RONNATEL FENIZA	ENGR II	
10	JIM B. AGAYEN	MUN. ASSESSOR	
11	ANNA LISA O. DAGUINO	MUN. ASSESSOR	
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