

LOCAL PROJECT MONITORING COMMITTEE (LPMC)
WORK AND FINANCIAL PLAN
For CY 2026

PMC: ABUYOG, LEYTE

Activity (e.g. quarterly meetings, PSS, trainings, field monitoring activities)	Expected Output	Schedule	Responsible Unit/Individual	Fund Source	Budget (PhP)	Remarks
1st Quarter Planning Workshop	•Work and Financial Plan •M&E Work Program •M&E Plan	February 2026	All LPMC Members and LPMC Secretariat		5,000.00	
1st Quarter LPMC Meeting	•Post Activity Report •Minutes of the Meeting with Attendance and Photos •Resolutions & RPMES •Form 10 & 11	February 2026	All LPMC Members and LPMC Secretariat		3,000.00	Lunch and Snacks; Budget Proposal required
1st Quarter Site Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	February 2026	All LPMC Members and LPMC Secretariat		3,000.00	
1st Quarter Documents Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	February 2026	All LPMC Members and LPMC Secretariat		2,000.00	
Problem Solving Session (if necessary)	•RPMES Form 8	February 2026	All LPMC Members and LPMC Secretariat		2,000.00	
2nd Quarter LPMC Meeting	•Post Activity Report •Minutes of the Meeting with Attendance and Photos •Resolutions & RPMES •Form 10 & 11	April 2026	All LPMC Members and LPMC Secretariat		3,000.00	
2nd Quarter Site Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	April 2026	All LPMC Members and LPMC Secretariat		3,000.00	

2nd Quarter Documents Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	April 2026	All LPMC Members and LPMC Secretariat		2,000.00	
Problem Solving Session (if necessary)	•RPMES Form 8	April 2026	All LPMC Members and LPMC Secretariat		2,000.00	
Attendance/ conduct of Training (CAPDEV) for LPMC	•RPMES Form 9 •Post Activity Report •Photos •Copy of Certificate of Completion/Attendance	June 2026	All LPMC Members and LPMC Secretariat		5,000.00	
3rd Quarter LPMC Meeting	•Post Activity Report •Minutes of the Meeting with Attendance and Photos •Resolutions & RPMES Form 10 & 11	August 2026	All LPMC Members and LPMC Secretariat		3,000.00	
3rd Quarter Site Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	August 2026	All LPMC Members and LPMC Secretariat		3,000.00	
3rd Quarter Documents Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	August 2026	All LPMC Members and LPMC Secretariat		2,000.00	
Problem Solving Session (if necessary)	•RPMES Form 8	August 2026	All LPMC Members and LPMC Secretariat		2,000.00	
4th Quarter LPMC Meeting	•Post Activity Report •Minutes of the Meeting with Attendance and Photos •Resolutions & RPMES Form 10 & 11	November 2026	All LPMC Members and LPMC Secretariat		3,000.00	

4th Quarter Site Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	November 2026	All LPMC Members and LPMC Secretariat		2,000.00	
4th Quarter Documents Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	November 2026	All LPMC Members and LPMC Secretariat		2,000.00	
Problem Solving Session (if necessary)	•RPMES Form 8	November 2026	All LPMC Members and LPMC Secretariat		2,000.00	
Attendance/ conduct of Training (CAPDEV) for LPMC	•RPMES Form 9 •Post Activity Report •Photos •Copy of Certificate of Completion/Attendance	December 2026	All LPMC Members and LPMC Secretariat		5,000.00	
TOTAL					54,000.00	

Prepared by:



ELINOR A. BUG-ATAN

PMC Secretariat

Approved:



SBM FELICITO V. TOPIA

PMC Chairperson

Noted by:



Hon. LEMUEL GIN K. TRAYA

Municipal Mayor